

## **LITTLE YELDHAM, TILBURY JUXTA CLARE & OVINGTON PARISH COUNCIL**

Adrian Corder-Birch, D.L., F.S.A.,  
Clerk & RFO to Parish Council

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21<sup>st</sup> July 2021

Dear Councillors,

I hereby give you notice that a Parish Council Meeting will take place at the Village Hall, Little Yeldham on Tuesday, 27<sup>th</sup> July 2021 at 8pm.

Adrian Corder-Birch  
Clerk to the Council

### **AGENDA**

1. Apologies for Absence
2. To co-opt new Councillor for Tilbury Juxta Clare
3. Declaration of Acceptance of Office of new Councillor
4. To appoint an Emergency Planning representative for Tilbury Juxta Clare
5. To appoint a representative from Tilbury Juxta Clare to the Trustees of Belchamp St. Paul Community House
6. Members Declarations - to declare the existence and nature of any Disclosable Pecuniary Interest, other Pecuniary Interest or Non Pecuniary Interest relating to items on the agenda having regard to the Code of Conduct for Members
7. To confirm minutes of previous Parish Council Meeting held 4<sup>th</sup> May 2021 (previously circulated)
8. Matters arising from those minutes
9. Correspondence (listed in appendix one to follow)
10. Accounts
11. Report of Internal Audit
12. To approve GDPR Document Retention Policy (herewith)
13. Report upon Braintree Association of Local Councils meetings held 12<sup>th</sup> May and 1<sup>st</sup> July 2021.
14. The former Ridgewell Airfield (a) to consider ASB issues and (b) proposed Solar Farm at three locations: Ovington, Tilbury Juxta Clare and Ashen.
15. Update upon proposed additional equipment at Little Yeldham Playing Field
16. Essex County Council Report
17. Braintree District Council Report
18. Any other business (at the discretion of the Chairman and time permitting, agenda items for next meeting and exchange of information only)

The next Parish Council meeting will be held on 21<sup>st</sup> September 2021 at 8pm. Please email any agenda items to the Clerk by 9am on Wednesday, 15th September 2021.