

Little Chesterford Parish Council

Minutes of a Parish Council Meeting held on Tuesday 12th November, 2019 at 7.30pm

Present Chairman Robert Pumfrey, Cllr Ian Couchman, Cllr Paul Osborne, Cllr Annie Roberts and Cllr Fiona Wilkinson.

In Attendance 1 member of the public, Katherine Maguire, representative from Chesterford Research Park, District Cllr Richard Pavitt and Amanda Lindsell, Clerk to the Council.

19/077 APOLOGIES FOR ABSENCE

None received.

19/078 DECLARATIONS OF INTEREST

None.

19/079 PUBLIC PARTICIPATION

None.

19/080 MINUTES OF THE LAST MEETINGS

The minutes of the September Parish Council Meetings were approved by Councillors as an accurate representation and signed by Chair Robert Pumfrey.

19/081 DISTRICT COUNCILLOR'S REPORT

District Cllr Pavitt updated the council on the following matters;

- i. The Inspectors response to the Local Plan has been delayed until mid January 2020 due to purdah, as a result of the general election being called.
 - ii. The Axis planning application for 76 dwellings is out for reconsultation, although the District Councillors will request that the application is paused alongside the Local Plan decision. It was noted that Little and Great Chesterford Parish Council have not been consulted in the s106 meetings detailed within the application, District Cllr Pavitt suggested that there would be value in consulting with Great Chesterford and working together to resolve the s106 funding.
 - iii. The Wellcome Genome Campus planning application has been approved by South Cambs District Council, the meeting noted the approval condition that requires them to contribute to a cycle path to Saffron Walden.
 - iv. The Stansted Airport planning application s106 proposals are being renegotiated, with a draft to be presented to MAGS. The Judicial Review commenced today and concludes on Thursday, led by Stop Stansted Expansion.
 - v. Local school bus issues have increased due to Viceroy folding, District Cllr Gregory is in liaison with County Cllr Gooding to resolve all issues. Cllr Wilkinson noted that Little Chesterford pupils are now the first collected and the last dropped off and requested that the issue is addressed.
- District Cllr Pavitt left the meeting.

19/082 FINANCE

- i. The Council agreed a contribution of £150.00 to assist Home Start Essex in supporting local families.
- ii. The clerk presented a statement of accounts and reconciliation to cash books which were agreed and signed. Cheques - 100364 - Clerk's salary Sept/Oct 2019 - £237.07
100366 - Home Start Essex- £150.00
were agreed for payment and signed by Chair Pumfrey and Cllr Wilkinson.

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19/083 PLANNING

The following comments were agreed to return to Uttlesford District Council regarding planning application;

i. UTT/19/2763/HHF - Briar Cottage, High Street, Little Chesterford

Single storey rear extension and fenestration changes - No comment

ii. UTT/19/2442/FUL - Electricity Sub Station 3, Chesterford Park, Little Chesterford

Electrical reinforcement works including the relocation of oil storage tank, provision of new LV switchroom, replacement of timber fence and gates and provision of temporary new transformer and enclosure fence and gates - No comment

iii. Reconsultation of UTT/19/0573/OP - Land to the south west of London Road, Little Chesterford.

Outline application with all matters reserved except for access for the development of up to 76 dwellings, including provision of vehicular and pedestrian access, public open space and hard and soft landscaping - It was agreed that while the Parish Council welcomes the screening from the south through the woodland/wildlife area, the reconsultation does not address Little Chesterford Parish Council's key concerns highlighted in response to the previous application. Little Chesterford Parish Council note their concerns regarding the proposed transferral of open space land to the Parish Council with ongoing commitment for management and resolves to liaise with Great Chesterford Parish Council, agree the s106 and have a preliminary discussion regarding altering boundaries and ongoing upkeep of any open spaces.

The following planning decisions were noted;

iv. UTT/19/1960/PAQ3 - Springwell Nursery, Joseph Farm, Walden Road, Little Chesterford

Prior notification of change of agricultural building to 1 no. dwelling. Approved (Cllr Wilkinson noted her confusion regarding the many planning applications at this site and resolved to review the decisions.)

v. UTT/19/1923/HHF - Kings Farm, High Street, Little Chesterford

Proposed rear balcony. Approved.

vi. UTT/19/1908/LB - Kings Farm, High Street, Little Chesterford

Proposed rear balcony. Approved.

vii. UTT/19/2098/DOC - Rambler Cottage, High Street, Little Chesterford

Application to discharge Condition 8 (Archaeology) attached to UTT/18/2812/FUL. Discharge conditions in full.

19/084 NEIGHBOURHOOD AND LOCAL PLANS

Following District Cllr Pavitt's Local Plan update, Cllr Wilkinson detailed progress made with the Neighbourhood Plan, including confirmation of land put forward for development, the process of writing to site and land owners and sharing the site assessment, with the right to comment, followed by the site selection and pairing against policies. Cllr Wilkinson noted that the Neighbourhood Plan team are currently a little behind schedule, but intend to persist and move forward as soon as they can.

19/085 GMAIL ADDRESSES

Cllr Couchman confirmed that email addresses are available and requested that Councillors email him so he can check that their address is compatible.

19/086 MEMORIAL BENCH

It was agreed that the clerk would proceed with the purchase of the bench at a total cost of £535 following confirmation of the ECC micro-grant of £500.00, and that the bench would be located near the entrance to the manor.

19/087 KISSING GATE

It was agreed that the kissing gate would be considered at the December meeting.

19/088 CONTRACTORS

Cllr Couchman detailed the recent issues created by heavy machinery being transported to the Research Park accessing the village, noted Chesterford Research Park's prompt response, but requested that consideration of the effect of future works to residents can be considered in the mitigation of contracts. Katherine Maguire, representative of Chesterford Research Park noted that stiff penalties are written into the contracts regarding parking and other matters, and are enforced when necessary. Cllr Couchman noted that it would be useful if the Parish Council were aware of related conditions.

Cllr Wilkinson detailed conversations with Katherine Maguire regarding drivers accessing the Research Park from the B1383 through Little Chesterford, and it was agreed that further traffic surveys will be carried out

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every 2 or 3 months to establish the scale of the problem, as a joint endeavour between the Research Park and Little Chesterford Parish Council. Cllr Wilkinson shared the template form she has designed for the traffic survey and it was agreed that Cllrs Wilkinson and Couchman will undertake a traffic survey week commencing 25th November during rush hour periods.

19/089 MATTERS FOR FURTHER DISCUSSION

- i. Cllr Wilkinson noted further communication with the UDC enforcement team regarding the access to stables to the north of Springwell Place.
- ii. Katherine Maguire confirmed that the Research Park are drawing up a footpath plan from the B184 , around the park and into Little Walden, which will be circulated.
- iii. Katherine Maguire requested suggestions of local charities for the Research Park to support. Suggestions included Sophie`s Fund, Butterflies and Citizens Advice Bureau.
- iv. Concerns were raised for the welfare of a non-english speaking male, currently living in a wood locally, who has been seen rifling through bins for food.
- v. Cllr Couchman noted receipt of an email from Essex Highways claiming to have completed the ditch work to clear the silt from the culvert on the High Street. The work has not been carried out.

19/090 DATE OF NEXT MEETING

The next meeting of the Parish Council will be held at 7.30pm on Thursday 9th January, 2020.

The meeting closed at 9.05pm.

**Chair;
09/01/2020**