

LITTLE CHESTERFORD PARISH COUNCIL

Clerk to the Council – Amanda Lindsell
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Councillors are summoned to attend a Parish Council meeting of Little Chesterford Parish Council to be held on Thursday 14th May, 2020 at 7:30pm on **Skype**

AGENDA

20/028 Apologies for Absence.

20/029 Declaration of Interests.

To receive any personal or personal and prejudicial interests relating to items on the agenda.

20/030 Public Participation

15 minutes will be made available to address questions raised by members of the public to the Clerk by midday 14/05/2020.

20/031 Minutes of the Last Meeting.

To approve and sign as a correct record the minutes of the April 2020 Parish Council Meeting.

20/032 District and County Councillor`s Report

20/033 Finance

- i. To agree continuing the affiliation with EALC and NALC and payment of the annual fees of respectively.
- ii. To agree to reissue cheque 100353.
- iii. To receive a statement and review of accounts and approval of cheque payments.
- iv. To resolve that as a smaller authority whose gross annual income or gross annual expenditure does not exceed £25,000 the council are exempt from sending the Annual Governance and Accountability Return to the external auditor for a limited assurance review. The Annual Internal Audit Report, Annual Governance Statement, Accounting Statements, an analysis of variances and the bank reconciliation plus the information required by Regulation 15 (2), Accounts and Audit Regulations 2015 including the period for the exercise of public rights still need to be fully completed and, along with a copy of this certificate, published on a public website before 1 July 2020.
- v. To resolve to appoint Yvonne Morton to carry out the internal audit of the Council accounts.
- vi. To read through and approve the Section 1 Annual Governance Statement of the Annual Governance and Accountability Return 2019/20.
- vii. To approve the annual accounts, sign the Section 2 Accounting Statements 2019/20 and minute the approval.
- viii. To note the completion of the Notice of Public Rights and Publication of Annual Governance and Accountability Return (Exempt Authority) to be displayed from 13th June 2020, and making available the Annual Governance and Accountability Return and associated documents on application to the clerk, between 17/06/20 and 26/07/20.

20/034 Planning.

To note the following planning decision;
UTT/20/0846/CLP - 2 Walden Road, Little Chesterford
Loft conversion with rear facing dormer.

20/035 Local Plan

To receive an update.

20/036 Neighbourhood Plan

To receive an update.

20/037 Annual Parish Council and Annual Parish Meetings

To consider postponing the Annual Parish Council Meeting and Annual Parish Meeting until May 2021.

20/038 Matters for Further Discussion.

To consider items for next meeting.

20/039 Date of Next Meeting - Thursday 11th June, 2020.

07/05/2020

A handwritten signature in blue ink, appearing to read "G. H. Bell", is written over a light blue rectangular background.