

# Little Chesterford Parish Council

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## **Minutes of a Parish Council Skype Meeting held on Thursday 9<sup>th</sup> July, 2020 at 7.30pm**

**Present** Chairman Robert Pumfrey, Cllr Lez Davison, Cllr Paul Osborne, Cllr Annie Roberts and Cllr Fiona Wilkinson.

**In Attendance** Amanda Lindsell - Clerk to the Council.

### **20/040 APOLOGIES FOR ABSENCE**

Apologies for absence were received and noted from Cllr Ian Couchman and District Cllrs Neil Gregory and Richard Pavitt.

### **20/041 DECLARATIONS OF INTEREST**

Chair Robert Pumfrey declared a personal interest in agenda item 20/046ii and iii as a neighbour of the applicant.

### **20/042 PUBLIC PARTICIPATION**

None received.

### **20/043 MINUTES OF THE LAST MEETINGS**

The minutes of the May Parish Council Meeting were approved by Councillors as an accurate representation and Chair Robert Pumfrey devolved power to the Clerk to sign the minutes on his behalf.

### **20/044 DISTRICT AND COUNTY COUNCILLOR'S REPORT**

In the absence of the District and County Councillors, the clerk noted comments made by District Richard Pavitt at Great Chesterford Parish Council's meeting 08/07/2020;

- i. The District Council finances have been aided by an additional Government grant, but currently have a loss of £2.3million, largely as a result of the Covid-19 pandemic.
- ii. School transport is currently a major issue, with a socially distanced double decker bus only able to carry 17 pupils, and no working solution currently agreed.
- iii. The large unauthorised encampment at the Friends School site, have been served their eviction notice 08/07/2020 and are now anticipated to move on. The Essex Countrywide Traveller Unit have confirmed that due to the easing of lockdown, the usual process to evict unauthorised encampments has been reinstated, observing social distancing guidelines.

### **20/045 FINANCE.**

i. The clerk presented a statement of accounts and reconciliation to cash books which were agreed.

Cheques – 100375 – BHIB – annual insurance premium - £335.24

100376 – Y Morton – Internal Audit - £35.00

100377 – Information Commissioner's Office – annual subscription - £40.00

100378 - A Lindsell – Clerk's salary May & June 2020 – £292.32

were agreed for payment.

ii. The Council noted receipt of the Internal Audit report.

### **20/046 PLANNING**

The following comments were agreed to return to Uttlesford District Council in response to planning application;

i.UTT/20/1287/DOC – Kings Farm, High Street, Little Chesterford

Application to discharge condition 2 (details of materials) and 3 (additional drawings) attached to UTT/19/1908/LB – No comment.

The following planning decisions were noted;

ii. UTT/20/1088/HHF – Springwell Cottage, Walden Road, Little Chesterford

Proposed front porch – Approved with conditions.

iii.UTT/20/1089/LB – Springwell Cottage, Walden Road, Little Chesterford

Proposed front porch – Approved with conditions.

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iv.UTT/19/0573/OP – Land to the south west of London Road, Little Chesterford

Outline application with all matters reserved except for access for the development of up to 76 dwellings, including the provision of vehicular and pedestrian access, public open space and hard and soft landscaping. - Approved with conditions.

v.UTT/20/0846/CLP – 2 Walden Road, Little Chesterford

Loft conversion with rear facing dormer. – Approved certificate of lawfulness.

## **20/047 LOCAL PLAN**

No update.

## **20/048 NEIGHBOURHOOD PLAN**

Cllr Wilkinson detailed changes that have been made to the first draft site assessment, following feedback, and using the site assessment process.

In response to the withdrawal of the draft Local Plan, the employment objectives have been revisited and rewritten to include Chesterford Research Park, Rectory Barns and Springwell as employment sites, and supports future development at Chesterford Research Park for research and development only, and which minimise rat running.

To indicate the desire to reduce coalescence separation zones have been established between Great and Little Chesterford, between Little Chesterford and Springwell, and between Little Chesterford and Chesterford Research Park. It was agreed that the Parish Council supports these zones.

Cllr Wilkinson explained that the Local Heritage Listings can receive further nominations, prior to review by UDC in September. The Parish Council agreed to nominate the Village Hall, the Reading Room, Little Bordeaux Farm and Rectory Farm.

## **20/049 GIGACLEAR**

The Parish Council noted that Gigaclear have started work, although advance notice was not given.

The clerk confirmed that Gigaclear forecast that the majority of connection pots will go live at the end of September 2020. Residents can check whether they are included in the plans by entering their postcode via Gigaclear's postcode checker at [www.gigaclear.com](http://www.gigaclear.com).

## **20/050 MEMORIAL BENCH**

It was agreed to resolve the siting of the memorial bench at the September meeting.

## **20/051 MATTERS FOR FURTHER DISCUSSION**

Thanks to Cllr Couchman for trimming Crow Hill, significantly improving access.

## **20/052 DATE OF NEXT MEETING**

The next meeting of the Parish Council will be held at 7.30pm on Thursday 10<sup>th</sup> September, 2020.

The Council resolved to consider whether regulations will allow the meeting to be held at the Village Hall, at the time of setting the agenda. If this is not possible, the meeting will again be held on Skype.

**The meeting closed at 8.27pm.**