

## LITTLE CHESTERFORD PARISH COUNCIL

Clerk to the Council – Amanda Lindsell  
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Councillors are summoned to attend a Parish Council meeting of Little Chesterford Parish Council to be held on Thursday 9th April, 2020 at 7:30pm on **Skype**

### AGENDA

#### **20/015 Apologies for Absence.**

#### **20/016 Declaration of Interests.**

To receive any personal or personal and prejudicial interests relating to items on the agenda.

#### **20/017 Public Participation**

15 minutes will be made available to address questions raised by members of the public to the Clerk by midday 09/04/2020.

#### **20/018 Minutes of the Last Meetings.**

To approve and sign as a correct record the minutes of the January 2020 and March 2020 Parish Council Meetings.

#### **20/019 District and County Councillor`s Report**

#### **20/020 Finance**

To receive a statement and review of accounts and approval of cheque payments.

#### **20/021 Planning.**

To note the following planning decisions;

i. UTT/20/0239/HHF - Maytime, High Street, Little Chesterford

Door and fenestration changes to the rear and side elevations. Approved with conditions.

ii. UTT/20/0010/HHF - Springwell Stables, Walden Road, Little Chesterford

Creation of first floor bedroom accommodation to existing single storey. Allowing for raising the existing ridge height and minor extension to facilitate proposed works. Approved with conditions

iii. UTT/20/0136/NMA - Building 60, Chesterford Park, Little Chesterford

Non Material Amendment to UTT/17/3111/FUL - internal changes to insert a service lift (ground and first floor); North elevation - first floor windows enlarged, darker colour and vertical cladding; South elevation - window changed to a door at ground floor level; West elevation - first floor windows enlarged; Provision of an area for the storage of gas bottles to the west of the building. Approved

iv. To receive an update on the Local Plan.

v. To receive an update on the Axis development.

#### **20/022 Emergency Powers**

Following recent advice from the Essex Association of Local Councils and the National Association of Local Councils, the Parish Council will consider;

i. Cancelling all public Parish Council meetings with immediate effect.

ii. Co-ordinating Parish Council meetings on Skype. The Clerk will publish agendas for these meetings with at least three clear working days notice as required for usual Parish Council meetings. Residents wishing to raise items within the public forum, may contact the clerk in writing, by phone or email, before midday on the day of the meeting. Draft minutes of the meetings will be made available to the public within 48 hours on the Parish Council website and the village notice board.

iii. Devolving power to the Clerk to approve and make any payments below £500 in conjunction with the Chair.

iv. Devolving power to the Clerk to approve and make any payments below £1500 with approval via email from three Councillors.

v. Payments requiring approval above £1500 require approval from all Councillors via simple majority in the usual way, with the Chair`s casting vote as necessary.

vi. Decisions requiring prompt action to be made via new email chain, with approval from three

Councillors.

viii. Genuinely urgent decisions to be proposed to the Parish Council on email, and ratified by two of members of the Council. Any doubt as to promptness or urgency or whether it can wait until a Skype meeting to be settled by the Chair.

viii. These powers to be in place for a period of three months, subject to review and cancellation at any point by simple majority, and renewal after three months on the same basis.

**20/023 Kissing Gate**

To consider the proposed repairs to the Kissing Gate.

**20/024 Neighbourhood Plan**

To receive an update on the site assessment and selection process.

**20/025 Memorial Bench**

To receive an update.

**20/026 Matters for Further Discussion.**

To consider items for next meeting.

**20/027 Date of Next Meeting - Thursday 14th May, 2020.**

03/04/2020

A handwritten signature in blue ink, appearing to read 'G. H. Bell', is written over a light blue rectangular background.