

MINUTES OF PARISH COUNCIL MEETING held on Tuesday 21st July 2026 at Leaden Roding village hall.

Present: Chair Phil Sutterby, Cllr Jim McIntock, Cllr Jeanette Norfolk and Cllr Geoff Todd.

Apologies: District Cllr Susan Barker

Members of the public: 2

1. MINUTES

- 1.1 The minutes of the Annual Parish Council Meeting of Tuesday 12th May 2026 were proposed by Cllr Norfolk as a true record, seconded by the Chairman and carried unanimously. The minutes were signed by the Chairman.

2. PUBLIC QUESTION/CONCERNS

2.1 A resident suggested that as well as advertising Parish Council meetings on the village notice board and website that they are also advertised on the Village Hall and Social Club Facebook group, the clerk will look into this.

3. COUNTY COUNCILLOR'S REPORT

9.1 In his absence, the clerk reported that between meetings she received an email from Cllr Bagnall stating that extra pothole crew have been deployed as work to tackle the Essex pothole emergency gets underway. An extra £7.5 million will help address the potholes most concerning to residents.

4. DISTRICT COUNCILLOR'S REPORT

- 4.1 None.

5. PARISH COUNCILLORS' REPORTS

- 5.1 Cllr Norfolk expressed her concerns regarding fly tipping once again on Stortford Road. The bed frame recently dumped that has been reported to Uttlesford but not yet removed. The suggestion of a sign at the site has been stalled at this time. Other fly tipping sites within the village will also be monitored.
- 5.2 The Chairman reported overhanging hedges on Highways land on Chelmsford Road. The clerk will report to Highways. He also stated that it is becoming difficult to walk on the pavement outside the Redwings development due to an overhanging hedge which he suggested was the responsibility of residents. This will be monitored.
- 5.3 The Chairman stated that the hedge between Holloway Crescent and the village hall needs to be cut back or removed altogether, the clerk will report to Uttlesford.

6. CLERKS REPORT

- 6.1 Ongoing antisocial behaviour from a resident in Holloway Crescent – this is continuing, rubbish is once again mounting in the back garden and front of the house despite the Parish Council being informed by Uttlesford that this situation is improving. The clerk will report again.
- 6.2 Camper van in Willow Close – still in situ with electricity still being supplied to the camper van from the adjoining house.
- 6.3 The clerk is expecting local PCSO, Mike O'Donnell Smith to visit the Social Club on Friday 21st August in order to allow residents to talk with him and share any concerns but is subject to change due to his shift pattern. The clerk will contact him nearer the time to confirm before advertising the dates on the website and Facebook page.
- 6.4 Damaged glass at the bus shelter on Stortford Road has now been replaced.
- 6.5 The clerk received an update from Cllr Barker regarding the ongoing unsocial behaviour from a resident in the flats in Holloway Crescent. A meeting with Uttlesford was held where all issues were discussed, the main one of which was moving him to a more suitable location. Cllr Barker informed Uttlesford that she does not wish the enquiry to be closed until the resident has been relocated as this is not a suitable location for the young man with no work opportunities and few transport options.

7. FINANCE

13.1 Cllr Norfolk proposed that the following cheques be issued, this was seconded by the Chairman and carried unanimously:

£19.00 to Leaden Roding Village Hall Trust – hire of hall

£675.00 to Mrs T.E.Bell – clerk's ½ year salary

£204.00 to Dunmow Glass – replacement glass for bus shelter

13.2 Cllr Norfolk approved the following debit to the bank account; this was seconded by the Chairman and carried unanimously:

£9.98 debited by Santander Bank on 20.05.2026 – Bank charges

£4.99 debited by Santander Bank on 20.06.2025 – Bank charges

13.3 The clerk stated that as well as a need to change some signatories on the bank account, she would like to apply for online banking. With amounting charges from Santander she suggested the possibility of changing banks to a bank with less of no charges at this time. Parish Councillors were happy for the clerk to look into this and report back at the next meeting.

8. PLANNING APPLICATIONS

8.1 The following planning application has been received from Uttlesford for Parish Councillors' comments:

UTT/26/1275/CLP – Land at Newhouse Farm, Stortford Road – Certificate of Lawfulness which seeks to confirm that the placement of a caravan for agricultural purposes would not constitute 'development' as defined under the Town and Country Planning Act 1990 – *Parish Councillors were not asked for views on this application.*

UTT/26/1607/DOC – Mulberry Farm, High Easter Road – Application to discharge condition 3 (biodiversity method statement) and condition 4 (biodiversity enhancement layout) attached to UTT/25/3426/HHF – *Parish Councillors were not asked for views on this application.*

UTT/26/1381/HHF – Highbury, Chalks Green, High Easter Road – Removal of existing rear conservatory and replacement with single storey rear extension. Insertion of new fixed glazed window to existing flank wall elevation - *No objections.*

UTT/26/1442 – 3 Leaden Hall Farm Cottages, Stortford Road – Application to discharge condition 3 (doors and skirting) attached to UTT/26/0419 – *Parish Councillors were not asked for views on this application.*

8.2 The following decisions to determine planning applications listed below have been made by Uttlesford:

UTT/26/0947/NMA – Non material amendment to UTT/25/1802/FUL – Relocation of plot 2 detached garage to now become attached to the gable end of the dwelling – Approved.

UTT/26/1381/HHF – Highbury, Chalks Green, High Easter Road – Removal of existing rear conservatory and replacement with single storey rear extension. Insertion of new fixed glazed window to existing flank wall elevation – Conditional approval.

UTT/26/0940/FUL – Langleys Farm, Poplars Lane, White Roding – Construction of a 1.5 storey 3-bedroom self-build dwelling – Conditional approval.

8.3 The following appeal made to the Secretary of State against the decision of Uttlesford to refuse has been dismissed:

UTT/25/2891/HHF – 3 Leaden Hall Barns, Stortford Road – Proposed open porch.

9. FOOTPATHS

9.1.1 The Chairman reported that as the harvest is coming to an end all footpaths have been cut at this time.

10. PURCHASE OF VAS SIGNS

10.1 The clerk received an email from Highways on 25th June stating that our application has been chased and is awaiting approval, the email stated we should receive a copy of the licence via Docusign in the next few days. The clerk has not yet received the license and will chase again. Once the licence has been granted the sign will be ordered with the view to have it installed as soon as possible.

11. ANY OTHER BUSINESS

11.1 Cllr Norfolk reported that she has emailed Essex Police to request they monitor speeding motor bikes on Sundays.

11.2 The Chairman stated that the village notice board is in need of revarnishing, a resident present at the meeting kindly volunteered to do this.

11.3 The Chairman stated that he is standing down from organising village litter picks, a resident present at the meeting is kindly looking at the possibility of taking this on.

11.4 The clerk received an email from Uttlesford informing that during the present hot weather waste collection crews will commence collections from 6.00am. The clerk informed residents via the Leaden Roding Village Hall and Social Club Facebook Group and on the village website.

DATES OF NEXT MEETINGS:

Tuesday 1st September 2026

Tuesday 13th October 2026

Tuesday 1st December 2026

There being no further business the meeting closed at 8.20pm

At the end of the meeting the Chairman stated that after serving on the Parish Council for the last 15 years he has decided to step away from the Parish Council but wished all present his good wishes for the future.

