

MINUTES OF PARISH COUNCIL MEETING held on Tuesday 3rd March 2026 at Leaden Roding village hall.

Present: Cllr Phil Sutterby, Cllr Jim McIntock, Cllr Jeanette Norfolk, Cllr Geoff Todd and District Cllr Susan Barker

Members of the public: 2

1. MINUTES

1.1 The minutes of the Parish Council Meeting of Tuesday 13th January 2026 were proposed by Cllr McIntock as a true record, seconded by Cllr Norfolk and carried unanimously. The minutes were signed by the Chairman.

2. DECLARATIONS OF INTEREST

None.

3. DISTRICT COUNCILLOR'S REPORT

3.1 Cllr Barker reported that she is trying her best to get potholes in Holloway Crescent repaired. Uttlesford have now employed an in-house maintenance team taking the place of contractors; Cllr Barker is hoping this will improve the speed of repairs.

3.2 Cllr Barker stated that during door-to-door visits, residents' main concern is the speed of traffic through the village, the clerk has applied for a VAS licence for Stortford Road and once it is in place, it is hoped that traffic will slow down in the area. Another VAS camera is earmarked for Dunmow Road once traffic calming measures have been completed by Highways.

4. PARISH COUNCILLORS' REPORTS

4.1 Cllr McIntock stated that a white Suzuki car with no tax or MOT has been abandoned in Holloway Crescent, it has been reported to Uttlesford but nothing has been done. Cllr Barker will report again to Uttlesford.

4.2 Cllr Norfolk reported that recently pieces of furniture have been left on the pavement on Chelmsford Road, with a sign stating they were free to take. This will be monitored and if it continues the Parish Council will consider a 'No Fly Tipping' sign. It appears this behaviour seems to be spreading to other parts of the village, this will also be monitored.

5. PUBLIC QUESTIONS/ CONCERNS

5.1 A member of public reported of unsocial behaviour from a resident in the flats in Holloway Crescent, Cllr Barker will report to Uttlesford.

6. CLERKS REPORT

6.1 Ongoing antisocial behaviour from a resident in Holloway Crescent – the clerk reported that rubbish at the property is accumulating again, still no response from Uttlesford to date. Cllr Barker will request an update from Uttlesford.

6.2 Camper van in Willow Close – still in situ with electricity still being supplied to the camper van from the adjoining house, the clerk reported again to Uttlesford with still no response to date. It has been noted that there is still somebody living in the camper.

6.3 The clerk contacted local PCSO, Mike O'Donnell Smith for an update on monthly visits to the Social Club in order to allow residents to talk with him and share any concerns, the PCSO apologised for missing visits recently due to illness but has arranged three dates in the coming months. The clerk will advertise on social media and the website nearer the dates of the meetings.

6.4 The Clerk has requested that a 'Residents Only Parking' sign be erected in Holloway Crescent – not yet installed and no from Uttlesford.

6.5 After a request to Uttlesford Planning the clerk reported that she has received a list of the areas in Leaden Woods which have been renamed by purchasers and advice on how to locate each piece of land. This appears to be quite complicated and not very helpful.

7. FINANCE

7.1 Cllr Todd proposed that the following cheques be issued, this was seconded by Cllr Norfolk and carried unanimously:

£19.00 to Leaden Roding Village Hall Trust – hire of hall

£870.00 to Uttlesford District Council – Green waste service (2025)

£59.98 to Cloud Next – annual hosting fee for .gov email account

7.2 Cllr Todd approved the following debit to the bank account, this was seconded by Cllr Norfolk and carried unanimously:

£4.99 debited by Santander Bank – Bank charges

8. PLANNING APPLICATIONS

8.1 The following planning application has been received from Uttlesford for Parish Councillors' comments:

UTT/26/0419/LB – 3 Leaden Hall Farm Cottages, Stortford Road – existing rear lean to store extension and side entrance lobby to be replaced with a single storey rear/side extension to facilitate a larger kitchen. The extension will have a monopitch tiled roof to match the appearance of the roof over the existing bathroom. Proposed internal works include removing the kitchen wall between the kitchen and existing external store. The installation of a ceiling support clamping plate to an existing timber rail within the living room – *no objections*.

UTT/26/0340/CLE – Bungalow at Chalks Farm, High Easter Road – the use of an existing bungalow at Chalks Farm as an independent, single dwelling for in excess of 4 years – *no objections*.

UTT/26/0098/CLP – Certificate of Lawfulness seeking to confirm that the placement of a caravan for agricultural purposes would not constitute 'development' as defined under the Town and Country Planning Act 1990 – *Parish Councillors were not requested to comment on this application*.

UTT/25/3446/DOC – Darwell Wood, High Easter Road – application to discharge condition 3 (Landscape and Ecological Management Plan), 4 (Biodiversity Enhancement Strategy) and 5 (Window details) attached to UTT/24/2863/FUL (approved under Appeal APP/C1570/25/3371939) – *Parish Councillors were not requested to comment on this application*.

8.2 The following decisions to determine planning applications listed below have been made by Uttlesford:

UTT/25/3426/HHF – Mulberry Farm, High Easter Road – single storey rear extension – *Conditional approval*.

9. FOOTPATHS

9.1 The Chairman reported:

A request has been made to cut back overgrowth and tidy Bridleway 20 (Longstead Lane) – request no 2921436.

10. PURCHASE OF VAS SIGN

10.1 After some queries from Highways the clerk made an online application on 23rd February for a VAS sign to be erected on Stortford Road. The application takes approximately 10 weeks to process, once this time has passed, if there has been no correspondence, the clerk will request an update. Once the licence has been granted the sign will be ordered with the view to have it installed as soon as possible.

11. ANY OTHER BUSINESS

11.1 The Chairman reported that during a recent litter pick he and others collected 10 bags of litter including debris left after a road traffic accident on Dunmow Road.

11.2 The clerk reported that the window of a bus shelter in Stortford Road has been broken with glass shattering on the pavement. Cllr McIntock cleared the glass away almost immediately and is arranging for a new pane of glass to be purchased, Cllr

McIntock will then install it himself. The clerk reported that she was contacted by Highways after a member of public reported it, she replied stating that the glass had been cleared and Highways thanked the Parish Council for their speedy action.

DATES OF NEXT MEETINGS:

Tuesday 7th July 2026

Tuesday 1st September 2026

Tuesday 13th October 2026

Tuesday 1st December 2026

There being no further business the meeting closed at 8.45pm.