

MINUTES OF PARISH COUNCIL MEETING held on Tuesday 1<sup>st</sup> July 2025  
at Leaden Roding village hall.

**Present:** Cllr Phil Sutterby, Cllr Ann Bush, Cllr Jim McIntock, Cllr Jeanette Norfolk, Cllr Geoff Todd and District Cllr Susan Barker.

**Members of the public:** 0

1. MINUTES

1.1 The minutes of the Annual Parish Meeting of Tuesday 13<sup>th</sup> May 2025 were proposed by Cllr Norfolk as a true record, seconded by Cllr Todd and carried unanimously. The minutes were signed by the Chairman.

2. PUBLIC QUESTION/CONCERNS

None.

3. DISTRICT COUNCILLOR'S REPORT

3.1 Cllr Barker stated she has had a request from a resident living close to Leaden Bridge asking if the 30mph sign could be located further towards White Roding. Cllr Barker has replied stating that Highways have moved the speed limit back within the last couple of years and will not consider any further push back on this stretch of the road.

Cllr Barker informed the meeting that Highways are in the process of making significant improvements to encourage drivers to adhere to the 30-mph limit on Dunmow Road outside the school. This will not be completed before the start of the new autumn term.

4. PARISH COUNCILLORS' REPORTS

4.1 Cllr McIntock reported that the tree in a garden in Holloway Crescent is now overhanging extensively and is virtually making 2 parking spaces in an adjacent parking bay inaccessible. It is also encroaching on the bungalow next door and blocking any light coming from a nearby street light. Cllr McIntock has tried to contact the residents but it appears the house is not being lived in. The clerk will contact Uttlesford to see if they can assist in either contacting the resident or assisting on cutting the tree back. If this fails the next option would be to contact the utilities companies to see if they will cut it back due to safety issues.

4.2 Parish Councillors expressed their concern regarding a sign which has been left on Chelmsford Road by the bus stop encouraging people to take household goods free of charge. Another sign has been seen at the corner of Leaden Close and Dunmow Road. Parish Councillors would prefer residents to take any unwanted items to an amenity skip or request a pickup from Uttlesford. This situation will be monitored.

4.3 Cllr Norfolk reported that she has emailed the Headmaster of Rodings School after a recent sports day where parents parked poorly along Dunmow Road, Holloway Crescent and adjoining areas. Photographic evidence was supplied to the Parish Council of a car parked on the lines approaching the zebra crossing. Cllr Norfolk has invited the headmaster to a future Parish Council meeting to discuss a way forward to try to stop this happening again. She has not received a reply to date.

4.4 The Chairman stated that he reported to Uttlesford fly tipping on the High Easter Road on 25<sup>th</sup> May, this has now been removed.

4.5 The Chairman reported that Uttlesford's grass cutting team have recently been in the village cutting grass and hedges in both Holloway Crescent and Holloway Close.

4.6 Cllr Norfolk reported that she has had residents enquiring about people appearing to be living in a newly built garage on a property on Dunmow Road, the clerk said that after applying for retrospective planning, this has been refused by Uttlesford so the original plans should be adhered to shortly. If this does not happen Uttlesford's enforcement team should step in to ensure the legal requirements are met.

## 5. PUBLIC QUESTIONS/ CONCERNS

5.1 None.

## 6. CLERKS REPORT

- 6.1 The clerk reported that after hearing from a resident who attending the Annual Village Meeting on 13<sup>th</sup> May regarding planning, she has amended the draft minutes of the meeting which will be accepted by the Parish Council at the next annual meeting in May 2026.
- 6.2 Ongoing antisocial behaviour from a resident in Holloway Crescent – it appears the burning of rubbish is still continuing from inside the house at this time. Some residents have expressed their concern regarding strong pungent fumes from the chimney. This will be monitored and reported again to Uttlesford if necessary.
- 6.3 After a request from the clerk to Whirledge and Knott for the clearing of rubbish accumulating behind St. Michaels Mead and The Goldings, she has now received a reply which was circulated to Parish Councillors.
- 6.4 After the VE day celebrations on 8<sup>th</sup> May where expenses are shared between the Village Hall Committee, Social Club Committee and the Parish Council, the clerk will be receiving details of the amount due to be paid to the Social Club before the next meeting.
- 6.5 Overhanging tree in Holloway Crescent – see 4.1 above.
- 6.6 Camper van in Willow Close – no further update from Uttlesford.

## 7. FINANCE

7.1 The Chairman proposed that the following cheque be issued, this was seconded by Cllr Norfolk and carried unanimously.

£19.00 to Leaden Roding Village Hall Trust – hire of hall

## 8. PLANNING APPLICATIONS

8.1 The following planning applications were received from Uttlesford for Parish Councillors' comments:

UTT/25/1449/HHF – 1 Leaden Hall Farm Cottages, Stortford Road, Section 73A  
Retrospective application from demolition of rear bathroom extension and part retrospective application for internal alterations and structural remediation, construction of parking area and replacement fencing and outbuilding. Proposed erection of replacement two storey extension and re-roofing of rear slope of single storey range – *No objections*

UTT/25/1450/LB – 1 Leaden Hall Farm Cottages, Stortford Road, Retention of demolition of rear bathroom extension, internal alterations and structural remediation. Proposed erection of replacement two storey extension and re-roofing of rear slope of single storey range – *No objections*.

UTT/25/1285/FUL – Dutch Barn at Langleys, Poplars Lane, Demolition of agricultural building and erections of 2 self-build dwellings, cart lodges, access and associated work (amendments to application UTT/24/2725/FUL) – *No objections*.

UTT/25/1514/HHF – 2 Leaden Dene Villas, Dunmow Road, Demolition of existing conservatory and erection of two storey side extension – *No objections*.

8.2 The following decisions to determine planning applications listed below have been made by Uttlesford:

UTT/2025/1113/LB - 3 Leaden Hall Farm Cottages, Stortford Road, Proposed replacement of existing lean to and extension with a rear and side extension – *Refuse*.

UTT/25/0994/CLE - Land East of Woodside Farm, High Easter Road, Timber framed forestry building erected under permitted development rights prior to notifications ref UTT/24/1532/AG. This was then confirmed lawful under ref no UTT/24/2307/CLP – *Existing -Approve Cert of Lawfulness*

UTT/25/1179/CLE – Land East of Woodside Farm, High Easter Road, Timber framed forestry building erected under prior notification UTT/24/1532/AG – *Withdrawn*.

## 9. FOOTPATHS

9.1 Cllr Sutterby reported:

Broken footbridge on footpath 28 from Cloghams Green to Cut Elms – this has now been repaired by a working party from Essex Ramblers, the Chairman sent them a letter of thanks.

## 10. PURCHASE OF VAS SIGN

10.1 The clerk liaised with Parish Councillors to find a suitable date to arrange a site visit with Highways Officer, Sarah Tomlin to seek advice and guidelines for the installation of VAS signs on Chelmsford Road and Dunmow Road. The proposed date is Wednesday 16<sup>th</sup> July.

## 11. ADOPTION OF FILMING AND SOCIAL MEDIA POLICY

11.1 The Filming and Social Media Policy was circulated to Parish Councillors. The policy was proposed by Cllr Norfolk, seconded by Cllr Bush and carried unanimously. The clerk will publish the policy on the website.

## 12. ANY OTHER BUSINESS

12.1 The Chairman expressed his concern regarding motor bikers speeding through the village. This will be discussed with the local PCSO when he patrols the village.

12.2 The clerk reported to Essex Police, a car parked on the lines leading up to the zebra crossing on Dunmow Road during the school sports day event on 23<sup>rd</sup> May, she included photographic evidence which was supplied to her from a concerned resident. This was passed on to local officers but to date she has not been given an update.

12.3 The clerk reported that PCSO Mike O'Donnell Smith will be on patrol in Leaden Roding on Saturday 26<sup>th</sup> July at 10.00am and if Parish Councillors would like to join him, she will arrange a suitable meeting location. All Parish Councillors intend to join him; the clerk will suggest to meet outside the shop.

12.4 The clerk informed Parish Councillors that Uttlesford will introduce a kerbside collection to recycle small electrical items in late July. Items such as hairdryers, toasters and kettles should be left in a carrier bag on top of the bin put out on normal bin collection days and they will be checked and collected at the same time as the bins are emptied.

12.5 The clerk informed the meeting that there will be temporary traffic regulations on High Easter Road due to commence on 3<sup>rd</sup> July for one day. The part of High Easter Road affected is outside the village going towards High Easter.

## 17. DATE OF NEXT MEETING:

Tuesday 2<sup>nd</sup> September 2025

Tuesday 14<sup>th</sup> October 2025

Tuesday 2<sup>nd</sup> December 2025

There being no further business the meeting closed at 9.00pm.