

MINUTES OF ANNUAL PARISH COUNCIL MEETING held on Tuesday
15th October 2024 at Leaden Roding village hall.

Present: Cllr Phil Sutterby, Cllr Ann Bush, Cllr Jim McIntock, Cllr Geoff Todd and District Cllr Susan Barker

Apologies: Cllr Norfolk

Members of the public: 1

1. MINUTES

1.1 The minutes of the Parish Council Meeting of Tuesday 3rd September 2024 were proposed by Cllr McIntock as a true record, seconded by Cllr Bush and carried unanimously. The minutes were signed by the Chairman.

2. DECLARATIONS OF INTEREST

2.1 None

3. DISTRICT COUNCILLOR'S REPORT

3.1 Cllr Barker reported that Uttlesford have spoken to the resident in Holloway Crescent regarding rubbish at the front and rear of the property and he has promised to make it tidier, Uttlesford stated that at their last visit to the property they thought the clearing of the rubbish had improved. Parish Councillors still have concerns regarding the burning of rubbish at the property which has continued.

3.2 Cllr Barker stated that the consultation period for the Uttlesford Local Plan has now closed. The outcome of this will be published sometime next year.

4. PARISH COUNCILLORS' REPORTS

4.1 Cllr Todd reported that between meetings he and Cllr Norfolk attended a Road Safety meeting held at Hatfield Broad Oak village hall. He stated that most people attending the meeting shared the same concerns regarding road safety. A representative from the local branch of Essex Police attended the meeting, Cllrs Todd and Norfolk invited him to a future parish council meeting to discuss concerns regarding road safety in Leaden Roding.

4.2 Cllr McIntock reported that since discussing problems with barking dogs in the village, the situation appears to have improved.

5. PUBLIC QUESTION/CONCERNS

5.1 None.

6. CLERKS REPORT

6.1 Ongoing antisocial behaviour from a resident in Holloway Crescent – see 3.1 above.

6.2 The white van blocking other residents in Willow Close has now been removed.

6.3 The caravan left at the entrance road to the vicarage has now been removed.

6.4 Vegetation on Dunmow Road on the approach to the school from Aythorpe Roding has still not been cleared; it is hoped that after the inspection taken place in September, arrangements have been made to clear the vegetation soon.

6.5 The clerk has not had a reply from the clerk from Hatfield Heath Parish Council after asking advice on the price and process of installing a speed camera. She also asked advice from Cllr Barker on the best contact at Essex Highways on seeking the price of Highways installing and maintaining a speed camera in the village. Cllr Barker suggested Sarah Tomlin – the clerk will email to ask advice.

7. FINANCE

7.1 Cllr Todd proposed that the following cheques be issued, this was seconded by Cllr McIntock and carried unanimously.

£17.00 to Leaden Roding Village Hall Trust – hire of hall

8. PLANNING APPLICATIONS

8.1 The following planning application was received from Uttlesford for Parish Councillors' comments:

The Granaries, Dunmow Road – Replacement timber windows and addition of one new window – *no objections as long as listed building rules are in place.*

Land at Corribs Farm, Poplars Lane, White Roding – Agricultural storage building – *no objections.*

8.2 The following planning applications have been determined by Uttlesford:

Old Rectory, Stortford Road – Proposed demolition of existing conservatory and erection of orangery – Conditional approval.

Cumorah, Dunmow Road – Proposed certificate of lawfulness for use of first floor area over existing garage (formerly playroom approved under UTT/15/0226/HHF) as a one-bedroom single occupancy self-contained flat – Refuse Certificate of Lawfulness.

2 Leaden Hill Cottages, Stortford Road – Proposed certificate of lawfulness for a loft conversion within permitted development of a rear box dormer less than 50m³ – Approve Certificate of Lawfulness.

Land at Corribs Farm, Poplars Lane, White Roding – Agricultural storage building – Deemed approved.

9. FOOTPATHS

9.1 Cllr Sutterby reported:

No reply from letter hand delivered on 8th August to the Rights of Way Officer at County Hall, Chelmsford regarding defective furniture on footpath 28 – this was first reported on 4th January (ref 2878383). Due to winter flooding the footbridge has moved downstream. This problem still outstanding.

10. ANNUAL REVIEW OF POLICIES AND PROCEDURES

10.1 Code of Conduct – Parish Councillors confirmed the existing policy remains unchanged.

10.2 Standing Orders – Parish Councillors confirmed the existing policy remains unchanged.

10.3 Complaints and Procedures - Parish Councillors confirmed the existing policy remains unchanged.

10.4 Financial Regulations - Parish Councillors confirmed the existing policy remains unchanged.

10.5 The Chairman proposed the adoption of the policies and procedures listed above, this was seconded by Cllr Todd and carried unanimously.

11. ANY OTHER BUSINESS

11.1 Cllr Todd stated the he will remove the dead elm tree which has fallen on the verge outside Brownlows Close, Stortford Road.

11.2 A discussion took place regarding the annual Christmas Lights Competition. It was decided that this would go ahead this year with some rules and regulations in place as to who is eligible. There will be two cash prizes of £25 plus some extra prizes donated by Parish Councillors and the clerk. The clerk will put a notice on the village sign and request this is advertised on village social media sites in early December.

11.3 Between meetings the clerk has received an email from a resident on behalf of some mothers in the village requesting the possibility of a toddler recreational facility in the village. The clerk wrote back stating that if a group of parents would like to organise a working party to look into this possibility, the Parish Council would assist in any way they can but the responsibility of the creation and organisation of the facility would lie with the working party. Residents who are interested organising this would be very welcome to discuss this at a future parish council meeting.

11.4 Between meetings the Chairman received an email from a resident of Aythorpe Roding requesting the support of Leaden Roding Parish Council in setting up a Community Speed

Watch group. The resident would be the group co-ordinator but needs the support of both parish councils before applying to join the fully funded scheme. Aythorpe Roding Parish Council have already agreed for the resident to co-ordinate the Community Speed Watch scheme in its entirety with no formal responsibility for the parish council. After discussion it was agreed, to do the same, to support this resident as co-ordinator in its entirety with no formal responsibility for Leaden Roding Parish Council.

- 11.5 The clerk shared an invitation to an annual meeting of Essex Partnership University NHS Foundation Trust to be held at Colchester Football stadium on 24th October 2024.
- 11.6 The clerk confirmed she has received an email from Cllr Lee Scott informing that the Ride London Essex will not take place in 2025.
- 11.7 The clerk shared an invitation to Parish Councils to attend a Standards training at the Council Offices, Saffron Walden on Tuesday 26th November, if parish councillors wish to attend, they should let the clerk know and she will email back to book a space.
- 11.8 The clerk reported that she was expecting a resident to attend this meeting to support the suggestion of a speed camera in the village. The resident also wanted details of the owner of the field behind St Michael's Mews and The Goldings as the overgrowth in the field is damaging residents' fences. After discussion it is thought that the field belongs to Whirledge and Nott, the clerk will find email details and ask for the overgrowth to be cleared.

12 DATE OF NEXT MEETING:

Tuesday 3rd December 2024

There being no further business the meeting closed at 8.50pm.