

MINUTES OF ANNUAL PARISH COUNCIL MEETING held on Tuesday 3rd September 2024 at Leaden Roding village hall.

Present: Cllr Phil Sutterby, Cllr Ann Bush, Cllr Jim McIntock, Cllr Jeanette Norfolk, Cllr Geoff Todd and District Cllr Susan Barker

Members of the public: 1

1. MINUTES

1.1 The minutes of the Parish Council Meeting of Tuesday 9th July 2024 were proposed by Cllr McIntock as a true record, seconded by Cllr Norfolk and carried unanimously. The minutes were signed by the Chairman.

2. DECLARATIONS OF INTEREST

2.1 None

3. DISTRICT COUNCILLOR'S REPORT

3.1 Cllr Barker stated that other Parish Councils in the area are considering funding and installing speed cameras, she suggested that our Parish Councillors consider doing the same. Cllr Barker will pass on details of the Parish Clerk for Hatfield Heath who has recently organised the installation of a speed camera, the clerk will seek information from him. She will also enquire from Highways as to the cost to the Parish Council if Highways installed and maintained a speed camera on their behalf.

3.2 Cllr Barker reported that the consultation period for Uttlesford's Local Plan has been extended until 14th October, she stated that there is no development on the plan which will have a direct impact on Leaden Roding.

3.3 Cllr Barker reported that at a recent Housing Board meeting it was decided that some council tenants in Uttlesford will be offered an upgrade to heating and insulation in their properties. Tenants will be notified in due course with details.

4. PARISH COUNCILLORS' REPORTS

4.1 Cllr McIntock stated that it appears that a caravan has been left in the access road to Leaden Hall Barns. The clerk reported that the owners of the caravan parked it there a week ago after losing a wheel; at the time the owner discussed this with a resident who lives close by and said he would return within a week but he has not been back. This will be monitored as it is unsure whether the caravan has been dumped permanently.

5. PUBLIC QUESTION/CONCERNS

5.1 A resident stated his concerns regarding people parking their cars in Holloway Crescent while going on holiday from Stanstead Airport. As the summer holidays draw to an end this is expected to become less frequent but will be monitored.

6. CLERKS REPORT

6.1 The ongoing antisocial behaviour from a resident in Holloway Crescent has continued and although the dumping of furniture on Stortford Road has ceased the garden is still full of rubbish and Councillors are concerned that if there is a fire in the property the resident would not be able to exit from the back of the house. The empty home next door is being made good to enable a new tenant/family to move there and Councillors are concerned that the rubbish in garden next door is not acceptable. Cllr Barker will escalate this with Uttlesford Housing Department.

6.2 The white van blocking other residents in Willow Close has been reported to Uttlesford but has not yet been moved.

6.3 The overgrown vegetation in the footpath between the village hall and Holloway Crescent has now been cleared.

6.4 Vegetation on Dunmow Road on the approach to the school from Aythorpe Roding has not yet been cleared; the clerk was informed that an inspection from Highways is due in early September so it is hoped the vegetation will be cleared very soon.

7. FINANCE

7.1 Cllr McIntock proposed that the following cheques be issued, this was seconded by Cllr Bush and carried unanimously.

£17.00 to Leaden Roding Village Hall Trust – hire of hall

£250.80 to Defib Store – purchase of replacement defibrillator battery (see 10.7 below)

£675.00 to Mrs T E Bell – Clerk's ½ year salary

8. PLANNING APPLICATIONS

8.1 The following planning application was received from Uttlesford for Parish Councillors comments:

Old Rectory, Stortford Road – Proposed demolition of existing conservatory and erection of orangery – *No objections.*

Cumorah, Dunmow Road – Proposed certificate of lawfulness for use of first floor area over existing garage (formerly playroom approved under UTT/15/0226/HHF) as a one-bedroom single occupancy self-contained flat – *No objections.*

2 Leaden Hill Cottages, Stortford Road – Proposed certificate of lawfulness for a loft conversion within permitted development of a rear box dormer less than 50m³ – *No objections.*

8.2 The following planning applications have been determined by Uttlesford:

Inglewood, Dunmow Road – Two storey side extension and internal changes – Conditional approval.

Dutch Barn adjacent to Langley, Poplars Lane – Proposed demolition of agricultural building and construction of a pair of semi-detached dwellings – Conditional approval.

Old Rectory, Stortford Road – Extension and configuration of existing pool house to provide additional accommodation – Conditional Approval.

1 Leaden Hall Barns, Stortford Road – Proposed replacement window – Refused.

Land east of Woodside Farm, High Easter Road, Leaden Roding (2nd application) – Forestry Building – Deemed approved. The clerk has received several telephone calls and emails from people who have recently purchased pieces of the land stated above, all stating concerns regarding the erection of building in the area, the clerk has given them details of Uttlesford Planning Department and the website where they need to convey their concerns. A resident of the village has also expressed his concern to both Uttlesford and the Parish Council regarding more than one building being erected in the area.

8.3 The clerk has received an email from Uttlesford Planning Enforcement with concerns they have received regarding a report of an alleged breach of planning control at New Cottage, Dunmow Road stating the building has not been erected according to the approved plans – window in roof. An officer will carry out a site inspection in accordance with the Planning Enforcement Policy.

9. FOOTPATHS

9.1 Cllr Sutterby reported:

On 8th August Cllr Sutterby hand delivered a letter to the Rights of Way Officer at County Hall, Chelmsford regarding defective furniture on footpath 28 – this was first reported on 4th January (ref 2878383). Due to winter flooding the footbridge has moved downstream. To date there has been no reply.

10. ANY OTHER BUSINESS

10.1 Cllr Norfolk expressed concerns regarding two sightings of a man in the village, once laying on the grass verge by Ongar Road where people had stopped to try to help him and again, he was seen walking along Dunmow Road at 4.00am the morning after. No others at the meeting were aware of this but the clerk had a report from Cloghams Cricket Club stating that it appears somebody had been sleeping in the changing rooms at the club at around the same time. It is not known if this was the same person but they are no longer

sleeping there. This will be monitored and if the man is sighted again the clerk will report to Street Link who have outreach officers who can offer support.

- 10.2 Cllr Todd stated he would like to clear all vegetation along Stortford Road from opposite the village hall to Brownlows Close. The clerk reminded Parish Councillors that although any equipment hire could be funded by the Parish Council, if this work was not completed on a voluntary basis, then she would need to seek 3 quotes including one from our regular grass cutting team for discussion at a future meeting. Parish Councillors also discussed problems with a resident from Brownlow Close with objections when the clearing of trees was attempted two years ago. No decision was made regarding this at this time.
- 10.3 The Chairman asked Parish Councillors if they were available to attend a Road Safety meeting at Hatfield Broad Oak village hall on Thursday 5th September. This is a similar meeting to the one the Chairman and clerk attended a year ago. Cllr Norfolk and Cllr Todd volunteered to attend on behalf of the Parish Council.
- 10.4 The clerk reported that Essex Highways have introduced the new Tell Us Tool which should improve the way Highways issues are reported. The clerk sent the email with details on how to access the tool to all Parish Councillors before the meeting.
- 10.5 The clerk informed of an invitation to Parish Councillors of training to be delivered by legal staff from Uttlesford available to them regarding Standards for Parish and Town Councils. Two sessions are available on 17th September either in the afternoon or evening and will be held at the Council Offices, Saffron Walden. If Parish Councillors would like to attend the clerk will book a place for them.
- 10.6 The clerk reported that the green waste skip which was due to attend the village on Sunday 4th August was cancelled at short notice on 2nd August. The clerk put this information on the village website, requested that it was included on the Village Hall Facebook site and informed Parish Councillors so that as many residents as possible were informed.
- 10.7 Between meetings it was reported that the battery in the defibrillator on the wall outside the fire station was in need of replacing. The clerk purchased a new battery and it was replaced within a few days of the low battery notification.

11. DATE OF NEXT MEETING AND FUTURE DATES FOR 2024:

Tuesday 15th October 2024

Tuesday 3rd December 2024

There being no further business the meeting closed at 9.20pm.