

LEADEN RODING PARISH COUNCIL

MINUTES OF PARISH COUNCIL MEETING held on Tuesday 5th September 2023 at Leaden Roding village hall.

Present: Cllr Phil Sutterby (Chairman), Cllr Mrs Ann Bush, Cllr Jim McIntock, Cllr Jeanette Norfolk and District Councillor Susan Barker.

Members of the public: 1

1. MINUTES

The minutes of the Parish Council Meeting of Tuesday 11th July 2023 were proposed by Cllr McIntock as a true record, seconded by Cllr Sutterby and carried unanimously. The minutes were signed by the Chairman.

2. PARISH COUNCIL CO-OPTION

3. Following the parish council elections in May only three of the six Cllr vacancies were filled. The Representation of the People Act 1985 section 21, allows the elected members, provided there is a quorum, to co-opt members to fill the remaining vacancies. Cllr McIntock proposed Geoff Todd be co-opted onto the parish council, this was seconded by Cllr Bush with all in agreement. Cllr Todd completed the declaration of acceptance Office. The clerk will inform Uttlesford that we now have one vacancy.

4. DISTRICT COUNCILLOR'S REPORT

4.1 Cllr Barker reported:

Following inspections are 50 schools in Essex which have raac within the buildings. Other Essex buildings are also being checked for raac.

Within the next few weeks refuse collectors will be putting stickers on black bins reminding residents not to put food waste into black bins but to use the small food waste bins instead. 25 per cent of residents in Uttlesford are still disposing of food waste in black bins.

Cllr Barker was happy to report that after an inspection, Essex Childrens Services were given a 'good' category.

After a county boundary review Essex have created a new Councillor role as the population growth has increased.

The consultation of Uttlesford's Local Plan is due to start by the end of September when residents in all areas will become aware of where it is proposed new houses will be built. Areas for 5,500 new homes in Uttlesford are still to be found. The consultations will end in October.

5. PARISH COUNCILLORS' REPORTS

5.1 The Chairman reported that on 20th August he contacted Cllr Lee Scott (Highways Councillor for Essex) to report that after resurfacing of Dunmow Road some white lines have not been repainted. He also stated that the yellow box painted on Dunmow Road at the Fire Station entrance was causing road noise when vehicles drove over it with residents in the area being affected by the noise.

5.2 The Chairman reported that he has had a complaint from a resident stating the 30 mph and school signs on Dunmow Road approaching the schools from Aythorpe Roding are nearly obscured by overgrown trees. The Chairman and the clerk have reported this to Highways.

6. PUBLIC QUESTIONS/CONCERNS

6.1 A resident stated concerns once again regarding rubbish being accumulated in the front and back gardens of a property in Holloway Crescent and stated photograph

evidence has been sent to Uttlesford. The clerk initially reported this to the Uttlesford Environmental Health Team who passed it on to the Housing Team as the resident concerned is a council tenant. The clerk has not received any feedback from Housing but will contact them for an update.

7. CLERKS REPORT

- 7.1 The clerk has still not received a reply from either the police or Highways after reporting concerns regarding road safety at the area outside the shop. She will ask for any updates.
- 7.2 The Chairman has spoken to the owner of the field by Porters Cottage regarding inaccessibility of the footpath which goes across the field and was informed it will be reinstated. It is hoped this has now been done.
- 7.3 The tree in need of cutting in Willow Green has been reported to Uttlesford but not yet cut.

8. FINANCE

8.1 Cllr Norfolk proposed that the following cheques be issued, this was seconded by Cllr Bush and carried unanimously.

£17.00 to Leaden Roding Village Hall Trust – hire of hall

£588.00 to Uttlesford District Council – cost of green waste skip for year 2022

8.2. Credits to account since the last meeting are:

Interest on Deposit Account £1.47

8.3.

Bank reconciliation:

Opening balance at 16 th May 2023	Current a/c	13,953.87
	Deposit a/c	<u>345.01</u>
		14,289.88
Add: Receipts since last PC meeting		1.47
Less: Payments since last PC meeting		<u>727.47</u>
Balance as at 11 th July 2023		<u>13,572.88</u>
Less: Outstanding cheques		<u>. 17.00</u>
		<u>13,555.88</u>

9. PLANNING APPLICATIONS

9.1 Between meetings the following planning application was circulated for Parish Councillors' comments:

Barn Adjacent to Chalks Farm, High Easter Road – Change of use and conversion of barn to dwelling including new extension – Parish Councillors comments were:

- *Parish Councillors are led to believe the land for this development is Green Belt land and the barn was at one time used as a stable so should not become a residential property.*
- *Parish Councillors have severe concerns that the entrance/exit to the land is on a bend on at times, a busy road where traffic on the road cannot see a vehicle exiting the land until they are very close. Residents living in the area have reported to the Parish Council that in recent months when work has been carried out frequently preparing the land for development that they have witnessed 'near misses' when cars, vans and industrial vehicles are exiting the property.*
- *If the development was approved a condition should be included that no further development should be approved at the site.*

9.2 The following planning applications have been determined by Uttlesford:

Barn Adjacent to Chalks Farm, High Easter Road – Application to discharge condition 4 (contamination) attached to UTT/23/0790/PAQ3 -*Discharge conditions in Full*

3 Holloway Crescent – Application to discharge condition 3 (external materials) and 4 (external lighting) attached to UTT/22/3065/FUL – *Discharge conditions in Full*

10. FOOTPATHS

10.1 Cllr Sutterby reported:

Footpath 5 – Bridge over River Roding, this work has now been completed with a new bridge installed over the River Roding.

Footpaths 22 at Leaden Hill Cottages – problems reported on 24th May with ref 278631 - still ongoing.

11. ANY OTHER BUSINESS

11.1 Cllr McIntock thanked Cllr Todd for cleaning the village hall sign, he stated residents have commented on how good it now looks.

11.2 Cllr McIntock reported that several posted around the green in Holloway Crescent have been displaced. The clerk will report to Uttlesford.

11.3 The Chairman reported fly tipping at High Easter Road on 19th July, the rubbish was removed swiftly by Highways.

11.4 The Chairman stated that on 4th September John Kenny, employed to cut grass in the village, was not able to cut the grass at the entrance to Leaden Close due to cars parked on the grass. This appears to be because some properties are having work carried out and have nowhere else to park at this time. After discussion it was decided that this would be monitored with the hope that the grass will be accessible for the next cut.

11.5 The clerk will report to Uttlesford that hedges at Holloway Close are in need of cutting.

11.6 The Chairman reported that the litter pick arranged for September has now been rearranged and will take place on Saturday 14th October.

11.7 The clerk reported that Tranche 2 of the Elections Act 2002 commences from this October with the introduction of Online Voter Applications – this will enable the public to submit an application for a postal vote via the ERO portal of the Gov.UK website. Testing is taking place in a number of councils across the UK ahead of the roll out to all UK councils from 31 October 2023. The process will involve validation of the applicant's identity by them entering their NI Number via the portal. Uttlesford will be communicating this change in due course and promoting this to push postal vote applications down this electronic channel. Paper based applications can still be made. Anyone without a NI Number will have to provide suitable specified supporting documentary evidence. Postal votes will, from 31 October only last for a maximum of 3 years before the voter needs to reapply. All existing postal voters will be written to in the lead in to January 2026, telling them to reapply if they wish to retain this voting right. There will be changes put in place for the Police, Fire and Crime Commissioner election - 2 May 2024. These are: there will be a limit of 6 postal votes anyone can drop off at a polling station or at the council offices, Electors can act for no more than 4 proxies of which no more than 2 can be "domestic electors i.e., not overseas voters; the PFCC election will now be "first past the post".

11.8 The clerk reported that as the DigiGo bus is now in its second year of service they state that passengers now have the ability to book for groups of up to 10 people via the TravelEssex app. Also, as the Government's Bus Fare Cap Grant is still in operation all single DigiGo fares have been capped at £2 until 31st October 2023.

11.9 The clerk reported that Uttlesford's Acting Returning Officer is looking to start the legal review of the Council's polling scheme from this autumn. Full details will appear on Uttlesford's website.

11.10 The Clerk reported that the Parish Council's insurers, BHIB completed it's business integration with the CLEAR Group and will trade as Clear Councils. This will have no impact on the current Paish Council insurance policy.

12. DATE OF NEXT MEETING AND FUTURE DATES FOR 2023.

Tuesday 17th October 2023
Tuesday 5th December 2023

There being no further business the meeting closed at 8.50 pm.