

# LEADEN RODING PARISH COUNCIL

MINUTES OF PARISH COUNCIL MEETING held on Tuesday 6<sup>th</sup> September 2022 at Leaden Roding village hall.

**Present:** Cllr Phil Sutterby (Chair), Cllr Mike Whitehead (Vice Chair), Cllr Mrs Ann Bush, Cllr Dave Wareham, Cllr Jim McIntock, District Cllr Mrs Susan Barker

**Members of the public:** 3

1. APOLOGIES FOR ABSENCE

None

2. DECLARATION OF INTEREST FOR THIS MEETING

None

3. MINUTES

The minutes of the Annual Parish Council Meeting of Tuesday 12<sup>th</sup> July 2022 were proposed by Cllr McIntock as a true record, seconded by Cllr Wareham and carried unanimously. The minutes were signed by Cllr Sutterby.

4. DISTRICT COUNCILLOR'S REPORT

Cllr Barker stated that she has noticed the potholes in Holloway Crescent have been repaired which she thought has been completed by Uttlesford. Cllr McIntock informed the meeting that they had been filled in by a resident of Holloway Crescent as they were becoming dangerous and damaging to cars. Cllr Barker will report this to Uttlesford and request for the repair to be looked at and finished if necessary.

Cllr Barker stated that Essex County Council have agreed to host Ride London Cycle race again in 2023 on 28<sup>th</sup> May. She stated that the route will go through Chelmsford, Uttlesford and Epping with the route being published in the coming months. She stated that the road closure timings will be more realistic this year with closures in most areas being shorter and with better signage. The Chairman stated there were still signs from the 2022 event on the B184 from Leaden Roding towards Dunmow, Cllr Barker will request that they are removed.

Cllr Barker stated the timings of Uttlesford's Local Plan is uncertain at this time, it is scheduled to go to Council on 1<sup>st</sup> November.

Cllr Barker reported that at this time the electric wiring in all local authority houses in Uttlesford is are being checked as records regarding the safety of the wiring are not up to date.

Cllr Barker stated she had come money available for grants to local organisations, she has already made grants to several local organisations and any group who wishes to apply should email her.

She also reported that Essex County Council have recently taken over the finances of Thurrock Council – a unitary authority and not part of Essex County Council - due to the financial difficulties Thurrock are experiencing.

5. PARISH COUNCILLORS' REPORTS

5.1 The Chairman reported that he attended Uttlesford's Roadshow in Holloway Crescent in July. During the event he walked around the village with Councillor Barker and the organiser from Uttlesford, Nicole Shephard- Lewis pointing out problems that have been reported recently, although this was noted, it does not appear that any of the issues have been resolved.

5.2 Cllr Wareham again expressed his concerns regarding the overgrowth at Chalks Green with Cllr Whitehead in agreement that this problem needs to be resolved as soon as possible. As the green is owned by a resident, the Chairman suggested that

both Councillors approach the resident and request that the green be cut back to the original state should be annually cut after this is it always was in previous years. Cllrs Wareham and Whitehead will consider this suggestion.

#### 6. PUBLIC QUESTIONS/CONCERNS

- 6.1 A resident stated concerns regarding the appearance of the local shop stating it was that it does not represent the village very well. The Chairman will seek advice on a way forward.
- 6.2 A resident stated that there is still flooding when raining at Finale by the side drive in Holloway Crescent, this has been previously reported and after the inspections during the Uttlesford Roadshow it was hoped it would be fixed, the clerk will report again.
- 6.3 A resident also reported the flooding outside 10 Holloway Crescent has not been rectified, the clerk will report again.
- 6.4 A resident reported that cars were parking in laybys in Holloway Crescent in front of houses that they do not reside in. The Chairman stated this is not a Parish Council matter.
- 6.5 A resident complained that dog fouling is still a problem on the green in Holloway Crescent. The Chairman stated once again that anybody who witnesses this should report the owner of the dog to the Animal Warden at Uttlesford and they will be fined.
- 6.6 A resident asked for information regarding the change of ownership and clearing of trees in the woods at High Easter Road. Although it is not clear what is happening at this time Cllr Whitehead will pass on the information he has obtained about the area.
- 6.7 A resident stated that although improved, there is still flooding on Stortford Road between the roundabout and the church, as there has not been very much rain during the summer this will be monitored as we go into the autumn and winter months.

#### 7. CLERKS REPORT

- 7.1 The clerk produced details of costs incurred for the Platinum Jubilee event, payments from the Social Club and Village Hall Committee will be collected before the next Parish Council meeting:

Payments made to: Bullfinch Gas Equipment	£588.00
J B Ices (Deposit)	£150.00
Party Delights	£37.86
Baker Ross	£15.47
J B Ices (Final Payment)	£261.00
Amazon Services	£30.99
O Butler	£70.00
D Edmondson	<u>£175.00</u>
Total	<u>£1,328.32</u>
£1,328.32 to be divided into 3 equal amounts:	£442.77
Payments to be collected from:	
Leaden Roding Village Hall Trust	£442.77
Leaden Roding Social Club	<u>£442.77</u>
	<u>£885.54</u>

	Pyt already covered made by Leaden Roding Parish Council	<u>£442.78</u>
Plus		£1,328.32

- 7.2 Damaged soakaway at the corner of Dunmow Road and Holloway Crescent – not yet fixed, the clerk has reported again (see above).
- 7.3 Damage to footpath at entrance to Holloway Crescent by Finale driveway – not yet repaired.
- 7.4 Blocked drains outside 10 Holloway Crescent have been reported – not yet cleared, the clerk will report again (see above).
- 7.5 Many potholes in the road in Holloway Crescent have been reported to Uttlesford by the clerk and through Cllr Barker, since the last meeting a resident of Holloway Crescent has filled in the potholes to assist residents, Cllr Barker will inform Uttlesford (see above).
- 7.6 At the last meeting the clerk asked Cllr Barker if she has an update from Cllr Scott regarding looking into why the installations of a VAS sign on the approach to the schools was shelved after being approved by Highways and included in the Local Area Panel projects budget about two years ago and was then removed stating that there was nowhere to place the VAS sign as the footpath on Dunmow Road is too narrow. Recently the Parish Council has been advised by the same Highways Officer that a VAS sign can be installed at the same site at the expense of the Parish Council. Cllr Barker has not yet received any information but will ask again.
- 7.7 Field opposite the school - a resident clearly remembers a footpath to the right of the field in the past– at a previous Parish Council meeting it was reported that Cllr Wareham found that public footpaths cannot be changed unless it has been agreed by the County Council or Central Government. At a previous meeting Cllr Barker reported that she had referred this to Public Rights of Ways for advice and was told there was never a footpath at the location. As the resident was adamant a footpath was there years before, Cllr Barker asked the resident to provide evidence that this was an official footpath and she will then seek advice, this evidence has not yet been provided.
- 7.8 The damaged village sign outside Bridge Cottages, Stortford Road previously reported to Highways – not yet fixed.
- 7.9 The damaged sign outside the fire station which has previously reported to Highways has been examined three times by Highways representative but not yet been fixed – not yet repaired, Parish Councillors expressed concerns that the small part of the post still in the ground is a health and safety risk – the clerk will ask for an update.
- 7.10 During the past few months, the clerk has received complaints from a resident that the footpath across the field between Chalks Villas and Porters Cottage is not accessible, the clerk contacted the owner of the field and the path has now been cleared.
- 7.11 The clerk reported that the Digibus service has recently changed the area boundaries in which the bus can travel on a single route and hopes this is more acceptable for residents who wish to use it.
- 7.12 The clerk has reported the damaged road sign opposite the village hall to Highways (ref 2794153) and is awaiting a response.
- 7.13 The clerk has reported to Highways that road markings throughout the village are in need of remarking.

## 8. FINANCE

- 8.1 Cllr Whitehead proposed that the following cheques be issued, this was seconded by Cllr Bush and carried unanimously.  
 £17.00 to Leaden Roding Village Hall Trust – hire of hall  
 £675.00 to Mrs T E Bell – clerk’s ½ year salary
9. The clerk produced the bank reconciliation after the cheques approved at the last Parish Council meeting were issued:

Balance brought forward 12.07.2022		Curr. a/c	12,412.91	
		Dep. a/c	344.90	12,757.81
	Total			
<u>Add:</u>	Receipts	Int on dep		0.11
	Total			
<u>Less:</u>	Payments			71.86
Balance carried forward 06.09.2022				<u>12,686.06</u>

These cumulative funds are represented by:

Current Account balance	12,341.05
Deposit Account balance	<u>345.01</u>
	12,686.06
Less outstanding cheques	<u>896.53</u>
	<u>11,789.53</u>

## 10. PLANNING APPLICATIONS

- 10.1 The following Larger Household extension under Permitted Development has been submitted to Uttlesford, this application does not require Parish Councillors’ comments:  
 26 Holloway Crescent – single storey rear extension extending 4.95m from rear wall, maximum height 3m and height to eaves 3m.
- 10.2 The following Certificate for Lawfulness for Proposed Works has been submitted to Uttlesford this application does not require Parish Councillors’ comments:  
 14 Lordswood View – loft conversion with rear facing dormer and front roof windows.
- 10.3 The following decisions to determine the following planning application was made between meetings:  
 3 Leaden Hall Barns, Stortford Road – erection of detached storage shed *-refused.*
- 10.4 The following decision to determine the following Non-Material Amendment application was made by Uttlesford:  
 4 Redwings, Dunmow Road – single storey side extension – *approve cert of lawfulness.*
- 10.5 The following decisions to determine the following Larger Household extension under Permitted Development applications were made by Uttlesford:  
 26 Holloway Crescent – single storey rear extension extending 4.95m from rear wall, maximum height 3m and height to eaves 3m – *no objections.*

## 11. FOOTPATHS

- 10.1 Cllr Sutterby reported:

The following issues are still outstanding.  
 Footpath 5 – bridge over river Roding in need of repair – works are now programmed for September 2022. As the bridge is over 6 metres in length special equipment is needed to rectify the problem and the harvest needs to be completed for access.

## 12. ANY OTHER BUSINESS

- 12.1 The Chairman stated that he has organised a village litter pick for Saturday 1<sup>st</sup> October, any volunteers are welcome to meet at the village hall at 9.00am.
- 12.2 Cllr Wareham stated that vehicles are still blocking the footway outside the car sales showroom at times, after discussion it was decided that each time this happens it should be reported to the police so that the police are aware of the regularity of the problem and it is recorded.
- 12.3 The clerk has reported to Highways overgrown trees on Dunmow Road on the approach to the school which is obscuring the Highways signs for the school and 30mph limit.
- 12.4 The clerk reported that between meetings she had emailed Parish Councillors an invitation to the Annual Members Meeting of the Essex Partnership NHS Trust to be held virtually on Thursday 15<sup>th</sup> September, the details of how to access the meeting were given on the email circulated.
- 12.5 The clerk reminded Parish Councillors that between meetings she had circulated an email from Uttlesford requesting Parish Councillors complete a short survey regarding the new Uttlesford Design Code, this needs to be completed by Tuesday 13<sup>th</sup> September.
- 12.6 The clerk read an email from SAAA Ltd informing that all Smaller Authorities have the option to opt out of the arrangement for SAAA Ltd to appoint external auditors and could choose to appoint their own external auditor. After discussion it was decided to continue with the current arrangement for SAAA Ltd to appoint the external auditor for Leaden Roding for the next 5 years. This was proposed by the Chairman, seconded by Cllr Whitehead and carried unanimously.
- 12.7 The clerk has received notification from Highways that a Temporary Traffic Order to close Chelmsford Road is due to comment on 7<sup>th</sup> November 2022 for 3 days. The closure is required for the safety of the public and workforce while Gigaclear Limited undertakes to allow safe working in carriageway, footway and verge.

## 13. DATE OF NEXT MEETING AND FUTURE DATES FOR 2022.

Tuesday 18<sup>th</sup> October 2022

Future meetings: Tuesday 6<sup>th</sup> December 2022

There being no further business the meeting closed at 9.25pm.