

# LEADEN RODING PARISH COUNCIL

MINUTES OF ANNUAL PARISH COUNCIL MEETING held on Tuesday 18<sup>th</sup> May 2021 at Leaden Roding village hall.

**Present:** P.Sutterby (Vice Chair), J.Mclintock, M.Whitehead, Mrs Bush, D.Wareham

**Members of the public:** 2

1. ELECTION OF CHAIRMAN  
Cllr Bush proposed that Cllr Sutterby be elected Chairman for the forthcoming year, this was accepted by Cllr Sutterby before being seconded by Cllr Whitehead.
2. ELECTION OF VICE CHAIRMAN  
Cllr Wareham proposed that Cllr Whitehead be elected Vice Chairman for the forthcoming year, this was accepted by Cllr Whitehead before being seconded by Cllr Mclintock.
3. ELECTION OF PARISH REPRESENTATIVES  
The following representatives were elected for the year 2020/21  
Village Hall Trust - Cllr Mclintock  
Public Transport - Cllr Bush  
Tree Planting - Cllr Sutterby  
Footpaths - Cllr Sutterby  
Road Safety - Cllr Wareham  
Essex Police - Cllr Whitehead
4. APOLOGIES FOR ABSENCE  
District Councillor Susan Barker
5. DECLARATION OF INTEREST FOR THIS MEETING  
None
6. APPROVAL OF ANNUAL GOVERNANCE AND ACCOUNTABILITY RETURN (AGAR)
  - 6.1 AGAR Return 2020/21
    - 6.1.1 The meeting considered the current system of internal control, including monitoring of finances and agreed that these were satisfactory.
    - 6.1.2 Cllr Sutterby proposed that the Parish Council approves the Annual Governance Statement (Section 1 AGAR) for the year 2020/21 as prepared by the clerk. This was seconded by Cllr Whitehead and carried unanimously.
    - 6.1.3 Cllr Whitehead proposed that the Parish Council approves the Annual Accounting Statements (Section 2 AGAR) for the year 2020/21 as prepared by the clerk. This was seconded by Cllr Mclintock and carried unanimously.
  - 6.2 Cllr Sutterby proposed that Leaden Roding Parish Council exempts itself from a limited assurance audit as it meets all the criteria for claiming exemption as set out in section 9 of the Local Audit (Smaller Authorities) Regulations 2015. This was seconded by Cllr Whitehead and carried unanimously.
  - 6.3 The Clerk for High Easter Parish Councils is completing the internal audit, her report will be circulated, and any points considered.
7. MINUTES  
The minutes of the Ordinary Parish Council Meeting of Tuesday 9<sup>th</sup> March 2021 were proposed by Cllr Sutterby as a true record, seconded by Cllr Mclintock and carried unanimously. The minutes were signed by Cllr Sutterby.
8. PUBLIC QUESTIONS/CONCERNS  
None

## 9. CLERKS REPORT

- 9.1 A1060 speed limit signs – the extension of the 30mph speed limit at Leaden Hill has now been implemented. However, residents living in the area are concerned that the sign erected outside Bridge House Cottages is too wide and is being hit by large vehicles as they pass. The clerk has reported this to Highways twice and is awaiting a reply. She has also brought this to Cllr Barker's attention
- 9.2 30mph sign at village hall requested to be reinstated - the clerk has received notice from Highways that they have investigated and risk-assessed the issue and they have prioritised it as not as serious as some of the other defects they are aware of so they have recorded it and will consider when planning future works in the area.
- 9.3 Damaged small village sign at Leaden Hill – awaiting a reply from Highways
- 9.4 Roundabout sign approaching village from Chelmsford Road requested to be reinstated – awaiting reply from Highways
- 9.5 Building waste left adjacent to Windmill Café – reported but not yet removed, the clerk will chase.
- 9.6 Wheelie bin left in Holloway Crescent – Cllr Sutterby removed this as part of the village litter pick.
- 9.7 Request that Highways revisit the speeding problems on Dunmow Road in the vicinity of the school – no reply from Highways after chasing three times – the clerk will chase again.
- 9.8 Damaged Highways sign outside Walnut Tree Cottage, Dunmow Road - the clerk has received notice from Highways that they have investigated and risk-assessed the issue and they have prioritised it as not as serious as some of the other defects they are aware of so they have recorded it and will consider when planning future works in the area.
- 9.9 Giga Clear problems – Giga Clear have now reseeded the area of grass on Dunmow Road at the corner of Holloway Crescent which was dug up to accommodate work on fibre optic Broadband. Cllr Wareham reported that he has heard that there are problems with the installation of fibre optic wire and areas of the village may have to be installed again causing further disruption. The clerk has not yet been informed of these problems.

## 10. COUNCILLORS REPORTS

- 10.1 Cllrs Wareham and Whitehead attended a meeting with representatives of Uttlesford District Council regarding progress on the removal of fencing on Chalks Green. Although the green is the responsibility of Uttlesford the Councillors attended so that the Parish Council are informed of proceedings but not involved. Cllr Wareham reported that Uttlesford are intending to send a 28-day Notice requesting that the fence be removed. Cllrs Wareham and Whitehead will be kept informed by Uttlesford.

## 11. FINANCE

- 11.1 Cllr Sutterby proposed that the following cheques be issued, this was seconded by Cllr Whitehead and carried unanimously.
  - £17.00 to Leaden Roding Village Hall Trust – hire of hall
  - £402.83 to BHIB Ltd – annual insurance
  - £220.44 to Essex Association of Local Council – annual subscription
  - £ 79.40 to Piggotts Flags – purchase of St Georges Flag.

## 12. PLANNING APPLICATIONS

- 12.1 The Planning applications were circulated for between meetings:
  - Land at Stortford Road Leaden Roding – Construction of 2 detached dwellings.Parish Councillors comments were:
  - If the caravans which are being used at the moment remain, this could be overdevelopment

- A previous application was withdrawn after Highways advised that there would be poor visibility to the Highway, lack of parking and lack of turning space – we cannot see a difference in the problem with this application
- Mrs Manders has stated several times in writing to the Leaden Roding Village Hall Committee that there was only one house to be built on the site, is this application for the two houses in addition to the previous application which has already been granted making a total of three?
- It appears to be over-development of a relatively small frontage, building two houses on one small plot.
- A preference for a brick wall to remain instead of a replacement fence.

Uptrees Cottage, Stortford Road – detached oak framed 2 storey garage.

Parish Councillors comments were:

No objections with a cart lodge but concerned that the second storey could become a dwelling.

Rossdene, High Easter Road – Extension of garage and conversion to annexe – no objections.

12.2 The decision to determine the following planning applications have been made by Uttlesford:

Land at Stortford Road, Leaden Roding – Construction of 2 detached dwellings – conditional approval.

3 Leaden Hall Barns, Stortford Road – proposed erection of additional storage building – refused.

12.3 The following planning application has been withdrawn:

3 Leaden Hall Barns, Stortford Road – proposed detached garage.

### 13. FOOTPATHS

Cllr Sutterby reported:

Footpath 1 at the bottom of Longsted Lane, the footbridge detached from concrete base – still ongoing

Footpath 5 at Leaden Hall, timber is rotting on the bridge over the river – reported on 3<sup>rd</sup> April (ref 2711562).

### 14. ANY OTHER BUSINESS

14.1 Cllr Wareham reported that cars from the car showroom are again being parked on the pavement in front of the showroom making it difficult for pedestrians to walk on the pavement and cross Dunmow Road. Cllr Sutterby will discuss this with the manager of the car showroom.

14.2 P. Sutterby confirmed that once the village hall has been passed as Covid safe the Parish Council will organise defibrillator training/ familiarisation for residents of the village who wish to take part. At this time the defibrillator is installed and ready for use if needed and instructions will be given from a speaker inside the defibrillator so training is not necessary for it to be used but useful for familiarisation.

14.3 Cllr Sutterby requested that the clerk update the village website by deleting former Parish Councillors, the clerk apologised for overlooking this and will update the website as soon as possible.

14.4 Cllr Sutterby reported that the village litter pick he recently organised resulted in 25 bags of rubbish which was collected by Uttlesford.

14.5 A discussion took place regarding the recent road closures due to maintenance in Leaden Roding and surrounding villages. The clerk informed councillors that although she receives notices for road closures in Leaden Roding (which do not state the exact date of the closures) she is not made aware of those in other villages.

14.6 Cllr Sutterby suggested that the recently purchased St George flag should just be flown on special occasions and not throughout the year to ensure it is not weather

damaged. The clerk will ask representatives of the Village Hall Committee to carry this request out as they oversee the flying of the flag.

14.7 The clerk reported that between meetings Highways have erected a new roundabout sign in High Easter Road which is incorrect. It informs drivers that the roundabout is being approached from High Easter Road when it is not. High Easter Road is a junction to the A1060 very close to the roundabout. The clerk has reported this error to Highways and is waiting for it to be rectified.

15. DATE OF NEXT MEETING AND FUTURE DATES FOR 2021.

Tuesday 13<sup>th</sup> July 2021

Future meetings: Tuesday 31<sup>st</sup> August 2021

Tuesday 19<sup>th</sup> October 2021

Tuesday 7<sup>th</sup> December 2021

There being no further business the meeting closed at 9.20 pm.