

Explanation of variances – pro forma

Name of smaller authority: **Little Burstead parish council**

County area (local councils and **Essex**)

Insert figures from Section 2 of the AGAR in all **Blue** highlighted boxes

Next, please provide full explanations, including numerical values, for the following that will be flagged in the green boxes where relevant:

- variances of more than 15% between totals for individual boxes (except variances of less than £200);
- **New from 2020/21 onwards:** variances of £100,000 or more require explanation regardless of the % variation year on year;
- a breakdown of approved reserves on the next tab if the total reserves (Box 7) figure is more than twice the annual precept/rates & levies value (Box 2).

	2020/21 £	2021/22 £	Variance £	Variance %	Explanation Required?	Automatic responses trigger below based on figures input, DO NOT OVERWRITE THESE BOXES	Explanation from smaller authority (must include narrative and supporting figures)
1 Balances Brought Forward	4,072	1,401				Explanation of % variance from PY opening balance not required - Balance brought forward agrees	
2 Precept or Rates and Levies	7,084	7,690	606	8.55%	NO		
3 Total Other Receipts	4,649	2,657	-1,992	42.85%	YES		Grant received of £3500 in 2021 only £750 in 2022, 2 years of VAT reclaim in year £1907
4 Staff Costs	6,196	5,933	-263	4.24%	NO		
5 Loan Interest/Capital Repayment	0	0	0	0.00%	NO		
6 All Other Payments	8,208	3,631	-4,577	55.76%	YES		Previous year bought a defibrillator £1425 and village gateways £4060 current year only added to gateways £750
7 Balances Carried Forward	1,401	2,184			NO	VARIANCE EXPLANATION NOT REQUIRED	
8 Total Cash and Short Term Investments	1,401	2,184				VARIANCE EXPLANATION NOT REQUIRED	
9 Total Fixed Assets plus Other Long Term Investments and	12,894	17,258	4,364	33.85%	YES		addition of village gateways £4985, removal of old laptops £904 new laptop £483
10 Total Borrowings	0	0	0	0.00%	NO		

Rounding errors of up to £2 are tolerable

Variances of £200 or less are tolerable