

Minutes of the Little Burstead Parish Council meeting
held at Little Burstead Village Hall
on Wednesday 8th January 2020 at 7.30 pm

Present: Councillor Pauline Bowles: Councillor David Clark:
Councillor Katrina Watts: Councillor Abi Mohseni:

In Attendance: Mrs. Christine Barlow, Clerk to the Parish Council

Members of Public: 6

62/19 APOLOGIES FOR ABSENCE: Councillor John Mitchell

63/19 DECLARATIONS OF MEMBER'S INTERESTS: To receive any declarations of disclosable pecuniary interests, other pecuniary interests or non-pecuniary interests by members relating to any agenda items.

None received

64/19 PUBLIC FORUM: The meeting will be opened to the public to give residents an opportunity to ask questions. (Time allowed for this is 20 minutes)

(i) Concerns were raised regarding overgrown verges at the top of the Dunton/Brentwood Road where it turns on to the flyover. In this location the road rises-up and there is no footpath for pedestrian access to the Boot Sale site or a youth football pitch near the location. A request to the Parish Council to investigate the responsibility for maintaining the verge and to seek action to cut a metre width of verge to enable pedestrians to safely use instead of walking in the road was made.

(ii) Councillors were asked if there was any update regarding keeping the Public Right of Way clear across Chase Farm. The Parish Clerk advised she was waiting for an update from Essex County Council PRow Officer on the outcome of further discussions with the owner of Chase Farm to redirect the public footpath across his land.

(iii) A request was made to reinstate the white lining through the middle of Dunton Road/Rectory Road due to the fact this stretch of road was very dark at night and vehicles often drove on the wrong side of the road towards on-coming traffic. The Parish Clerk advised she would make enquires of the Police Casualty Reduction Unit and ask for their comments on this request. Councillor Bowles asked the Parish Clerk to make a request to ECC Highways to install some signage on the bend near to the Circular footpath which exits onto Rectory Road and leads across the road to St Mary's Church as this bend is a danger spot for pedestrians crossing in this location.

(iv) Residents asked if the Parish Council had made any further enquiries regarding complaints about the constant barking of dogs at Broom Cottage and concerns that the dogs were being kept in a distressed state. The Clerk advised she had contacted Basildon Council and had been informed that Council Officers

were monitoring the complaints and letters had been sent to residents requesting feedback on the issues raised. The Parish Clerk was unable to provide any further information to the meeting.

(v) A resident asked for advice from the Parish Council regarding a recent planning application which had been submitted and subsequently refused. The resident asked what steps she could take to amend the application so that it was acceptable to all concerned. The Parish Council confirmed that they had objected to the planning application on the grounds of design in a conversation area. It was suggested that the resident looked up Basildon Council's Conservation Policy for the area on their website and suggested the resident discuss the application with planning officers. However, the resident was informed there would probably be a fee levied for any advice given.

65/19 MINUTES OF PREVIOUS MEETING: Council to approve the accuracy of the minutes of the previous meeting held on 13th November 2019 and Chair to sign.

The minutes of the previous meeting were approved as an accurate record of the previous meeting and were signed to confirm by Councillor Pauline Bowles, Chair.

66/19 PARISH CLERK'S REPORT:

The Parish Clerk to update Councillors on Parish Council business discussed at previous meetings.

- **Item 49/19 (ii) Potholes:** The Clerk asked for more details of locations and once in receipt of same would refer the matter to ECC Councillor Moore to raise the issue on behalf of the Parish Council at the Local Highway Panel Meeting.
- **Culvert, Laindon Common Road:** The culvert was currently coned off for safety reasons. Councillor Clarke had been advised that work was not due to start before the new financial year. However, it was noticeable that the measures to cone off the area were currently slowing down the traffic.
- **Item 54/19 Circular Walk:** The Public Right of Way Officer had advised that under the Highways Act 1980 and the Countryside and Rights of Way Act and the conditions of re-directing the footpaths across Chase Farm requires the applicant to bear the financial cost of replacing signage and posts etc. as part of the re-direction.

It was agreed at this point, with the Chair's permission, to bring Agenda Item 71/19: Projects

(i) **Defibrillator:** A resident attending the meeting was thanked for his generous donation of £100 towards the fund for the Defibrillator. Currently, with the donation £720 had been collected and a further £300 had been pledged. It was anticipated that the remainder of the money needed to cover the cost anticipated to be £1500 plus could be raised by other means. The Village Hall Committee had agreed to maintain the equipment once purchased.

(ii) **Noticeboard:** Parish Clerk had identified a new fund available from Basildon Council to community organisations to fund projects of up to £2000 and the Clerk would make the Village Hall Committee aware of this fund.

(iii) **Highway Gateways:** The Parish Clerk advised she had identified a Fund which might provide a grant for the Highway Gateways. The fund was generated via the Police and Fire Commissioners Office and had to be submitted before 31st January 2020.

67/19 PLANNING: To record Councillors views and comments on Planning Application/s under the Town and Country Planning Act 1990 (as amended) as received from Basildon Borough Council.

**TOWN AND COUNTRY PLANNING ACT 1990 - APPLICATION NO:
19/01640/FULL**

Erection of first floor front extension - Red Brick Cottage, Laindon Common Road, Billericay, Essex

The Parish Council had discussed the application and recommended refusal on the following issues:

- (i) Over development of the site.
- (ii) Inappropriate design, visual external appearance and use of materials
- (iii) Loss of amenity value.
- (iv) The application detracts from the current street scene in a designated conservation area

Councillors also commented that they felt that more consideration should be given to the design, appearance and previous history of a site when making decisions on planning applications in a conservation area.

68/19 PLANNING DECISIONS AND COMMENTS: To receive updates and comments regarding planning applications discussed at previous Parish Council meetings.

**TOWN AND COUNTRY PLANNING ACT 1990 - APPLICATION NO:
19/01373/OUT**

Erection of two dwellings - Land Between The Willows and Cranbourne, Broomhills Chase, Billericay, Essex – **Refused**

**TOWN AND COUNTRY PLANNING ACT 1990 - APPLICATION NO:
19/01370/FULL**

Erection of two-storey side extension, part two-storey, part single-storey rear extension, demolition of existing garage, proposed double garage with carport, new dormer windows to front and rear elevations, new brick and timber clad external finish - Dell Cottage, Broomhills Chase, Billericay, Essex – **Refused**

**TOWN AND COUNTRY PLANNING ACT 1990 - APPLICATION NO:
19/01513/PACU**

Notification for prior approval of proposed change of use of agricultural building to 3no. dwelling houses (Class C3) & associated operational development under Class Q of Part 3 of Schedule 2 of the Town & Country Planning (General Permitted Development) Order 2015 (as amended) - Lady Springwood Dunton Road Little Burstead Billericay Essex CM12 9TZ – **Refused**

**TOWN AND COUNTRY PLANNING ACT 1990 - APPLICATION NO:
19/01418/FULL**

Demolition of conservatory and construction of rear extension - Walnut Tree Lodge, Rectory Road, Billericay CM12 9TR - **Granted**

**TOWN AND COUNTRY PLANNING ACT 1990 - APPLICATION NO:
19/01554/FULL**

Erection of single storey front extension and part single part two storey rear extension. Alteration to front and rear elevations - 3 Brook Cottages, Laindon Common Road, Billericay, Essex CM12 9TA - **Refused**

**TOWN AND COUNTRY PLANNING ACT 1990 - APPLICATION NO:
19/01403/FULL**

Two storey side lift extension and single storey side pantry extension - Homeleigh, Laindon Common Road, Billericay Essex CM12 9TJ - **Granted**

**TOWN AND COUNTRY PLANNING ACT 1990 - APPLICATION NO:
19/01255/OUT**

Outline application for residential development with all matters reserved - Salmons Farm, Tye Common Road, Little Burstead, Billericay Essex CM12 9SD – **Refused**

Wheatsheaf Cottage, Laindon Common Road: The meeting was advised that a complaint was to be lodged siting that conditions set in respect of the grant of planning application for Wheatsheaf Cottage, Laindon Common Road had been contravened by the contractor. It was noted that further action was being sought to challenge the reasonableness of development and request for Enforcement action be taken by Basildon Council to ensure the developers complied with the conditions which were part of the granting of the planning application. It was **AGREED** that as the challenge stood the Parish Council would support any action taken to ensure that the grant of application was complied with.

69/19 FINANCE REPORT: To advise Councillors on the current financial position.

- (i) To provide Councillors with a detailed summary of spending since the previous meeting on 13th November 2019

Councillors were provided with the summary report as follows:

	£
Balance at bank as of 13 th November 2019	6,429.06
Balance at bank as of 8 th January 2020	5,417.65
Expenditure:	1,398.41
Income:	387.00
Expenditure:	
(753) Poppy Wreath – Royal British Legion	30.00
(756) Clerks Expenses – Remembrance Sunday	23.39
(757) HMRC Empr Tax	193.20
(758) Clerks Salary Oct & Nov + Office Use Tel/BB	839.72
(759) Estate Expenses	<u>312.10</u>
	1398.41
Income	
Fun Walk Sponsorship	187.00
Fun Walk Fund Sponsorship	<u>200.00</u>
	387.00

(ii) To confirm the Precept amount for 2020/21:

The Responsible Finance Officer confirmed that Basildon Council had been advised that the Precept amount set by the Parish Council for the financial year 2020/2021 was £7,083.52.

70/19 NOTICE OF PUBLIC CONSULTATION – STATEMENT OF COMMUNITY INVOLVEMENT ADDENDUM 2019 – Parish Council to comment.

Councillors had been provided with a copy of the Statement of Community Involvement Addendum 2019 and had been provided with the website details of where the document could be viewed (www.southessexplan.co.uk) and was advised the closing date for comments was 29th January 2020.

The Parish Council informed that they had no comments to make on the consultation at this stage.

71/19 PROJECT PROGRESS: To discuss the progress regarding the projects and agree the next steps.

Covered previously in Agenda item 66/19

72/19 ESSEX COUNTY COUNCIL WEBSITE CLOSURE: To discuss progress regarding a replacement Parish Council website with effect from 1st April 2020.

The Parish Clerk had been researching suitable and legally assessable website as the result of Essex County Council's decision to no longer fund and support the essex.info website. The cost of an alternative package was between £400 - £1000 with ongoing costs. Some offered a free website but did not transfer the data, which although could be transfer was time consuming. In view of the need to find a

suitable website by the end of March the Parish Clerk requested agreement from the Parish Council to obtain the most cost-effective website to meet the Parish Council needs. The Parish Council confirmed their **AGREEMENT** to accept the Parish Clerk's judgement and for her to update at the next Parish Council meeting in March.

73/19 MEETINGS ATTENDED BY COUNCILLORS: To receive information of interest regarding any meetings attended by Councillors since the last meeting.

Councillors had not attended any meetings since the previous meeting in November 2019.

74/19 DATE OF NEXT MEETING: To confirm the date of the next Parish Council meeting as Wednesday 11th March 2020 at 7.30 p.m.

The next Parish Council meeting was confirmed as 11th March 2020 at 7.30 p.m. in the Little Burstead Village Hall, Laindon Common Road.

TO BE APPROVED