Minutes of the Extraordinary General Meeting of the Little Burstead Parish Council,

held at Little Burstead Village Hall,

on Wednesday, 9th December 2015 at 6.20pm

Present: **Councillor Savage (Chair)**

 **Councillors Clark and Mohseni**

In Attendance:Mrs. Kim Barford, Clerk to the Parish Council

**109.15 Cllr Savage welcomed those present to the meeting.**

**110.15 Apologies were received from Cllr. Dean.**

**111.15 Declarations of Interest -** None

**112.15 Members received the minutes of the meeting of 11th November 2015.**

**113.15 Co-Option to fill casual vacancy.**

Deferred as no applications received to date.

**114.15 Matters arising from the minutes of the meeting of 11th November.**

The Clerk updated members regarding minute ref:

97.15c Community Speedwatch – The Community Engagement Team, Essex Police had advised that it was suitable for Laindon Common Road. The clerk had relayed a request for volunteer details to the steering group.

102.15a Little Burstead Circular Footpath – The printed waymarker signs had been received from the supplier. Members invited and Cllr Savage and the clerk will meet for their installation along the route and first stage of notation regarding the fauna, habitat and landscape.

Green Lane/Byway 56 – Following the support of EC Cllr Twitchen, ECC Member Cllr Eddie Johnson had replied to the clerks ongoing correspondence. It is partially good news in that the CC has committed to temporarily close the lane to undertake drainage/surfacing works. Longer term options were being explored in the hope of maybe a kind of permit scheme being suitable to facilitate the management of Byways. The clerk will notify the local residents and landowners who supported the original downgrade request of the progress.

**115.15 Public Forum –** None present.

**116.15 Laindon Common Road Working Party**

Members considered a proposal by Cllr Clark, seconded by Cllr Savage, for the formation of a working

 party. Members discussed and agreed upon Terms of Reference to include members, powers and

 reporting responsibilities – See appendix attached.

**117.15** **Agenda items for next meeting –** Members to contact the clerk.

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 **Date of next meeting: Wednesday, 13th January 2016 at 7.30pm**

**The meeting closed at 7pm**

**Signed: ……………………………………. Date: ……………………….**