

Minutes of the Meeting of the Little Burstead Parish Council,
held at Little Burstead Village Hall,
on Wednesday, 9th September 2015 at 7.30pm

Present: **Councillor Savage (Chair)**
Councillors Clark, Dean, Mence and Mohseni

In Attendance: Mrs. Kim Barford, Clerk to the Parish Council
ECC Cllr Kay Twitchen
17 Members of the public

75.15 Cllr Savage welcomed those present to the meeting.

76.15 No apologies.

77.15 Declarations of Interests- None

78.15 Members received and approved the minutes of the Meeting of 8th July 2015.

The meeting was adjourned at 7.40pm and the chair informed those present that the length of time of the public forum would be extended for this meeting.

79.15 Public Forum

Residents present spoke of:
Speeding concerns with particular reference to Laindon Common Road.
Rectory Road – Drainage concerns
Refurbishment of Old School House

The meeting reconvened at 8.25pm.

80.15 Item 9 – Traffic Calming/Speeding Laindon Common Road – (Item brought forward by the chair).

a. Community Speedwatch – A further request had been made but the police had again refused with concern re safety of participants and limited sightlines.

b. The current scheme ineffective as highlighted by the parish council commissioned speed survey, received earlier in the year. As approved by members present at the previous meeting the chair and clerk had met and with reference to the Essex Speed Management Strategy a list of potential traffic/speed calming measures were put forward by Cllr Savage for consideration and approval by members. It was agreed by all present that all potential options be requested including 20mph. The clerk to submit the relevant papers request to ECC Highways.

c. A representative of Laindon Common Road residents passed to the chair a petition in support of addressing the increasing problem of speeding. Those present were informed of the process to apply to the Local Highways Panel to change or improve upon the existing scheme. Advice would be needed from the ECC relevant officers on the most effective solution and residents consulted. The chair proposed and it was agreed by members that representatives of ECC Highway and Essex Police be invited to attend a meeting (14th October suggested) of parish council and residents. The chair thanked those present for the petition and said it would be most useful conveying resident support of addressing the worrying problem.

81.15 Police report – Cllr Dean advised that the police had been invited to attend and in their absence gave an update on recent statistics for the parish.

82.15 Reports by designated officers of the Council on:

a. Public Rights of Way and paths – Members received an update regarding:

Little Burstead Circular Footpath – The clerk advised tenders for quotes to supply and install 32 waymarker posts had been sent to 3 contractors. Just one quote to hand at present. Members spoke of the actual posts and it was approved that hardwood, although more expensive, was the preferred option. It was thought the original budget sum of materials plus £500 would be insufficient as far more posts were to be installed than originally thought. The clerk had spoken with the officer at Essex CC regarding the change to the allocation of the funding who advised it was not a problem so long as the spending was towards the aims of the original project. Waymarkers to be ordered from the approved contractor, Brisco, and the cost to be as originally quoted. The clerk had met with Neil Sumner of Essex Wildlife Trust/Mill Meadows Society who was a member of the Billericay Town Council Countryside Walks Group. They had as a group planned and designed a number of walks around Billericay and with Paul Hudson had kindly offered to assist with wildlife/habitat info for the leaflets and lectern displays. The clerk and Cllr Clark had been invited to attend their next meeting.

Green Lane/Byway 56 - Request to ECC for downgrade reclassification and update – The clerk advised that despite a further email and letter no response had been received from ECC Highways. The clerk to pursue and inform Cllr Twitchen.

Recent works undertaken by Essex Probation Team – Cllr Savage gave an update on the ongoing excellent work around the village.

- b. Transport – Update – The representative had left the meeting earlier. Deferred.

83.15 Planning matters

- a. Members ratified comments submitted to Basildon BC prior to meeting.

Planning Application No: 15/00826/FULL

Proposed first floor rear extension

4 Brook Cottage Laindon Common Road Billericay Essex CM12 9TA

No objection.

Planning Application No: 15/00

Alter rear elevation of the dwelling and extend detached garage to use as a workshop/office and install front boundary fence

Casa Primera Laindon Common Road Billericay Essex CM12 9TD

Extension of double garage for use as a workshop/office - The parish council objects to this element of the proposal for the above reason. The building being closer to the road would be considered detrimental to the street scene and of concern regarding access and closeness to driveway and the visibility and sight-lines of vehicles leaving the property.

Installation of 1.2 metre boundary fence - The parish council considers the proposed fence to be too high and detrimental to street scene with the property being in the conservation area.

Alterations to rear of property - No objection to this element as long as in keeping with neighbouring properties within the conservation area.

- b. Members considered and commented upon the following applications:

Planning Application No: 15/01024/FULL

a. Proposed works and extension to Raybourne Cottage together with the construction of one detached dwelling

Raybourne Cottage Rectory Road Billericay Essex CM12 9UA

The parish council objects to the proposal for the construction of a further detached dwelling on the following grounds:

- Development within the curtilage of a Listed Building.
- Development within green belt.
- The proposed property out of keeping with the site, and style and scale of Raybourne Cottage.

Regarding the proposed works and extension of Raybourne Cottage, the parish council has no objection to this element of the application being always keen to conserve Listed Property within the Parish.

b. Planning Application No: 15/01057/FULL

Removal of existing brick built store and the construction of a two storey side and rear extensions together with two dormers to the front elevation

Elm Cottage Laindon Common Road Billericay Essex CM12 9TJ

No objection

c. Planning Application No: 15/01065/FULL

Raising of low level roof, addition of Velux windows, a rear balcony and construction of a detached garage

The Coach House Tye Common Road Billericay Essex CM12 9SS

No objection.

c. Members noted recent decisions by Basildon BC:

Ref. No: 15/00826/FULL - **GRANTED**

Proposed first floor rear extension - 4 Brook Cottage Laindon Common Road Billericay Essex CM12 9TA

Ref. No: 15/00775/FULL - **GRANTED**

Construction of a new boundary wall including double gates and single pedestrian gate

The Old Farm House Clock House Road Little Burstead Billericay Essex CM12 9ST

84.15 Highways Matters – Repairs and improvements to roads within the parish – No further works apparent.

85/15 Finance

a. Members approved the following payments:

Clerk Salary August/September

Clerk Expenses (Postage, copying, & reim re ordnance survey online subscription) £35.40

Chair Expenses £5.99

Section 137 expenditure:

Purchase of poppy wreath and donation to the appeal £30

Autograff – Purchase of First WW commemorative plaque to affix to beacon post £42

b. Members received accounts for 3 months to 30th September 2015.

86.15 Remembrance Sunday, 8th November 2015

Members were update on arrangements and traffic control. Further to last year's problems the clerk had spoken with Hugh Reynolds, Manager – Parks and Grounds Maintenance, Basildon BC regarding potential roads closure around the War Memorial junction. Such a closure would involve substantial signage not only within the vicinity but also at previous junctions of the roads to provide diverts and there would be costs involved along with siting of each sign on the day for a relatively short amount of time. Members discussed and it was agreed that Hi-Vis tabbards be sourced and worn by some in the interest of safety and alerting motorists on the day in the hope of reduced speeds. The clerk will liaise with members of the church regarding arrangements and there would be refreshments available at the village hall after the service. .

87.15 ABLC, LLC , EALC, RCCE and other associated bodies

The clerk advised a request for any items for inclusion at the next meeting, 12th November to be submitted via the ABLC. No proposals forthcoming from members.

88.15 Training and forthcoming conferences – Members had considered via email details of training courses available. Members approved the EALC £47 fee and associated travel cost for clerk to attend Social Media course.

89.15 Clerks Report – No items to report.

90.15 Agenda items for next meeting – White Post Farm -- Amount of advertising hoardings

91.15 Dates of next meetings:

Extraordinary Parish Council Meeting (Minute 80.15 refers) – Wednesday, 14th October 2015 – tbc
Regular Parish Council Meeting - Wednesday, 11th November 2015 at 7.30pm

The meeting closed at 9.50pm

Signed

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