

Minutes of the Meeting of the Little Burstead Parish Council,
held at Little Burstead Village Hall,
on Wednesday, 13th January 2016 at 7.30pm

Present: **Councillor Savage (Chair)**
Councillors Clark and Dean

In Attendance: Mrs. Kim Barford, Clerk to the Parish Council
Diana Chatfield, Electoral Services Officer, Basildon BC
2 members of the public

118.15 Cllr Savage welcomed those present to the meeting.

119.15 Apologies were received from Cllr. Mohseni.

120.15 Declarations of Interest - None

121.15 Members received and approved the minutes of the Extraordinary General Meeting of 9th December 2015.

122.15 Co-Option to fill casual vacancy.

Deferred as no applications received to date. Advertising profile to be increased by larger advert for notice board, hall and Billericay library plus article in The Bugle.

The meeting was adjourned.

123.15 Public Forum

Residents spoke of the recent installation again, of a traffic survey device in Laindon Common Road. It was thought that if it was in connection with the Local Highway Panel Request for a 20mph zone it was in the wrong location to give true indication of actual high speeds of drivers who travel the road.

The meeting reconvened.

124.15 5th May 2016 Parish Council Election

Diane Chatfield, Electoral Services Officer, Basildon BC gave general advice to members/potential candidates on nomination papers, procedure and the election timetable for the forthcoming election.

Cllr Savage thanked Mrs Chatfield for attending and she left the meeting.

125.15 Laindon Common Road Working Party

Cllr Clark referred to the matter brought up at item 5 (minute ref. 123.15) and said Mr Kaskow, had contacted the ECC Highways Liaison Officer asking if it was associated and if so advised of locations that would give a more accurate recording of the speeds. The clerk had received a copy of the communication that afternoon, copies passed to members. No response had as yet been received and the clerk said she had also contacted the officer asking for an update on the LHP Request evaluation. Members asked that the matter be followed up again and relayed to ECC Cllr Twitchen.

Community Speedwatch – Following the request from the Police Community Engagement Team Cllr Clark was pleased to advise that 13 residents had volunteered to take part. He would be notifying the Police and hoped training would get underway soon.

126.15 Reports by designated officers of the Council on:

- a. Public Rights of Way and paths – To include update regarding:

Little Burstead Circular Footpath – Cllr Savage was pleased to advise that the waymarker signs had arrived. Regarding the map and leaflet he had met with the clerk and a trail route had been compiled with reference to that previously produced by Basildon BC and updated to include route extension/improvements. For clarity it was suggested it be walked by a volunteer previously unfamiliar with the walk. Due to the increased spend re contractor installation of the posts a balance of approximately £1200 available for the lecterns and £500 for the artwork and print of leaflets with an extra £300 available by way of the parish council contribution to the project.

Green Lane/Byway 56 – Request to ECC for downgrade reclassification and update – Following the Clerks perseverance an email had been received from Cabinet Member Cllr Eddie Johnson, a copy had been circulated to members. The County Council endeavouring to find a solution across the county to the problem of irresponsible usage of Byways by certain 4 x 4 drivers. As an interim measure they plan to temporarily close the Byway, improve and repair the route to make the route again open to walkers, cyclists and horse riders whilst they pursue potential options to find a long term solution. The Clerk had now received the Traffic Regulation Order and the Byway is to be closed for a period of 6 months from 28th January 2016 and works undertaken by the County Council. The clerk had already notified certain local residents of the intention but would now publicise the notice to all local residents/landowners who had originally supported the request in April 2015 and the local community. The chair thanked the clerk for her perseverance on the parish councils' behalf.

Recent works undertaken by Essex Probation Team – Cllr Savage gave an update on the continuing work undertaken by the Team within the village on a weekly basis. The EPT looking for further projects and he asked the clerk relay contact details for the team leaders to other local parish councils and known community projects that could benefit from their assistance.

- b. Police matters – Cllr Dean was not able to gain a response from the Burstead team so gave a verbal update with information available from the website. Cllr Savage said the village hall shed had been broken into again. This time nothing appeared to have been taken but had improved the security arrangement to deter further incidents.

- c. Transport – Representative not present. Clerk said no further meetings had been held.

127.15 Highways matters

Members spoke of 3 locations and asked the clerk report them to ECC Highways:

- a. River Crouch culvert under Laindon Common Road blocked, causing localised flooding of the road and the brick structure crumbling.
- b. Broken signage outside the driveway to Little Burstead Church.
- c. Large potholes on slip road outside Dukes Head.

128.15 Planning matters

- a. Members ratified the comments submitted to Basildon BC prior to meeting:

15/01308/FULL - Red Brick Cottage, Laindon Common Road, Little Burstead
Proposed single storey rear extension
No objection.

- b. Members noted for information, other applications:

15/01570/LDC - The Reddings, Laindon Common Road, Little Burstead
To establish the lawfulness of a proposed single storey rear extension

Discharge of condition 3 15/00387/FULL – Materials
Heron Barn, Laindon Common Road, Little Burstead

- c. Members noted other recent decisions by Basildon BC:

15/01382/PDPA PRIOR APPROVAL NOT REQUIRED

Walnut Tree Lodge Rectory Road Billericay Essex CM12 9TR

Notification for Prior Approval to construct a single storey rear extension, projecting 7 metres from the rear wall of the original dwelling with a maximum height of 4 metres and an eaves height of 2.3 metres

15/01376/NMABAS GRANTED

Position of doors and windows in rear extensions moved.

Elm Cottage, Laindon Common Road, Little Burstead

15/01298/PDPA pending

Prior Notification for a single storey rear extension, extending 8 metres beyond the rear wall of the original dwelling with a maximum height of 3 metres and an eaves height of 3 metres

Chase End, Broomhills Chase, Little Burstead

15/01350/NMABAS pending

To establish whether alterations to a previously granted application referenced 14/01463/FULL can be considered as non- material amendments.

Three Bears, Laindon Common Road, Little Burstead

15/01024/FULL pending

Proposed works and extension to Raybourne Cottage together with the construction of one detached dwelling.

Raybourne Cottage Rectory Road Billericay Essex CM12 9UA

129.15 Finance

- a. Members approved the following payments:

Clerk Salary December/January

Clerk Expenses

Chair Expenses

HMRC PAYE

b. The Clerk advised accounts for 9 months to 31st December 2015 inc, updated forecast to 30/3/2016 will follow via email.

c. The Clerk had been notified that since approval of the budget remaining the same for 2016/17 (approved at November 2015 meeting) the Borough Council Principal Accountant had been in touch and suggested that the Band 'D' be kept the same £29.97 rather than the precept which would have meant there was a slight reduction in the Band 'D'. The tax base figure had increased slightly, from £195.60 to £198.30 which would result in a slight increase and an improved precept sum of £5943.05 being payable to the parish council which was accepted and approved by all members present.

130.15 ABLC, LLC , EALC, RCCE and other associated bodies

Cllr Dean advised that the next ABLC meeting will be on 21st January. Cllr Savage asked if details of the services of Essex Probation Services Team had been relayed by her to other local council members. The Clerk has other local clerk email contact and will relay direct to them. No other updates available.

131.15 Personnel Matters

Members were advised Mrs Christine Barlow had kindly accepted the post of clerk on the terms agreed and will commence early February following a handover by the Clerk. Contract to be prepared.

132.15 Clerks Report

Members received the following correspondence:

Clean for the Queen 4th – 6th March 2016 – Notification from Basildon BC of an event supported by them that would involve community clean ups. Litter pickers, hi-vis jackets, gloves and other equipment being provided and a clear up service of any bags. Cllr Savage spoke of the regular work done in the village by Essex Probation Service and with their assistance members in agreement to accept the offer and arrange an event. The Clerk to advise.

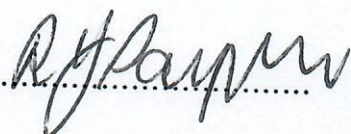
133.15 Agenda items for next meeting.

No particular items at present, members to contact the Clerk with any suggestions.

Date of next meeting: Wednesday, 9th March 2016 at 7.30pm
Annual Parish Meeting Thursday, 24th March 2016

The meeting closed at 9.55pm.

Signed:



Date: 9TH - 3 - 2016