

In the Chair: Cllr. Clark.

Present: Cllr. Goodman, Cllr. Stone, Cllr. Watts, Cllr. Ashcroft.

Officers: Mrs Stephanie Robinson (Clerk & RFO)

Members of the public: 1 subsequently 2.

Meeting started at 5.00pm.

22/23.078 Public participation

None

22/23.079 Apologies for absence

None

22/23.080 To receive Members' Declarations of Interest in items on the agenda.

None

22/23.081 Minutes

Members considered and approved the Minutes of the Parish Council Meeting held on Wednesday 11th January 2023.

22/23.082 Clerk's report

PHONEBOX- now all finished. It looks very smart and the Clerk has written to the Essex Heritage trust regarding their grant of £1000.00 towards the cost of the work.

FINGERPOST- The fingerpost is ordered and now ready for delivery. It will be delivered to the contractor who will install it as soon as is practicable.

VAT – the clerk has completed the VAT return for the year.

LETTERS- letters have been written to the residents whose hedgerows/boundaries have been identified as overgrown.

The Clerk has emailed Cllr. Moore regarding the overgrown hedge on the bend of Rectory Road and Laindon Common road and also the lamppost which is out on Broomhills Chase. The issue of the damaged footbridge needs to be recorded via the interactive map – Cllr. Watts agreed to try to do this.

The Clerk is in the process of finalising the year end and organising the internal audit.

22/23.083 Finance

- | | |
|--|--------------------|
| a) To approve and sign payments made since the last meeting | |
| S.ROBINSON (feb wages, subsistence, tel & bb, Microsoft) | £445.32 |
| HMRC (feb tax) | £103.20 |
| Cutting Edge (tidy up of pond) | £500.00 |
| LC Spencer (refurb of phonebox) | £2221.44 |
| b) To approve and sign payments made at this meeting. | |
| S.ROBINSON (mar wages, subsistence, tel & bb, Microsoft) | £468.09 |
| HMRC (mar tax) | £103.00 |
| c) Members to approve the accounts/bank reconciliation for March 2023. | |
| Cashbook Balance £1753.31 | All agreed. |

22/23.084 Financial Regulations

Members reviewed their Financial Regulations and decided no alterations were needed other than to update regarding contract thresholds for public tender. **All agreed.**

22/23.085 Standing Orders

Members reviewed their Standing Orders and decided no alterations were needed other than to update regarding contract thresholds for public tender. **All agreed.**

22/23.086 Missing village signs

Members discussed and decide what to do regarding the missing signs around the village.

Clerk to investigate the cost of:

Rectory road – metal sign black

Laindon common road – metal sign black on silver

7.5 ton – top of laindon common road junction look into buying roundels.

All agreed.

22/23.087 Pond Maintenance

Members discussed and decided Cllr. Clarke to chase up fire brigade to top up pond. The parish council ratified the decision made earlier to spend £500 on a cleanup of the pond.

All agreed.

22/23.088 The Bugle

Members discussed what to do regarding the publication of the Bugle. The Bugle is to be reinstated. 50/50 items shared with the Village Hall committee. PC to take over 60/70% of the distribution with the balance to be done by the Village Hall committee. Clerk to contact the village hall committee.

All agreed.

22/23.089 Planning

To consider a list of planning applications below received since the last meeting and decided under delegated decisions to the Clerk.

Planning App. No.	Address	Planning Details	PC Comments
23/00313/F ULL	Sleepy Willows, Laindon Common Road	Ground floor rear extension to replace existing dilapidated extension and conservatory	No Objections.
23/00274/F ULL	Spinnakers Laindon Common Road Billericay Essex	Proposed cartlodge to front	No objections.
23/00266/P ACU	Little Burstead Farm Shop Tye Common Road Little Burstead Billericay	Prior approval application for a proposed change of use of two agricultural buildings for use as a day nursery (Class E(f)) of The Town and Country Planning (General Permitted Development) (England) Order 2015 (as amended) - Schedule 2, Part 3, Class R. -	No objections - as long as use car park.
20/00911/F ULL	Land South Of Dunton Road Dunton Basildon	Residential development of 269 dwellings (Use Class C3), 2 x vehicular access points off Dunton Road, formal and informal open space, hard and soft landscaping including acoustic barrier and associated infrastructure (Amended scheme incorporating an increase in	Access should be via A127 – only one exit if you want to go south or significant improvements to Dunton Road are

		affordable housing provision from 83 dwellings (31%) to 97 dwellings (36%) as a proportion of the total dwellings proposed, updated environmental information in respect of air, noise, landscape, wildlife, arboriculture and transport and associated drawings/visuals)	required. Narrow country roads no footpath. Fire/ambulance access.support services
--	--	---	--

22/23.090 Reports from Councillors/Borough and County councillors.

Cllr. Watts – reported regarding the most recent ABLC meeting. Basildon borough council are doing help out Monday as part of their coronation celebrations.

22/23.091 Items from Councillors to be added to the next Agenda.

Memorial bench

Internal auditors

Review hedge cutting situation.

Members to note the next meeting is on Friday 12th May 2023. 5pm

Meeting closed 18.36

Email: littlebursteadpc@gmail.com Text:

All agendas and minutes can be viewed on the Parish Council's website

<https://e-voice.org.uk/lbpc>

