

In the Chair: Cllr. Clark.

Present: Cllr. Goodman, Cllr. Stone, Cllr. Watts, Cllr. Ashcroft.

Officers: Mrs Stephanie Robinson (Clerk & RFO)

Members of the public: None

Meeting started at 7.30pm.

22/23.067 Public participation

This is the opportunity for members of the public to bring forward items of interest and for discussion with the parish council.

None.

22/23.068 Apologies for absence

None.

22/23.069 To receive Members' Declarations of Interest in items on the agenda.

None.

22/23.070 Minutes

Members considered and approved the Minutes of the Parish Council Meeting held on Wednesday 9th November 2022.

All agreed.

22/23.071 Clerk's report

The Clerk informed the parish council that NALC had issued the new agreed pay rates for 2022/2023 and that these had been implemented and back pay had been paid.

Defibrillator – the defibrillator pads expired in January, the Clerk had purchased and installed new ones and had updated the record with the Circuit accordingly.

Phonebox – all the parts had been ordered and delivered and the contractor had collected them all over Christmas. Work was due to start next week, but they had in fact already started.

Vas – the Clerk had emailed the borough councillors to see if they would support the scheme.

Letters regarding untidy hedges – Clerk has yet to obtain a copy of the Electoral roll, letters will be sent once the addressees were known.

Precept demand for 2023/2024 had been sent to Basildon borough council.

Memorial Bench has been added to insurance and the additional premium for this year has been waived.

Fingerpost – has been ordered and artwork approved.

Noted.

22/23.072 Finance

a) To approve and sign payments made since the last meeting

S.ROBINSON (nov wages, subsistence, tel & bb, Microsoft, x2 phone parts)

£2254.05

HMRC (nov tax)

£237.69

S.ROBINSON (dec wages, subsistence, tel & bb, Microsoft, defibrillator, remembrance Sunday & stationery)

£610.68

HMRC (dec tax)

£103.00

b) To approve and sign payments made at this meeting.
 S.ROBINSON (jan wages, subsistence, tel & bb, Microsoft) £445.52
 HMRC (jan tax) £103.00

c) Members approved the accounts/bank reconciliation for January 2023.
 Cashbook balance £5394.76

All agreed.

22/23.073 Meeting location/time

Members considered when/where they wish to meet following advice received from the village hall that Wednesday evenings are no longer available. They decided on the second Friday of March, May, July, Sept and Nov -5-7pm

All agreed.

22/23.074 Hedge at Rectory Road bend.

Members discussed what to do about the overgrown hedge at the corner of rectory road and clock tower road. The Clerk has registered the issue with Essex Highways (reference number 2813468) and has also emailed Cllr. Richard Moore to see if he could help at all. Clerk to send letter once she has the electoral roll and will email Cllr. Moore again stressing how the route is used as a cut-through especially by Ford employees going to Dunton and the risk of a serious accident.

All agreed.

22/23.075 Planning

To consider a list of planning applications below received since the last meeting and decided under delegated decisions to the Clerk.

Planning App. No.	Address	Planning Details	PC Comments
22/01775/ FULL	The Glen Broomhills Chase Billericay Essex	Single storey detached outbuilding (2 bay cartlodge and 1 storage space)	Objections on basis of large size will detract from the chalet style of buildings in the surrounding area and also green belt.
22/01790/ FULL	Broom Cottage Broomhills Chase Billericay Essex	Demolition of existing dwelling and rebuild new dwelling	Objection – overdevelopment of the greenbelt and not in keeping with the other buildings in the area.

No further applications have been received.

All agreed.

22/23.076 Reports from Councillors/Borough and County councillors.

Cllr. Watts – to join highways panel. 17th Nov Local Councils liaison meeting– Basildon planning meetings can be viewed online. If you wish to speak you need to contact them. Business improvement meetings feasibility study to try and promote Billericay town centre.

22/23.077 Items from Councillors to be added to the next Agenda.

Signs on Rectory road/laindon common road.
 Village pond – Contact the community service to see what they were allowed to do.
 War memorial cleaning.
 Millenium bench
 Village green.

Members to note the next meeting is on Friday 10th March 5pm

Meeting closed 21.11

Email: littlebursteadpc@gmail.com Text:
 All agendas and minutes can be viewed on the Parish Council's website
<https://e-voice.org.uk/lbpc>