

**In the Chair:** Cllr. Clark.

**Present:** Cllr. Watts, Cllr. Goodman, Cllr. Ashcroft

**Officers:** Mrs Stephanie Robinson (Clerk & RFO)

**Members of the public:** 1

**Meeting started at 19.35pm.**

**22/23.020 Public participation**

This is the opportunity for members of the public to bring forward items of interest and for discussion with the parish council.

A member of the public raised the issue of the overgrown vegetation on the corner of rectory road towards the church, it is pushing traffic into the road. Clerk to take photos and contact highways.

**22/23.021 Apologies for absence**

Cllr. Richard Moore sent apologies.

**22/23.022 To receive Members' Declarations of Interest in items on the agenda.**

None.

**22/23.023 Minutes**

Members considered and approved the Minutes of the Annual Parish Council Meeting held on Wednesday, 11<sup>th</sup> May 2022.

**22/23.024 Clerk's report**

Audit file sent off.

Awaiting outcome of grant application re phone box

VAS -Clerk has investigated options and found that the cost is approx £2500 plus keeps data and so could be used to provide evidence of speeding to highways - clerk to look into further details and put on next agenda.

Hylands house EALC AGM – Cllr. Watts and Cllr. Ashcroft would like to attend. Clerk to book them on.

Insurance has also been renewed.

**Noted.**

**22/23.025 Finance**

- |   |          |
|---|----------|
| a) To approve and sign payments made since the last meeting           |          |
| S.ROBINSON (june wages, subsistence, tel & bb, Microsoft)             | £475.60  |
| ABLC (affiliation fees 2022/23)                                       | £20.00   |
| David Clark (repairs to war memorial)                                 | £60.90   |
| S&L Builders (repairs to war memorial)                                | £150.00  |
| Gallagher (Insurance 2022/23)   | £472.84  |
| b) To approve and sign payments made at this meeting.                 |          |
| S.ROBINSON (july wages, subsistence, tel & bb, Microsoft)             | £425.60  |
| HMRC (jun & july tax )  | £190.40  |
| HEELIS & LODGE (2021/22 internal audit)                               | £120.00  |
| c) Members to approve the accounts/bank reconciliation for July 2022. |          |
| Cashbook balance  | £5908.63 |

**22/23.026 Internal Audit**

- Members noted the conclusion of the Internal audit for 2021/22
- Members reviewed the internal audit report for 2021/22 and decided to accept any recommendations made.
- Recommendations – to include GDPR in risk assessment and take advice on whether to register with ICO. To include councils response to the internal audit report in the minutes

**All agreed.**

**22/23.027 War Memorial**

Cllr. Clark identified 3 areas – cleaning: the memorial needs to be cleaned.

Cllr. Clark will do this with a pressure washer.

The base and surround are breaking up and cracking. One option would be to place large white stones all around the base and surround.

The bench is disintegrating. A new bench will be ordered from Ogilvie engineering. The village hall committee have committed to making a contribution.

**All agreed.**

**22/23.028 ROC Post**

Members to discuss and decide what further action if any they wish to undertake regarding the ROC post which has now been incorporated into a resident's garden and fenced off from the public. The post is the property of the Ministry of Defence and as such there is nothing that the parish council can do.

**All agreed.**

**22/23.029 Telephone box**

Members to discuss and decide what further action if any they wish to undertake regarding the repair and refurbishment of the phone box. Clerk to look into setting up a Go fund me page.

**All agreed.**

**22/23.030 Planning**

To consider a list of planning applications below received since the last meeting and decided under delegated decisions to the Clerk.

<b>Planning App. No.</b>	<b>Address</b>	<b>Planning Details</b>	<b>PC Comments</b>
22/00685/FULL	6-7 The Cottage Laindon Common Road Billericay Essex	Demolition of existing dwellinghouse including some outbuildings, to be replaced with a new dwellinghouse and garage	<b>No objections</b>
22/00855/FULL	Chase End Broomhills Chase Billericay Essex	Demolition of existing garage and outbuilding and construction of new garage -	<b>No objections</b>

To consider Planning Applications received prior to the meeting.

<b>Planning App. No.</b>	<b>Address</b>	<b>Planning Details</b>	<b>PC Comments</b>
22/00955/L DCE	Lady Springwood Dunton Road Little Burstead Billericay	To establish the lawfulness of the barn, and its continuous and uninterrupted use for the storage and repair of agricultural plant and machinery for more than 10 years	<b>No Objections.</b>

Planning Applications received after this Agenda has been published but before the date of the meeting will be added as appropriate..

**22/23.031 Reports from Councillors/Borough and County councillors.**

**ABLC** – Cllr. Watts code of conduct ECC has approved the code. Going out to parish council.

Boundary review – need to accommodate 42 seats. Sessions in October

Local plan – put to government sept for adoption 2026. Go through various consultations etc.

Update end of summer. 3 neighbourhood plans going through. Going to have a look at local development scheme green belt boundaries.

Grass cutting – problem with staffing authorizing tree removals some pruning now being done.

Waste strategy proposals finalized in sept.

**22/23.032 Items from Councillors to be added to the next Agenda.**

VAS/telephone box/hedge/grass cutting – escalate sight lines junction of botney hill road/clockhouse. Fingerpost sign on A128 junction with Blind lane top has been sheered off.

**Members to note the next meeting is on Wednesday 14<sup>th</sup> September 2022.**

**Meeting closed at 21.11**

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