

Minutes of the **LITTLE BURSTEAD ORDINARY PARISH COUNCIL MEETING** held at the Village Hall on **TUESDAY 10th SEPTEMBER 2024**

In the Chair: Cllr. Clark.

Present: Cllr. Cooper, Cllr. Watts, Cllr. Ashcroft

Officers: Mrs Stephanie Robinson (Clerk & RFO)

Members of the public: 0

Meeting started at 7.30 pm.

24/25.031 Apologies for absence

None.

24/25.032 To receive Members' Declarations of Interest in items on the agenda.

None

24/25.033 Minutes

Members considered and approved the Minutes of the Ordinary Parish Council Meeting held on Tuesday, 9th July 2024. **All agreed.**

24/25.034 Clerk's report

Wheatsheaf cottages – letters regarding the location of waste bins have been sent.

Pylons consultation – a detailed response was submitted

Gleasons Land Ltd – a letter has been sent asking them to present proposals to the parish council and residents and enquiring as to the possibility of some sort of collaboration on biodiversity projects.

24/25.035 Finance

a) To approve and sign payments at this meeting.

PAYMENTS MADE SINCE JULY MEETING

S.ROBINSON (aug wages, subsistence, tel & bb, Microsoft + HP+stamps)	
£383.77	
HMRC (aug tax)	£221.60
ABLC 2024/25 subscription	£20.00
Heelis & Lodge (internal Audit)	£210.00
Cutting Edge (strimming & grass cutting)	£90.00

PAYMENTS TO AUTHORISE AT THIS MEETING

S.ROBINSON (sept wages, subsistence, tel & bb, Microsoft + HP)	£494.57
HMRC (aug tax)	£110.80
Cutting Edge (strimming & grass cutting)	£90.00

b) Members to approve the accounts/bank reconciliation for August 2024.

Cashbook balance £12,744.30 **All agreed**

24/25.036 Internal Auditors report

Members reviewed the Internal Auditor's report and decided to implement the recommendation made to minute recommendations made and the parish council's response to them. No other recommendations were made. **All agreed.**

24/25.037 General Power of Competence

Members to note that Little Burstead Parish Council now meets the eligibility criteria to declare their right to use the General Power of Competence. The eligibility criteria being that two thirds of members are elected and that the Clerk holds a relevant qualification. Members concluded they met the criteria and decided to resolve to adopt the General Power of Competence. **All agreed.**

24/25.038 Purchase of dry daffodil bulbs

Members discussed and decided to contribute £75 to the purchase of some dry daffodil bulbs for autumn planting. **All agreed.**

24/25.039 Grass cutting around the village

Members discussed and decided to buy strimmer at about £250. They will ask Cutting Edge to do the Green and around the posts. **All agreed.**

24/25.040 Tree work at the pond

Members discussed what to do regarding the tree work required at the pond. Cllrs. Watts and Clark met with Biodiversity officer from Basildon borough Council at the pond. There is a dead branch which needs to be removed. Need to check if planning permission required and to wait to see if grants become available from Basildon borough council in October. **All agreed.**

24/25.041 Little Burstead Times

Members discussed and decide what the next steps are with respect to the publication of the Little Burstead Times. Various edits suggested. Aiming to publish 1st week of October. **All agreed.**

24/25.042 Remembrance Sunday.

Members decided what they would like to do to mark Remembrance Sunday. It was agreed to offer refreshments after the service at the Village Hall. The Clerk confirmed a wreath had already been ordered. **All Agreed.**

24/25.043 Planning

To consider a list of planning applications below received since the last meeting and decided under delegated decisions to the Clerk.
None

To consider Planning Applications received prior to the meeting.

24/00880/FULL- Retrospective application for the erection of single storey agricultural storage shed. - Three Oaks Dunton Road Little Burstead Billericay

No objection

APP/V1505/D/24/3348390

Planning appeal against the refusal of Basildon Borough Council of :

24/00461/FULL:

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Single storey detached outbuilding (2 bay cartlodge and 1 storage space) - The Glen Broomhills Chase Billericay Essex

The Parish Council support Basildon Borough Council's refusal.

All agreed.

Planning Applications received after this Agenda has been published but before the date of the meeting will be added as appropriate..

22/23.044 Reports from Councillors/Borough and County councillors.

Cllr Watts – ABLC meeting is next week.

22/23.045 Items from Councillors to be added to the next Agenda.

Email for Parish Council.

Biodiversity plan.

Gleesons

Next meeting is on 12th November 2024 at 7.30pm at the Village Hall.

Meeting closed 21.46

Email: littlebursteadpc@gmail.com Text:

All agendas and minutes can be viewed on the Parish Council's website

<https://e-voice.org.uk/lbpc>