

**In the Chair:** Cllr. Clark.

**Present:** Cllr. Goodman, Cllr. Stone, Cllr. Watts, Cllr. Ashcroft.

**Officers:** Mrs Stephanie Robinson (Clerk & RFO)

**Members of the public:** None

**Meeting started at 7.30pm.**

**22/23.052 Public participation**

This is the opportunity for members of the public to bring forward items of interest and for discussion with the parish council.

None.

**22/23.053 Apologies for absence**

None.

**22/23.054 To receive Members' Declarations of Interest in items on the agenda.**

None.

**22/23.055 Minutes**

Members considered and approved the Minutes of the Annual Parish Council Meeting held on Monday 26<sup>th</sup> September 2022.

**All agreed.**

**22/23.056 Clerk's report**

Remembrance day – the reading is Psalm 46. I have the Wreath ready. I can't stay but can help set up and will buy biscuits etc.

Defibrillator – all sorted at last.

Ordered fingerpost.

VAS - Looked into installation need to assess possible locations. Lots of rules about width of sign and verge/footway.

Phonebox – found contractor. More details below.

Clerk will add the new bench to the insurance.

**22/23.057 Finance**

- a) To approve and sign payments made since the last meeting - None
- b) To approve and sign payments made at this meeting.

S.ROBINSON (oct wages& backpay, subsistence, tel & bb, Microsoft)	£644.00
HMRC (oct tax )	£149.80
David Ogilvie (bench)	£1818.00
Royal British Legion	£30.00
- c) Members to approve the accounts/bank reconciliation for November 2022.

Cashbook balance	£9170.46
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**All agreed.**

**22/23.058 Vehicle activated sign**

Members considered if they wish to install a vehicle activated sign to monitor and help stop speeding. Clerk to ask Cllr. Richard Moore whether he will support. Then contact company to send out engineer to assess.

**All agreed.**

**22/23.059 Telephone box**

Members discussed and decided they wished to accept the quote received for the repair and refurbishment of the phone box. All in favour of proceeding.

**All agreed.**

**22/23.060 Code of Conduct**

Members discuss and decide if they wish to adopt the new Code of Conduct adopted by Basildon Borough Council. **All agreed.**

**22/23.061 Meeting Dates for 2023**

Members discussed and decided to continue with meetings every other month, every 2<sup>nd</sup> Wednesday in the month. **All agreed.**

**22/23.062 Budget 2023/24**

Members discussed and decided on the Budget for the financial year 2023/24. Total expenditure budgeted at £16,400. **All agreed.**

**22/23.063 Precept 2023/24**

Members discussed and decided in light of the budget agreed above to set the precept for the financial year 2023/24 at £16,100. **All agreed.**

**22/23.064 Planning**

To consider a list of planning applications below received since the last meeting and decided under delegated decisions to the Clerk.

Planning App. No.	Address	Planning Details	PC Comments
22/01377/FULL	<b>Broom Cottage Broomhills Chase Billericay Essex</b>	<b>Demolition of existing dwelling, rebuild new dwelling and retention of existing outbuilding as an annex</b>	Objection – overdevelopment and in greenbelt.
22/01324/FULL	<b>The Glen Broomhills Chase Billericay Essex</b>	<b>Single storey detached outbuilding to front (3 bay cartlodge and 1 storage space)</b>	No objections

To consider Planning Applications received prior to the meeting.  
None.

Request any future monopolies should be camouflaged.

**All agreed.**

**22/23.065 Reports from Councillors/Borough and County councillors.**

Cllr. Watts – boundary consultation. 16 borough wards to 14. No effect on parishes. New refuse collection going well – if you can eat it it goes in small green bin if not it goes in general waste. Grass cutting being done in list of priorities – Paul Brace contact in Basildon not very good job done. Local plan 17<sup>th</sup> Dec goes to full council for consultation next June.

**22/23.066 Items from Councillors to be added to the next Agenda.**

None.

**Members to note the next meeting is on Wednesday 11<sup>th</sup> January 2023.**

**Meeting closed at 20.55**

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<https://e-voice.org.uk/lbpc>