

Minutes of the Meeting of the Little Burstead Parish Council,
held at Little Burstead Village Hall,
on Wednesday, 8th January 2014 at 7.30pm

Present: **Councillor Savage (Chair)**
Councillors Dean, Mence and Mohseni.

In Attendance: Mrs. Kim Barford, Clerk to the Parish Council
PCSO Webster and PCSO Lynch, Burstead Team, Essex Police
3 Members of the public

78.13 Cllr Savage welcomed those present to the meeting.

79.13 Apologies for absence – None. Cllr Twitchen had sent her apologies.

80.13 Declarations of Interests – Cllr Mence expressed a personal interest item 8b (minute ref: 86.13b) 13/008/S211 and 13/01262/TPOBAS.

81.13 Minutes

Members considered the minutes of the Meeting of 13th November 2013. The minutes were approved and duly signed by the chair.

82.13 Matters arising from minutes of previous meeting - None

The meeting was adjourned.

83.13 Public Forum

Thanks conveyed re assistance with reporting of pot hole problems within Laindon Common Road.

84.13 Police report – PCSO Lynch updated members regarding two recent burglaries within the village. Cllr Savage asked again for a poster for the notice board to warn people of burglary. PC Sharp to provide to the clerk.

Drug dealing at a location in Sudburys Farm Road had been reported. Resident reports of such occurrences at other locations by Frith Wood were also conveyed. The police have and will increase their surveillance.

The meeting reconvened.

The police officers left the meeting.

85.13 Reports by designated officers of the Council:

a. Public Rights of Way and paths – Members received and discussed the representative's report. Concern re the on-going poor condition of footpath 59 was raised again by Cllr Savage. He had been advised scalping was available at Laindon Common which if laid would improve drainage. ECC unable to assist due to budget constraints it was proposed by Cllr Savage that the Community Probation Service be contacted to ask if they could assist with the digging out of the waterlogged ground, laying of the scalping and surfacing. Members agreed to the proposal. Cllr Savage and the clerk to liaise and make enquiries. Cllr Savage advised that numbers had been sourced to be affixed to waymarker signs prior to installation.

b. Repairs and improvements to the Parish's roads to include an update regarding:

Rectory Road – Surface water still a problem. ECC Highways had advised that the work was imminent to excavate and connect the drain lines at the point where it currently seeps on to the

road. Members had taken on board residents concerns regarding the long running problem. The integrity of the diminishing verges a big problem. The clerk to maintain contact with the engineer and keep members advised on developments. A letter to be sent to Highways highlighting the long running problem and road safety concerns.

Botney Hill Road – The persistent flooding, overhanging trees/hedges and erosion of verges a problem. The clerk had reported to ECC.

Cllr Savage urged members to report direct any problems and advise residents to do the same via the ECC website.

- c. Verges – Similar problems to those above in Tye Common Road. To again be reported to ECC.
- d. Village Pond – Deferred. The clerk will in the meantime make enquiries re potential funding streams to assist with the cost of further improvements.

86.13 Planning matters

- a. Members considered the following applications:

13/01260/FULL

Change of use and adaptation of existing barn to a single dwelling
Elm Cottage, Laindon Common Road, Little Burstead

The Parish Council considers the development inappropriate and is keen that the building is retained for its original use particularly with it being within the Little Burstead Conservation Area.

13/01290/FULL

Demolish low brick wall currently forming planters and construct fence with sliding panel.
Construction of timber framed building clad with cedar panels.
Eagle House, Clockhouse Road, Little Burstead

The Parish Council considers the contemporary style of the proposed garden room out of keeping with the age and style of the existing principle period house which is located within Little Burstead Conservation area. Although the proposed structure is not wholly visible from Clockhouse Road the Parish Council is keen to preserve the style and character of the area.

- b. Members noted other recent applications:

13/01229/LDC – The old Stables, Clockhouse Road, Little Burstead

To establish the lawfulness of a proposed single storey rear extension and a two storey front Extension

13/0008/S211 – Homeleigh, Laindon Common Road, Little Burstead

Fell existing mixed hedge and replace with Laurel in a better position so it does not affect the Highway and can be maintained easier.

13/01262/TPOBAS – Homeleigh, Laindon Common Road, Little Burstead

Fell existing mixed hedge and replace with Laurel in a better position so it does not affect the Highway and can be maintained easier.

TPO works to Laurel, Holly and Oak (crown lift)

c. Members noted recent decisions by Basildon BC:

13/00958/PDPA – PERMITTED DEVELOPMENT

Construction of single storey ground floor rear extension 6.315m deep, highest point 3.999m with eaves height 3.070

Harold Wood, Green Lane, Little Burstead

13/01001/FULL – REFUSED

Two storey side extension plus application of stained timber cladding to lower part of front elevation of existing building

Ladyspring Wood, Dunton Road, Little Burstead

13/01135/LDC – GRANTED

As detailed 13/00958/PDPA

Harold Wood, Green Lane, Little Burstead

13/01147/FULL – GRANTED

Construction of side conservatory and alter roof pitch on shower room roof to match new conservatory

Ashleigh, Laindon Common Road, Little Burstead

13/01199/NMABAS – GRANTED

Addition of a new window into the western flank of extension approved 13/00770/FULL

Bobtail Barn, Laindon Common Road, Little Burstead

87/13 Speed Limit Strategy 40mph Public Order 201 – The clerk advised the schemes for Tye Common Road and Dunton Road are to be installed prior to 31st March 2013. The consultation for the later scheme for Rectory Road was now published by Essex CC. Members wholly supported the proposed scheme but would like to request that it be extended to adjoin the scheme for Dunton Road and hence improve road safety further and avoid any confusion with changing limits.

88/13 Trees (Woodland Trust) - The clerk had applied for the minimum allocation (30 saplings), and the Parish Council will be notified by 31st January if the application successful.

89/13 Street Furniture and Signage

- a. Replacement of village gateway sign Botney Hill Road – Essex CC Highways had advised they would not be replacing the sign in the foreseeable future due to budget constraints. Members agreed the clerk obtain a quotation from Kaspa Signs to replace.
- b. Replacement of front plate to Historic Post Box, Laindon Common Road – The clerk advised that Royal Mail have agreed to replace the plate.

90/13 Finance

- a. Members approved the following payments:
 - Clerk Salary December/January
 - Chair Expenses
- b. Members received the accounts for 9 months to 31st December 2013 with revised forecast for 12 months to 31 March 2014.

91/13 2014 Real Poppy Campaign – Members considered and approved the purchase (budget £10) and sowing of seeds around the Jubilee Beacon on the village green.

92/13 Training and forthcoming conferences – The clerk advised members of forthcoming courses. available.

93/13 Clerks Report – The clerk gave a verbal report which included recent correspondence.

94/13 ABLC, LLC , EALC, RCCE and other associated bodies – The chair and clerk to attend the Local Liaison Committee meeting on 9th January when there will be a presentation regarding the forthcoming Core Strategy consultation.

95/13 Agenda items for next meeting – No specific items.

96/13 Date of next meeting: Wednesday, 12th March 2014 at 7.30pm
Annual Parish Meeting: Thursday, 27th March at 7pm

The meeting closed at 8.50pm.

Signed

Date