

Minutes of the Meeting of the Little Burstead Parish Council,  
held at Little Burstead Village Hall,  
on Wednesday, 14<sup>th</sup> May 2014 at 7.30pm

Present: **Councillor Savage (Chair)**  
**Councillors Clark, Dean and Mence.**

In Attendance: Mrs. Kim Barford, Clerk to the Parish Council  
2 members of the public

### **1.14 Election of Chair.**

Cllr. Savage was proposed Chair for the ensuing municipal year which was unanimously approved by members present.

It was resolved that Cllr. Savage be appointed Chair for 2014/2015 and he signed the Declaration of Acceptance of Office.

### **2.14 Election of Vice Chair**

Cllr. Mence was proposed Vice Chair for the ensuing municipal year which was unanimously approved by members present.

It was resolved that Cllr. Mence be appointed Vice Chair for the year 2014/2015.

### **3.14 Apologies**

Apologies were received from Cllr. Mohseni. Apologies had also been received from Essex County Cllr Kay Twitchen.

### **4.14 Declaration of Interest**

There were no declarations of interest.

The meeting was adjourned.

### **5.14 Public Forum**

Residents present spoke of their ongoing concern that the works to improve drainage at Rectory Road had still not taken place. They also expressed their concern that the speed limit scheme for the road had not been installed. Private car sales on garden forecourts and recently on the village green was commented upon.

The meeting reconvened.

### **6.14 Chair's Allowance**

Members considered the provision in line with S15 (5) of the Local Government Act 1972 and approved an allowance of £250.

## **7.14 Membership and Representation.**

Members considered the membership and representation of the Parish Council on other organisational bodies for the year 2014/2015 and appointed members accordingly:

ABLC General	Cllr. Dean
Planning	Cllr. Mence
BBC Liaison	Cllr. Savage/Dean
PROWs/Footpaths	Cllr. Clark
Police	Cllr. Dean
Pond	Cllr. Savage
Transport	Mrs. Christabel Strong.

## **8.14 Parish Council meeting dates for 2014/2015**

Members considered and agreed a schedule dates and times for ordinary meetings of the Parish Council for the year 2014/2015 and the 2015 Annual Parish Meeting.

## **9.14 Minutes**

Members considered and approved the minutes of the 28<sup>th</sup> March 2014 meeting which were duly signed by the Chair.

## **10.14 Reports by designated officers of the Council on:**

- a. Public Rights of Way and Paths – Deferred
- b. Repairs and improvements to the Parish's roads to include an update regarding Rectory Road – The clerk had spoken again with the Highway Officer responsible. The ongoing drainage problem persists but improvements are still on the plan and will be implemented as soon as possible.

## **11.14 Planning**

- a. Members considered and commented upon the following application:

14/00458/FULL

Demolish low brick wall currently forming planters and provide wrought iron railings and gates to replace brick walls. Build a timber framed office/playroom 5.8m x 4.35m high clad in ivory finish weatherboarding with 2 x conservation roof lights.  
Eagle House, Clockhouse Road, Little Burstead

The Parish Council had no objection to the development.

- b. No other applications for notation.
- c. Members noted recent decisions by Basildon BC.

14/00218/LBBAS REFUSED

Raybourne Cottage, Rectory Road, Little Burstead  
Alterations and extensions to existing dwelling, demolition of existing outbuildings and erection of a cart-lodge.

14/00211/FULL REFUSED

Raybourne Cottage, Rectory Road, Little Burstead

Alterations and extensions to existing dwelling, demolition of existing outbuildings and erection of a cart-lodge.

14/00306/FULL GRANTED

Home Cottage, Laindon Common Road, Little Burstead

Two storey rear extension

## **12.14 Finance**

- a. Members approved the following payments:
  - Clerk Salary April/May
  - Clerk Expenses £90.77
  - Essex Association of Local Councils – Social Media x 2 £90
  - Annual Insurance Premium £159
  - EALC – Annual membership £109.78
  - Chair Expenses £89.77
  
- b. Members received the accounts for 12 months to 31<sup>st</sup> March 2014.

## **13.14 Audit 2013/2014**

- a. Internal audit completed by Mid Consultancy Services Ltd ( Heelis and Lodge not available for arranged appointment). The completed Annual Return approved by members and duly signed by the Chair.

## **14.14 Speed Limit Strategy 40mph Public Order 201**

The clerk advised members that no further information available at present regarding implementation of the scheme; the cabinet member responsible is still considering whether the objections from other parties valid. It was hoped the scheme would still be installed as speeding of great concern.

## **15.14 2014 Real Poppy Campaign**

A considerable number of seeds had been planted. Many thanks to Cllr's Mence and Savage.

## **16.14 Street Furniture & Signage**

- a. Renovation of 4 x fingerpost signs – Members advised of the quotations received. An expression of interest of funding from the CIF Response Fund has been submitted and approved. The clerk to submit actual application. £300 contribution available from parish council funds.
  
- b. Replacement of village gateway sign Botney Hill Road – Installed by Kasper Signs.
  
- c. Replacement by Royal Mail of front plate to Historic Post Box, Laindon Common Road – Installation still awaited, the clerk to pursue.

## **17.14 Laindon Common Footpath extension**

An expression of interest of funding from the CIF Response Fund has been submitted and approved. The clerk to submit actual application. £200 contribution available from parish council funds.

**18.14 Standing Orders and Financial Regulations - Deferred**

**19.14 Training and forthcoming conferences** – Members updated re forthcoming courses and events.

**20.14 Clerks Report**

Members updated regarding recent correspondence. An application to the RCCE Village of the Year competition had been submitted by Roger Savage.

**21.14 ABLC, LLC , EALC, RCCE and other associated bodies**

No recent meetings held. Local Liaison Co. April meeting was cancelled, next meeting 30<sup>th</sup> July 2014.

**22.14 Agenda items for next meeting:**

**Traffic calming/Speed restriction**

**Tree Protection/Preservation**

**Private car sales**

**23.14 Date of next meeting:** Wednesday, 9<sup>th</sup> July 2014 at 7.30pm

The meeting closed at 9.15pm.

**Signed .....**

**Dated .....**