

Minutes of the Meeting of the Little Burstead Parish Council,
held at Little Burstead Village Hall,
on Wednesday, 11th September 2013 at 7.30pm

Present: **Councillor Savage (Chair)**
Councillors Dean, Mohseni and Smith.

In Attendance: Mrs. Kim Barford, Clerk to the Parish Council
Essex County Councillor Kay Twitchen
PC Wyn Sharp, Burstead Team, Essex Police
LBPC Footpath Representative – John Daffin

165.13 Apologies for absence - None

166.13 Declarations of Interests - None

167.13 Minutes

Members considered the minutes of the Meeting of 10th July 2013. The minutes were then approved and duly signed by the chair.

168.13 Matters arising from minutes of previous meeting - None

The meeting was adjourned.

169.13 Public Forum

With reference to item 9 (Minute ref 173.13 Essex CC Consultation on Part Night Street Lighting across Essex) Cllr. Twitchen gave a resume of the proposed scheme.
The remaining members of the public spoke of various matters.

170.13 Police report – PC Wyn Sharp reported that there were no recent burglaries/thefts. Cllr Savage asked if the police can supply signs/ stickers to dissuade trick or treaters at Hallowean. They do and will send 50 to the clerk. A poster is still awaited for notice board, PC Sharp will chase up. Members spoke of the nuisance and safety concerns of the off-road motor bike riding on paths/common. It was noted that no permission had been given by Laindon Common Conservators. The police are pursuing but it was difficult to apprehend the perpetrator. The chair suggested signs be erected by footpaths, ‘No Motorbikes’. The clerk to investigate.

The meeting reconvened.

PC Sharp left the meeting.

171.13 Reports by designated officers of the Council:

- a. Public Rights of Way and paths – John Daffin gave a progress update on parish paths and local liaison. The signs are awaited.
- b. Repairs and improvements to the Parish’s roads to include an update regarding:

Rectory Road – Surface water still a problem. ECC Highways had advised that the work was imminent to excavate and connect the drain lines at the point where it currently seeps on to the road.

Cllr Savage enquired as to the progress of the introduction of 40mph speed limit areas with the Parish. The clerk gave an update. The Little Burstead scheme, one of 100 schemes across the

county were planned to be in place before the end of March 2014 but it was not known at present as to whether the parish council's suggestion for extensions to the proposed schemes were to be included. Cllr Twitchen said she would make further enquiries.

Cllr Smith spoke of a substantial number of pot holes along Botney Hill Road. Also the Laindon Common car park opposite the Duke's Head pub was in very poor condition with substantial pot holes. The clerk to report.

- c. Verges – Sightlines of concern at junction of Botney Hill and Tye Common Road. Clerk to report.
- d. The on-going repair and improvement of the village pond – Surface weed growth of concern. Removal options and associated cost to be considered at a future meeting

172.13 Planning matters

- a. To consider recent applications - None.
- b. Members ratified and formally approved comments submitted to Basildon BC for applications received prior to meetings.

13/00732/FULL Forge House, Laindon Common Road, Little Burstead
Demolition of conservatory & construction of a single storey side extension
The Parish Council have considered the above application and would like to comment as follows:
Whilst this application appears to be more aesthetically pleasing (refer previous application no. 13/00358/FULL - refused), and in keeping with the period and style of the original house members are concerned, with the property being within Little Burstead Conservation area, that the dimensions of this proposed extension are even larger than the initial proposal and the conservatory it is planned to replace.

13/00787/FULL Harold Wood, Green Lane, Little Burstead
Proposed gable roof to rear with bonnet dormer to south roof slope, forming first floor extension
The Parish Council has no objection.

- c. Other applications taken from the weekly Basildon BC Planning Lists - None.
- d. Members noted a recent decision by Basildon BC:

13/00732/FULL GRANTED
Forge House, Laindon Common Road, Little Burstead
Demolition of conservatory & construction of a single storey side extension

173.13 Essex CC Consultation on Part Night Street Lighting across Essex

Following Cllr Twitchen's address during the public forum and correspondence provided members discussed the proposal and formulated the following response to the consultation:

The Parish Council supports the introduction of the scheme locally with the stipulation, as broadly outlined, that junctions remain lit continuously.

174.13 Street furniture and signage

- a. Finger post signs within Parish – The clerk advised that the appointed contractor is to start work week commencing 16th September.
- b. Royal Mail Post Box – The clerk currently compiling a listed status application to English Heritage for submission with the next week.
- c. Replacement of stolen signage – The clerk to pursue

175.13 Finance

- a. Members approved the following payments:
 - Clerk Salary August/September
 - Cllr Savage Expenses £
 - HMRC – PAYE to 5th October 2013
- b. Cllr Mohseni had viewed and approved the accounts for 3 months to 30th June 2013.

176.13 Laindon Common – Proposed footpath

A letter supporting funding approaches by LCC had been provided.

177.13 Training and forthcoming conferences

- a. Members updated regarding the latest schedule of training courses available at the RCCE, the EALC and an invitation to EALC – AGM /Making the Links Conference 26th September 2013.
- b. Following an application to EALC a CILCA Bursary had been awarded which amounted to 75% of fees for training and 2013 registration for the clerk, to enable submission of CILCA portfolio, valid for two years

178.13 Clerk's Report

Members received the report which included recent correspondence

179.13 ABLC, LLC , EALC, RCCE and other associated bodies

Members updated.

180.13 Agenda items for next meeting – 2014/15 Budget preparation.

181.13 Date of next meeting: Wednesday, 13th November 2013 at 7.30pm. It was noted that Remembrance Sunday falls on the preceding Sunday. The clerk will as usual, after the service, arrange for refreshments to be available at the village hall.