

In the Chair: Cllr. Clark.

Present: Cllr. Watts, Cllr. Goodman, Cllr. Ashcroft

Officers: Mrs Stephanie Robinson (Clerk & RFO)

Members of the public: none

Meeting started at 7.33pm.

21/22.077 Public participation session with respect to items on the agenda and other matters that are of mutual interest.

None.

21/22.078 To receive Members' Declarations of Interest in items on the agenda.

None.

21/22.079 Minutes

Members considered and approved the Minutes of the Annual Parish Council Meeting held on Wednesday 19th January 2022 which were duly signed by the Chairman.

21/22.080 Borough/County councillors report

None.

21/22.081 Clerk's report

Laptop purchased – huge improvement. Thank you.

Defibrillator training – organized for 12th February. Great success and only £50

Posts – I will update further down.

Phonebox – applications in to National lottery and Essex Heritage. Unfortunately National Lottery declined citing insufficient community involvement and also that maintenance of the phonebox was part of the basic duties of the parish council and they will not fund those.

Awaiting response from Heritage. Have emailed farm shop to remind them/update them on their contribution.

Footpath – retracted objection and passed on concerns regarding fingerposts/bridge etc damaged. Given PROW officer contact details to whom we should refer this matter. Need exact details of locations.

Year end – I will contact the auditor shortly to arrange the audit etc.

VAT – I have submitted a VAT reclaim of £487.38 covering period from start April 2021 to end feb 2022.

Spinnakers – put in a complaint to enforcement regarding ongoing works despite planning application refusal. Officer attended last Thursday and homeowner assured him the work will now cease pending their appeal. They will only proceed with internal work which does not require approval. Should external work resume we are to inform the enforcement officer.

21/22.082 Finance

- a) To approve payments signed since the last meeting on 19th January 2022.
S.ROBINSON (FEB wages, subsistence, tel & bb, Microsoft+ laptop) £999.00
HMRC (feb tax) £93.60

- b) To approve and sign payments at this meeting.
- | | |
|---|---------|
| S.ROBINSON (March wages, subsistence, tel & bb, Microsoft+ biscuits& antivirus) | £559.76 |
| HMRC (tax march) | £112.60 |
| First Response (defibrillator training) | £50.00 |
- c) To review and approve the accounts and bank reconciliation for March 2022.
Cashbook balance £1,714.51

All Agreed.

21/22.083 Risk Assessment

Members reviewed and decided to adopt the risk assessment circulated to them by the Clerk prior to the meeting.

All Agreed.

21/22.084 Financial Regulations

Members reviewed and decided to adopt the financial regulations circulated to them by the Clerk prior to the meeting.

All Agreed.

21/22.085 Standing Orders

Members reviewed and decided to adopt the standing orders circulated to them by the Clerk prior to the meeting.

All Agreed.

21/22.086 Queens platinum jubilee commemorative mugs

Members discussed and decided to purchase 50 mugs which will just be the children in the parish.

All Agreed.

21/22.087 Posts at the green at the junction of Clockhouse road and rectory road.

Members to discuss and decide how they wish to proceed regarding the installation of posts at the green to stop people parking/driving across the green.

The Clerk informed the parish council that Lord Petre had confirmed that the he is not the owner of the land and the Clerk has had confirmation that it is Essex Highways land. In order to install the posts a licence from Essex Highways will be required and anyone installing the posts will need to be accredited to work on the Highway.

The parish council concluded that this will make the project prohibitively expensive so no further action will be taken.

All Agreed.

21/22.088 Maintenance of war memorial

Members discussed and decided the clerk should organize a quote to replace 4 posts. If quote is around £100 go ahead.

All Agreed.

21/22.089 Obelisk on Laindon common road

Members discussed and decided how they wish to proceed regarding the broken and missing obelisk at Laindon common road. Clerk to report to essex highways.

21/22.090 Planning

To consider and discuss the planning applications below details as circulated by the Clerk.

Planning App. No.	Address	Planning Details	Pc Response
22/00281/FULL	Meadway Farm Rectory Road Billericay Essex	Demolish mobile home and other outbuildings and construct replacement dwelling, realign internal access road, provide parking and ancillary works (revised scheme)	No objections.

To consider and approve a list of planning applications below received since the last meeting and decided under delegated decisions by the Clerk.

Planning App. No.	Address	Planning Details	Pc Response
APP/V150 5/D/21/32 8990	1 Brook Cottages, Laindon Common Road, Billericay, Essex	Appeal against refusal of: Reconstruction of former outhouse (amended scheme to 21/00853/FULL)	No change to original comments made.
22/00008 /PAAS	Lyndhurst Broomhills Chase Billericay Essex	Prior approval application for the proposed creation of an additional (second) storey under Class AA of Part 1 of Schedule 2 of the Town & Country Planning (General Permitted Development) Order 2015 (as amended) with a maximum height including the proposed additional storey of 7.25 metres (maximum dwelling height). -	No objections
APP/V150 5/W/21/32 83535	Valkyrie Broomhills Chase Billericay Essex	Appeal against refusal of: # Erection of a single dwelling, double garage and associated access	No change to original comments made.

Planning Applications received after this Agenda has been published but before the date of the meeting will be added as appropriate. **All Agreed.**

21/22.091 Meeting dates

Members agreed the following meeting dates for 2022/23:

w **All Agreed.**

21/22.092 2021-22 National Salary Award

The National Joint Council for Local Government Services has agreed the new rates of pay applicable from 1 April 2021. Members decided to adopt the new rate and back pay to 1st April 2021 as recommended. **All Agreed.**

21/22.093 Reports from councillors

Cllr. Watts & Ashcroft went to planning training. Local council liaison meeting has been postponed.

21/22.094 Items for the next agenda.

Donation to DEC.

Members to note the next meeting will be Wednesday 11th May at the Village hall.

Meeting closed at 9.15pm