

Bank reconciliation – pro forma

This reconciliation should include all bank and building society accounts, including short term investment accounts. It the column headed “Year ending 31 March 20xx” in Section 2 of the AGAR – and will also agree to Box 7 where the acc a receipts and payments basis. Please complete the highlighted boxes, remembering that unrepresented cheques should negative figures.

Name of smaller authority: Little Burstead parish council

County area (local councils and parish meetings only): Essex

Financial year ending 31 March 2022

Prepared by (Name and Role): Stephanie Robinson - Clerk/RFO

Date: 31/03/2022

	£	£
Balance per bank statements as at 31/3/xx:		
Unity	2183.89	
account 2		
account 3		
account 4		
[add more accounts if necessary] account 5		
account 6		
account 7		
account 8		
		2,183.9
Petty cash float (if applicable)		-
Less: any unrepresented cheques as at 31/3/xx (enter these as negative numbers)		
item 1		
item 2		
item 3		
item 4		
[add more lines if necessary] item 5		
item 6		
item 7		
item 8		
		-
Add: any un-banked cash as at 31/3/xx		
		-
Net balances as at 31/3/2022 (Box 8)		<u><u>2,183.9</u></u>