

LITTLE BURSTEAD PARISH COUNCIL MEETING to be held at **LITTLE BURSTEAD VILLAGE HALL, LAINDON COMMON ROAD** on **TUESDAY 21st JULY 2026** commencing at **7.00 p.m.** for the transaction of business as set out below. Members of the public and press are cordially invited to attend



Mrs Christine Barlow (BSC Hons) (CILCA)
Parish Clerk to Little Burstead Parish Council

AGENDA

14/26 APOLOGIES FOR ABSENCE:

15/26 MEMBER DECLARATIONS OF INTEREST REGARDING ITEMS ON THE AGENDA:

16/26 PUBLIC FORUM: An opportunity for the public to raise issues.

17/26 ESSEX COUNTY COUNCIL/ BOROUGH COUNCILLORS: Time is set aside for Essex County Council and Borough Councillors to address the meeting.

18/26 MINUTES: Members to consider and approve the minutes of the Parish Council Meeting held on 19th May 2026.

19/26 REPORTS: Councillors and Parish Clerk to update on matters they have undertaken since the meeting held on 19th May 2026.

20/26 FINANCE REPORT:

(i) To provide details of Income and Expenditure since the last meeting on 19th May 2026

(ii) To update on the submission of Accountability and Governance Annual Return (AGAR) 2025/2026 to PKF Littlejohn external auditors.

21/26 PLANNING: Councillors to review and comment on Planning Applications under the Town and Country Planning Act 1980 (as amended) and received since the previous meeting 19th May 2026 and those determined by Councillors under delegated authority to the Clerk:

TOWN AND COUNTRY PLANNING ACT 1990 - APPLICATION NO: 26/00646/VAR - Variation of condition 2 (Approved plans) of planning reference 22/00855/FULL, to read 'The development hereby permitted shall only be carried out in complete accordance with the following approved plans: 002, 003, 004, 005, 006 and Site Location Plan. - Chase End, Broomhills Chase, Billericay Essex

PLANNING APPLICATION 26/00412/FULL: Sub-divide the plot and construction of a 3 bedroomed self-build chalet bungalow with private parking - Land Opposite Rose View, The Chase, Little Burstead, Billericay

- 22/26 PLANNING DECISIONS:** To update on planning decisions made since the meeting on 19th May 2026.
- To update at meeting.
- 23/26 ASSET REGISTER:** To confirm all Parish Council Assets are included in the Asset Register for Insurance purposes.
- 24/26 DATE OF NEXT MEETING:** To confirm the date of the next meeting as 21st September at 7.00 pm.

Email: clerk@littleburstead-pc.gov.uk
All agendas and minutes can be viewed on the Parish Council's website.