

Members of Little Burstead Parish Council are hereby summonsed to attend **LITTLE BURSTEAD ANNUAL PARISH COUNCIL MEETING** to be held at the Village Hall on **WEDNESDAY 11TH MAY 2022** commencing after the Annual Parish meeting at approx. 7.30 p.m. for the transaction of business as set out below. Members of the public and press are cordially invited to attend.



Mrs Stephanie Robinson
Clerk to Little Burstead Parish Council

AGENDA

22/23.001 To elect a Chairman

22/23.002 To receive the Chairman's Declaration of Acceptance of Office

22/23.003 To elect a Vice Chairman

22/23.004 To receive the Vice Chairman's Declaration of Acceptance of Office

22/23.005 Apologies for absence

22/23.007 To receive Members' Declarations of Interest in items on the agenda.

22/23.008 Minutes

Members to consider and approve the Minutes of the Ordinary Parish Council Meeting held on Wednesday, 9th March 2022.

22/23.010 Clerk's report

22/23.011 Finance

- a) To approve and sign payments at this meeting.
- b) Members to approve the accounts/bank reconciliation for May 2022.

22/23.012 Annual Governance Statement

- Following the annual review of the effectiveness of its systems of internal control, Members to consider and complete the draft Annual Governance Statement (Section 1 of the Annual Return).
- Members to review the proposed Section 1 and approve the Annual Return 2020/21 and sign the Annual Governance Statement. All agreed.

22/23.013 Annual Accounting Statement

- Members to consider the criteria for filing an Exemption Certificate and decide whether they wish to certify themselves as exempt from a limited assurance review.
- Members to consider the Accounting Statement (Section 2 of the Annual Return) prepared and signed by the RFO.
- Members to review and approve the proposed Accounting Statement to be signed by the Chairman and Minuted accordingly.

22/23.014 Planning

To consider a list of planning applications below received since the last meeting and decided under delegated decisions to the Clerk.

Planning App. No.	Address	Planning Details	PC Comments
22/00466/FULL	Barn Cottage Tye Common Road Little Burstead Billericay	Proposed extensions with internal and external alterations	No objections
APP/V1505 /D/22/3292 990	Oak Croft, Green Lane, Little Burstead, Billericay	Appeal against refusal of application for 2 storey extension	No further comments
APP/V1505 /W/21/3287 068	Land At Broomhills Chase Broomhills Chase Billericay Essex	Appeal following refusal of Application for Permission in Principle: residential development of two dwellings	No further comments
22/00455/FULL	Spinnakers Laindon Common Road Billericay Essex	Proposed part single/part two storey rear extension, single story front extension and first floor side extension	

To consider Planning Applications received prior to the meeting.
None.

Planning Applications received after this Agenda has been published but before the date of the meeting will be added as appropriate..

22/23.015 War memorial

Members to discuss and decide what action if any needs to be taken with regards to the repairs needed at the War Memorial.

22/23.016 Jubilee celebrations

Members to discuss and decide what further action if any they wish to take with regards to the Jubilee celebrations.

22/23.017 Broken Road sign at Laindon Common Road

Members to discuss and decide what further action they wish to take regarding the broken road sign at the top of Laindon Common Road.

22/23.018 Reports from Councillors/Borough and County councillors.**22/23.019 Items from Councillors to be added to the next Agenda.**

Email: littlebursteadpc@gmail.com Text:
All agendas and minutes can be viewed on the Parish Council's website
<https://e-voice.org.uk/lbpc>