

LITTLE BURSTEAD PARISH COUNCIL MEETING to be held virtually via Zoom Platform on **WEDNESDAY 3rd JUNE 2020** commencing at 7.30 P.M. for the transaction of business as set out below. Members of the public and press are cordially invited to attend virtually.



Mrs Christine Barlow
Clerk to Little Burstead Parish Council

AGENDA

When Wednesday 3rd May 2020 (19.30 PM BST)

Where Join Zoom Meeting: <https://us02web.zoom.us/j/87506354965?pwd=cDBWeDAySmpyTmpPMEhYWEMvNUJjZz09>

Meeting ID: 875 0635 4965 Password: 5N4JDr

Dial by your location: +44 203 481 5240 United Kingdom
+44 131 460 1196 United Kingdom +44 203 051 2874 United Kingdom +44 203 481 5237 United Kingdom

1/20 APOLOGIES FOR ABSENCE:

2/20 DECLATIONS OF MEMBER'S INTERESTS: To receive any declarations of disclosable pecuniary interests, other pecuniary interests or non-pecuniary interests by members relating to any agenda items.

3/20 PUBLIC FORUM: The meeting will be opened to the public to give residents an opportunity to ask questions. (Time allowed for this is 20 minutes)

4/20 MINUTES OF PREVIOUS MEETING: Council to approve the accuracy of the minutes of the previous meeting held on 11th March 2020 and Chair to sign.

5/20 PARISH CLERK'S REPORT: The Parish Clerk to update Councillors on Parish Council business and Parish Council projects.

6/20 LEGISLATION CHANGES: (i) Annual Meeting of the Council (ii) Virtual Meetings.

7/20 VIRTUAL MEETING PROCEDURE: To discuss and agree to the introducing of a virtual meeting procedure.

8/20 PLANNING: To record Councillors views and comments on Planning Application/s under the Town and Country Planning Act 1990 (as amended) as received from Basildon Borough Council.

TOWN AND COUNTRY PLANNING ACT 1990 - APPLICATION NO: 20/00525/OUT
Outline application for residential development with all matters reserved - Salmons Farm, Tye Common Road, Little Burstead, Billericay

- 9/20 PLANNING DECISIONS AND COMMENTS:** To receive updates and comments regarding planning applications discussed at previous Parish Council meetings.
- 10/20 FINANCE REPORT:** To acknowledge, confirm or agree the following:
- (i) To report on the Parish Council's financial position.
 - (ii) Annual Governance Statement and Accounting Statement.
 - (iii) To confirm delegation of Parish Council business to the Clerk in an emergency.
 - (iv) Personnel matters: To agree an incremental increase to the Clerk's salary and amendment to Clerk's contract of employment.
- 11/20 COMMUNITY GOVERNANCE REVIEW 2020 – BASILDON BOROUGH:** To receive Councillor comments on the proposals.
- 12/20 DATE OF NEXT MEETING:** To confirm the date of next Parish Council

MEETINGS AND THE PUBLIC

During the period of meetings being conducted remotely and in compliance with the Coronavirus Act 2020, members of the public will still be able to access and participate (during public speaking time) in Parish Council meetings. Parish Council meetings will be hosted on the Zoom Platform.

Details enabling members of the public to view the meeting and ask questions (under the public speaking time) are given in the introduction as above (see Zoom link above for joining details) Members of the public and press are welcome to attend the Parish Council meeting and listen to the debate.

Members of the public are permitted to ask questions at the meeting and time is set aside within this meeting for this purpose but, as a member of the public if you are going to join the meeting or wish to speak it would be helpful to notify your intention by email to the Parish Clerk in advance of the meeting no later than 5.00 p.m. on the 3rd June 2020 to littlebursteadpc@gmail.com. Once the meeting has commenced you will not be able to register to speak during the Public Forum unless invited to do so by the Chairman

All agendas and minutes can be viewed on the Council's website (e-voice.org.uk/lbpc). For any questions in relation to the above meeting please contact the Parish Council Clerk, Christine Barlow, by email: littlebursteadpc@gmail.com or phone (M) 07758255621 (excluding weekends).

The meeting will be recorded for the purpose of accuracy in the minutes. For General Data Protection Regulations (GDPR) 2018 please visit the Parish Council website for our policy (e-voice.org.uk/lbpc)