

Members of Little Burstead Parish Council are hereby summonsed to attend **LITTLE BURSTEAD ORDINARY PARISH COUNCIL MEETING** to be held at the Village Hall on **TUESDAY 21<sup>ST</sup> JANUARY 2025** commencing at 7.30 p.m. for the transaction of business as set out below. Members of the public and press are cordially invited to attend.



**Mrs Stephanie Robinson**  
**Clerk to Little Burstead Parish Council**

## **AGENDA**

### **PUBLIC PARTICIPATION**

This is the opportunity for members of the public to bring any items of concern or information to the parish council.

**24/25.058 Apologies for absence**

**24/25.059 To receive Members' Declarations of Interest in items on the agenda.**

**24/25.060 Minutes**

Members to consider and approve the Minutes of the Ordinary Parish Council Meeting held on Tuesday, 12<sup>th</sup> November 2024.

**24/25.061 Co-option**

**To consider the co-option to the council of James Loton**

**24/25.062 Clerk's report**

**24/25.063 Finance**

- a) To approve and sign payments at this meeting.
- b) Members to approve the accounts/bank reconciliation for October 2024.

**24/25.064 Financial Regulations**

Members to discuss and decide whether to adopt the new model Financial Regulations as put forward by NALC and tailored by the Clerk for Little Burstead Parish Council.

**24/25.065 War memorial**

Members to discuss and decide what action if any to take with regards to the War Memorial.

**24/25.066 Tree at the Pond**

Members to discuss and decide what action if any to take with regards to the tree at the pond.

**24/25.067 Gleesons wishlist**

Members to discuss and decide upon items to put forward to Gleeson homes as their wishlist.

**24/25.068 Next edition of Little Burstead Times**

Members to discuss items for inclusion in the next edition of the Little Burstead Times and who will be responsible for writing them.

**24/25.069 Planning**

To consider a list of planning applications below received since the last meeting and decided under delegated decisions to the Clerk.

None

To consider Planning Applications received prior to the meeting.

**24/01457/FULL - Single storey rear extension - Westview The Chase Little Burstead Billericay**

Planning Applications received after this Agenda has been published but before the date of the meeting will be added as appropriate.

**24/25.070 Reports from Councillors/Borough and County councillors.**

**24/25.071 Items from Councillors to be added to the next Agenda.**

Email: [littlebursteadpc@gmail.com](mailto:littlebursteadpc@gmail.com) Text:  
All agendas and minutes can be viewed on the Parish Council's website  
<https://e-voice.org.uk/lbpc>