

**LITTLE BURSTEAD PARISH COUNCIL MEETING TO BE HELD AT LITTLE BURSTEAD VILLAGE HALL, LAINDON COMMON ROAD ON WEDNESDAY 20<sup>th</sup> JANUARY 2026 COMMENCING AT 7.30 P.M.** for the transaction of business as set out below.

Members of the public and press are cordially invited to attend.



**Mrs Christine Barlow**  
Parish Clerk to Little Burstead Parish Council

## AGENDA

**69/25 Apologies for absence:**

**70/25 Members Declarations of Interest to items on the agenda:**

**71/25 Public Forum:** An opportunity for Members of the public to raise issues.

**72/25 Ward Councillors:** Time is set aside for Borough Councillors to address the meeting.

**73/25 Minutes:** Members to consider and approve the Minutes of the Parish Council Meeting held on Tuesday 18th November 2025.

**74/25 Clerk's Report:** To provide an update on Parish Council matters since the previous meeting on 18<sup>th</sup> November 2025.

- (i) To include an update on outstanding items raised at previous meetings
- (ii) To provide updates on previous unresolved issues

**75/25 Website and Parish Council domain changes:** To update on investigations regarding changes to the Parish Council gov.uk domain name and website in line with the WCAG 2.2 AA compliant framework.

**76/25 Finance Report:**

- To provide a summary account of income and expenditure since the last meeting on 18<sup>th</sup> November 2025.
- To amend, as required, the Parish Council Financial Regulations.

**77/25 Planning:** Councillors to review and comment on Planning Applications under the Town and Country Planning Act 1980 (as amended) and received since the last meeting on 18<sup>th</sup> November 2025 and those determined by Councillors under delegated authority to the Clerk:

**TOWN AND COUNTRY PLANNING ACT 1990 - APPLICATION NO:  
25/01557/PACU: Little Barn, Sudbury Farm Road, Little Burstead,  
Billericay Essex:** Notification for prior approval (Schedule 2, Part 3, Class R)

for conversion of existing agricultural building to a residential unit (Class C3). -  
Little Barn Sudbury Farm Road, Little Burstead, Billericay

**TOWN AND COUNTRY PLANNING ACT 1990 - APPLICATION NO:**

**25/01545/FULL:** Erection of a pergola - Coopers Cottage Laindon Common  
Road Billericay Essex

**78/25** **Planning decisions:** To update on planning decisions made since the meeting  
on 18<sup>th</sup> November 2025

**79/25** **Little Burstead Times:** To discuss the next edition content and publishing  
schedule.

**80/25** **Potholes:** To discuss the issue of potholes in Dunton Road.

**81/25** **Date of next meeting:** To confirm the date of the next meeting of the Parish  
Council as 17<sup>th</sup> March 2025.

Email: [littlebursteadpc@gmail.com](mailto:littlebursteadpc@gmail.com)

All agendas and minutes can be viewed on the Parish Council's website.

<https://e-voice.org.uk/lbpc>