

LITTLE BURSTEAD PARISH COUNCIL MEETING TO BE HELD AT LITTLE BURSTEAD VILLAGE HALL, LAINDON COMMON ROAD ON WEDNESDAY 20th JANUARY 2026 COMMENCING AT 7.30 P.M. for the transaction of business as set out below.

Members of the public and press are cordially invited to attend.



Mrs Christine Barlow
Parish Clerk to Little Burstead Parish Council

AGENDA

69/25 Apologies for absence:

70/25 Members Declarations of Interest to items on the agenda:

71/25 Public Forum: An opportunity for Members of the public to raise issues.

72/25 Ward Councillors: Time is set aside for Borough Councillors to address the meeting.

73/25 Minutes: Members to consider and approve the Minutes of the Parish Council Meeting held on Tuesday 18th November 2025.

74/25 Clerk's Report: To provide an update on Parish Council matters since the previous meeting on 18th November 2025.

- (i) To include an update on outstanding items raised at previous meetings
- (ii) To provide updates on previous unresolved issues

75/25 Website and Parish Council domain changes: To update on investigations regarding changes to the Parish Council gov.uk domain name and website in line with the WCAG 2.2 AA compliant framework.

76/25 Finance Report:

- To provide a summary account of income and expenditure since the last meeting on 18th November 2025.
- To amend, as required, the Parish Council Financial Regulations.

77/25 Planning: Councillors to review and comment on Planning Applications under the Town and Country Planning Act 1980 (as amended) and received since the last meeting on 18th November 2025 and those determined by Councillors under delegated authority to the Clerk:

TOWN AND COUNTRY PLANNING ACT 1990 - APPLICATION NO:
25/01557/PACU: Little Barn, Sudbury Farm Road, Little Burstead,
Billericay Essex: Notification for prior approval (Schedule 2, Part 3, Class R)

for conversion of existing agricultural building to a residential unit (Class C3). -
Little Barn Sudbury Farm Road, Little Burstead, Billericay

TOWN AND COUNTRY PLANNING ACT 1990 - APPLICATION NO:

25/01545/FULL: Erection of a pergola - Coopers Cottage Laindon Common
Road Billericay Essex

- 78/25 Planning decisions:** To update on planning decisions made since the meeting
on 18th November 2025
- 79/25 Little Burstead Times:** To discuss the next edition content and publishing
schedule.
- 80/25 Potholes:** To discuss the issue of potholes in Dunton Road.
- 81/25 Date of next meeting:** To confirm the date of the next meeting of the Parish
Council as 17th March 2025.

Email: littlebursteadpc@gmail.com

All agendas and minutes can be viewed on the Parish Council's website.

<https://e-voice.org.uk/lbpc>