

Members of Little Burstead Parish Council are hereby summonsed to attend **LITTLE BURSTEAD ORDINARY PARISH COUNCIL MEETING** to be held at the Village Hall on **TUESDAY 18TH MARCH 2025** commencing at 7.30 p.m. for the transaction of business as set out below. Members of the public and press are cordially invited to attend.



Mrs Stephanie Robinson
Clerk to Little Burstead Parish Council

AGENDA

PUBLIC PARTICIPATION

This is the opportunity for members of the public to bring any items of concern or information to the parish council.

24/25.072 Apologies for absence

24/25.073 To receive Members' Declarations of Interest in items on the agenda.

24/25.074 Minutes

Members to consider and approve the Minutes of the Ordinary Parish Council Meeting held on Tuesday, 21st January 2025.

24/25.075 Clerk's report

24/25.076 Finance

- a) To approve and sign payments at this meeting.
- b) Members to approve the accounts/bank reconciliation for February 2025.

24/25.077 Risk Assessment

Members to discuss and decide whether any changes need to be made to the Risk Assessment put forward by the Clerk.

24/25.078 War memorial

Members to discuss and decide what action if any to take with regards to the War Memorial.

24/25.079 Japanese knotweed

Members to discuss and decide what action if any to take with regards to the Japanese Knotweed reported to ECC but with no further action taken.

24/25.080 Communications with Highways.

Members to discuss and decide how to manage communications with Highways.

24/25.081 Litterpicking in the parish

Members to discuss whether to seek clarification from Basildon District Council with regard to litterpicking in the parish.

24/25.082 Give way sign

Members to discuss and decide upon whether to purchase a new Give Way sign.

24/25.083 Fruit trees

Members to discuss and decide whether to purchase a selection of fruit trees to be planted on Little Burstead Common.

24/25.084 DD80 celebrations

Members to discuss and decide what to do to mark the 80th anniversary of the end of WW2.

24/25.085 Layby by White Post Farm

Members to discuss whether to purchase some gravel/aggregate to fill the holes in the layby by White Post Farm.

24/25.086 Footpath signage

Members to discuss and decide what to do with regards to footpath signage on Botney Hill which has been reported as damaged.

24/25.087 Grass cutting contract

Members to discuss and decide what to do in relation to organizing a grass cutting contract for the parish.

24/25.088 Foul sewer by the River Crouch

Members to discuss and decide what to do with regards to the Foul Sewer which could end up leaking into the River Crouch.

24/25.089 Planning

To consider a list of planning applications below received since the last meeting and decided under delegated decisions to the Clerk.

None

To consider Planning Applications received prior to the meeting.

25/00159/FULL- Retrospective application for use of former stable buildings as a 'dog day-care' facility (no more than 4 dogs at a time) (Class E Use) - White Post Farm Laindon Common Road Billericay Essex

Noak Bridge Neighbourhood Plan Consultation

Local Plan – Second consultation on Regulation 18.

Planning Applications received after this Agenda has been published but before the date of the meeting will be added as appropriate.

24/25.090 Reports from Councillors/Borough and County councillors.

24/25.091 Items from Councillors to be added to the next Agenda.