

Members of Little Burstead Parish Council are hereby summonsed to attend **LITTLE BURSTEAD ANNUAL PARISH COUNCIL MEETING** to be held at the Village Hall on **FRIDAY 15<sup>th</sup> September 2023** commencing at 5.00 p.m. for the transaction of business as set out below. Members of the public and press are cordially invited to attend.



**Mrs Stephanie Robinson**  
**Clerk to Little Burstead Parish Council**

## **AGENDA**

### **23/24.032 Public Participation**

This is the opportunity for members of the public to bring any items of interest to the attention of the parish council

### **23/24.033 Apologies for absence**

### **23/24.034 To receive Members' Declarations of Interest in items on the agenda.**

### **23/24.035 Minutes**

Members to consider and approve the Minutes of the Ordinary Parish Council Meeting held on Friday, 21<sup>st</sup> July 2023.

### **23/24.036 Clerk's report**

### **23/24.037 Finance**

- a) To approve and sign payments at this meeting.
- b) Members to approve the accounts/bank reconciliation for Sept 2023.

### **23/24.038 Parking outside village hall**

Members to discuss and decide what to do about the situation regarding parking outside the village hall.

### **23/24.039 Remembrance Sunday**

Members to discuss and decide how they wish to mark Remembrance Sunday this year.

### **23/24.040 Phonebox signage**

Members to discuss and decide how they wish to proceed with regards to the telephone box signage.

### **23/24.041 Planning**

- To consider a list of planning applications below received since the last meeting and decided under delegated decisions to the Clerk. **None**
- To consider Planning Applications received prior to the meeting. **None**

Planning Applications received after this Agenda has been published but before the date of the meeting will be added as appropriate..

**22/23.042 Reserves policy**

Members to discuss and decide upon a reserves policy for the parish council.

**22/23.043 Grass cutting around green and pond**

Members to discuss and decide if they wish to engage a contractor to cut the grass around the green and pond.

**22/23.044 Renovation of the war memorial**

Members to discuss and decide how they wish to proceed with regards to the renovation of the war memorial.

**22/23.045 Parish council meeting dates for 2024**

Members to discuss and decide on the parish council meeting dates for 2024.

**22/23.046 Reports from Councillors/Borough and County councillors.**

**22/23.047 Items from Councillors to be added to the next Agenda.**

Email: [littlebursteadpc@gmail.com](mailto:littlebursteadpc@gmail.com) Text:  
All agendas and minutes can be viewed on the Parish Council's website  
<https://e-voice.org.uk/lbpc>