

Members of Little Burstead Parish Council are hereby summonsed to attend **LITTLE BURSTEAD ANNUAL PARISH COUNCIL MEETING** to be held at the Village Hall on **TUESDAY 14TH MAY 2024** commencing at 7.30 p.m. for the transaction of business as set out below. Members of the public and press are cordially invited to attend.



Mrs Stephanie Robinson
Clerk to Little Burstead Parish Council

AGENDA

24/25.001 To elect a Chairman

24/25.002 To receive the Chairman's Declaration of Acceptance of Office

24/25.003 To elect a Vice Chairman

24/25.004 To receive the Vice Chairman's Declaration of Acceptance of Office

24/25.005 Apologies for absence

24/25.006 To receive Members' Declarations of Interest in items on the agenda.

24/25.007 Minutes

Members to consider and approve the Minutes of the Ordinary Parish Council Meeting held on Tuesday, 19th March 2024.

24/25.008 Norwich to Tilbury Pylon Project

Members to hear representations from local residents and groups opposed to the project and consider how the parish council wishes to respond to the consultation.

24/25.009 Clerk's report

24/25.010 Finance

- a) To approve and sign payments at this meeting.
- b) Members to approve the accounts/bank reconciliation for May 2024.

24/25.011 Annual Governance Statement

- Following the annual review of the effectiveness of its systems of internal control, Members to consider and complete the draft Annual Governance Statement (Section 1 of the Annual Return).
- Members to review the proposed Section 1 and approve the Annual Return 2023/2024 and sign the Annual Governance Statement.

24/25.012 Annual Accounting Statement

- Members to consider the criteria for filing an Exemption Certificate and decide whether they wish to certify themselves as exempt from a limited assurance review.

- Members to consider the Accounting Statement (Section 2 of the Annual Return) prepared and signed by the RFO.
- Members to review and approve the proposed Accounting Statement to be signed by the Chairman and Minuted accordingly.

24/25.013 Fixed Asset Register

Members to review the fixed asset register for 2024/25 prepared by the Clerk.

24/25.014 Insurance Renewal

Members to consider the quotes for the renewal of the insurance received by the Clerk and decide who to use to insure the Parish Council.

24/25.015 Planning

To consider a list of planning applications below received since the last meeting and decided under delegated decisions to the Clerk.

24/00288/FULL -Single storey rear and side extensions and first floor front extension - Jobbers Hatches Farm Road Little Burstead Billericay. No comment made as only 1 reply received.

To consider Planning Applications received prior to the meeting.

24/00299/REM - Submission of Reserved matters application relating to scale, appearance, layout and landscaping of outline planning approval 20/01614/OUT for the erection of up to 200 dwellings with associated cycle and pedestrian access, landscaping and parking and associated infrastructure. - Land North Of Kennel Lane Billericay Essex

24/00469/FULL - Removal of caravan/motorhome storage area and the erection of 1 no. dwelling - Meadway Farm Rectory Road Billericay Essex

Planning Applications received after this Agenda has been published but before the date of the meeting will be added as appropriate..

22/23.016 Reports from Councillors/Borough and County councillors.

22/23.017 Items from Councillors to be added to the next Agenda.

Email: littlebursteadpc@gmail.com Text:
All agendas and minutes can be viewed on the Parish Council's website
<https://e-voice.org.uk/lbpc>