

LITTLE BURSTEAD PARISH COUNCIL MEETING TO BE HELD AT LITTLE BURSTEAD VILLAGE HALL, LAINDON COMMON ROAD ON WEDNESDAY 11th MARCH 2020 COMMENCING AT 7.30 P.M. for the transaction of business as set out below. Members of the public and press are cordially invited to attend.



Mrs Christine Barlow
Clerk to Little Burstead Parish Council

AGENDA

76/19 APOLOGIES FOR ABSENCE:

77/19 DECLATIONS OF MEMBER'S INTERESTS: To receive any declarations of disclosable pecuniary interests, other pecuniary interests or non-pecuniary interests by members relating to any agenda items.

78/19 PUBLIC FORUM: The meeting will be opened to the public to give residents an opportunity to ask questions. (Time allowed for this is 20 minutes)

79/19 MINUTES OF PREVIOUS MEETING: Council to approve the accuracy of the minutes of the previous meeting held on 8th January 2020 and Chair to sign.

80/19 PARISH CLERK'S REPORT:

The Parish Clerk to update Councillors on Parish Council business and Parish Council projects.

81/19 PLANNING: To record Councillors views and comments on Planning Application/s under the Town and Country Planning Act 1990 (as amended) as received from Basildon Borough Council.

PLANNING APPLICATION: 20/00180/FULL: Meadway Farm, Rectory Road, Little Burstead, Essex CM12 9UA. Demolition of existing dwellings and other buildings, removal of structures and erection of three dwellings including new internal road access, infrastructure and associated works

PLANNING APPEAL: APP/V1505/C/19/3239994: The Willows, Tye Common Road Little Burstead, Billericay, Essex, CM12 9SD

To receive comments from the Parish Council in respect of an appeal against Basildon Council serving enforcement notices for the erection of a building without planning permission.

PLANNING APPLICATION: 20/00242/PDPA: Dell Cottage, Broomhills Chase, Little Burstead, Billericay, Essex CM12 9TE

Notification for a proposed larger home extension projecting 8 metres from the rear wall of the original dwelling with a maximum height of 3.85 metres and an eaves height of 2.805 metres. Materials to match existing.

82/19 PLANNING DECISIONS AND COMMENTS: To receive updates and comments regarding planning applications discussed at previous Parish Council meetings.

83/19 FINANCE REPORT:

- (i) To report on the Parish Council's financial position
- (ii) To agree to engaging an internal auditor and the date, for the purpose of carrying out an end-of-year internal audit for 2019/2020.
- (iii) To amend or approve the Parish Council Financial Regulations.
- (iv) Personnel matters.

84/19 PARISH COUNCIL MEETING DATES FOR 2020/2021: To confirm the Parish Council Meeting dates for the financial year 2020/21 and agree the date and time of the Annual Parish Meeting.

85/19 PARISH COUNCIL ELECTIONS 2020: To discuss arrangements for the forthcoming Parish Council elections on 7th May 2020

86/19 REVISED CODE OF CONDUCT: To discuss and agree to adopt the revised Code of Conduct as adopted by Basildon Borough Council.

87/19 ESSEX COUNTY COUNCIL WEBSITE CLOSURE: To discuss progress regarding replacing the Parish Council website due to the closure of essexinfo.net

88/19 COMMUNITY GOVERNANCE REVIEW 2020 – BASILDON BOROUGH: Councillors to note the content of the review and to receive Councillor comments on the proposals.

89/19 ANNUAL GOVERNANCE STATEMENT: To confirm there is a sound system of internal control in place regarding the business of the Parish Council.

90/19 MEETINGS ATTENDED BY COUNCILLORS: To receive information of interest regarding any meetings attended by Councillors since the last meeting.

90/19 DATE OF NEXT MEETING: To confirm the date of Parish Council Annual Meeting to be held on Wednesday 13th May 2020 at 7.30 p.m.