

MINUTES OF A MEETING OF LANGFORD & ULTING PARISH COUNCIL HELD ON TUESDAY  
20th NOVEMBER 2018 AT LANGFORD & ULTING VILLAGE HALL

Present: Councillors: Irene Allen, Kathy Palmer, Colin Ashby and John Clemo.  
In the Chair: Councillor Irene Allen  
Clerk: Jenny Clemo  
Also present: Two members of the public

**18/183. Apologies for absence**

Apologies were received from Cllr. Anfilogoff who was recovering from an operation and District Cllr. Bass who was attending another meeting.

**18/184. Minutes of the previous meeting**

The minutes of 16<sup>th</sup> October 2018 having been previously circulated were taken as read, agreed and signed by the Chairman.

**18/185. Declarations of Interest**

No interests declared.

**18/186. Matters for information from previous meetings**

18/69. Clerk had received lists of TPOs in Langford and Ulting. Clerk to query whether TPOs would be issued for the oak trees at The Old Vicarage and Oak Trees, Ulting.

18/173b) Maldon District Conservation & Design Awards – Cllr. Allen had attended the Awards Ceremony.

18/173e) Solitary Soldiers – A soldier had been received for Ulting and this had been displayed opposite The Old School. Cllr. Ashby agreed that he would store both soldiers.

18/177. Horse warning signs – Clerk had emailed Highways agreeing to the proposed move of an existing sign to the north of White Lodge.

18/181. Defibrillator – Carried forward to next meeting.

**18/187. District Councillor's report**

No report received.

**18/188. Public Question Time**

- Fairwinds – It was noted that the house had been demolished. Clerk to email Cllr. Bass.
- Land adjacent to The Croft – It was noted that new gates had been installed.

**18/189. Planning Matters**

a) Planning applications received:

None

b) Planning decisions received:

**HOUSE/MAL/18/01012** – Installation of 2 dormer windows to attic on rear elevation of property and installation of Velux modular roof system. 8, John Thresh Way, Langford was approved.

**HOUSE/MAL/18/01187** - Single storey extension to the rear. 11, Ulting Lane, Langford was approved.

**18/190. Correspondence**

a) RCCE Neighbourhood Planning coffee morning invitation – December 14<sup>th</sup> 2018, 10.30am to 12.30pm at Barnston Village Hall. Cllr. Allen and the clerk to attend

b) Rough Sleepers - Report of any rough sleepers in the Parish on the night of 22<sup>nd</sup> November 2018 to be submitted to Maldon District Council by 5<sup>th</sup> December 2018.

**18/191. Finance**

a) The following payment was not authorised:-

	<b>Net</b>	<b>VAT</b>	<b>Gross</b>	
Information Commissioner	£40.00		£40.00	Data protection fee (or £5.00 reduction if paid by direct debit – see Item b) below)

It was agreed that the data protection fee by would be paid by direct debit as this saved £5.00 a year.

b) The use of variable direct debit payments to pay the Information Commissioner was authorised and the direct debit form was signed by two councillors.

c) The following direct debit payments were confirmed:-

	<b>Net</b>	<b>VAT</b>	<b>Gross</b>	
A&J Lighting Solutions Ltd	£17.12	£3.42	£20.54	Streetlight maintenance (November 2018)
SSE	£4.23	£0.21	£4.44	Streetlight electricity (October 2018)
SSE	£31.26	£1.56	£32.82	Streetlight electricity (October 2018)

d) Bank Reconciliation - Cllr Palmer confirmed that she had undertaken internal controls to verify bank reconciliation produced by the clerk for month of October 2018.

#### 18/192. **Affordable Housing**

Councillors discussed which Housing Associations to invite to a meeting to discuss the provision of affordable housing in Langford subsequent to meetings held with landowners. It was agreed that Colne, English Rural and Hastoe would be approached.

#### 18/193. **Neighbourhood Plan**

Councillors discussed the future progress of the Neighbourhood Plan. It was agreed that the plan would be updated following the adoption of the Maldon Local Development Plan in July 2017 and the revised National Planning Policy Framework 2018 without Policy 9, New Housing in the Parish for Local People. All amendments proposed by the Examiner to be accepted.

#### 18/194. **Langford Churchyard Fence**

It was agreed that a revised quotation replacing three gate posts, rehangng the gates and replacing approximately 27m from the preferred supplier, Danbury Fencing, would be requested.

#### 18/195. **Orchards East Heritage Lottery Fund Project**

Response received was noted and the clerk was authorised to meet the project manager.

#### 18/196. **Broadband**

a) Update from Openreach not received. Clerk to contact Openreach.

b) Maldon District Council proposal to withdraw funding – The decision to continue funding with conditions, (still to be accepted by Essex County Council) was made at a Council meeting held 8<sup>th</sup> November 2018.

#### 18/197. **Draft Maldon District Homelessness and Housing Strategy consultation**

The Parish Council agreed that it would not respond to the above consultation.

#### 18/198. **Draft Maldon District Skills Strategy consultation**

The Parish Council agreed that it would not respond to the above consultation.

#### 18/199. **Meeting Dates – 2019**

The following dates for next year's Parish Council meetings were confirmed:

8th January	16th July
19th February	20th August
19th March	17th September
16th April	15th October
21st May	12th November
18th June	10th December

18/200. **Items from the councillors** (NEXT AGENDA ITEMS ONLY)

- Defibrillator
- Items for next year's budget

18/201. **Date of next meeting**

The next meeting will be held on Tuesday 11<sup>th</sup> December 2018 at Langford & Ulting Village Hall.

The meeting closed at 8.40pm.

Signed:

(Chairman)

Date: