

LANGFORD & ULTING PARISH COUNCIL

MINUTES OF THE ANNUAL MEETING OF LANGFORD & ULTING PARISH COUNCIL
HELD ON TUESDAY 13th MAY 2014 AT CROUCHMANS BARN, ULTING.

Present: Councillors: Andrew Tween, Vicky Anfilogoff, Kathy Palmer and
Richard Perry
In the Chair: Councillor Andrew Tween
Clerk: Jenny Clemo
Also present: Councillor Henry Bass and 5 members of the public.

14/56. **Election of Chairman**

It was proposed by Cllr. Anfilogoff, seconded by Cllr. Palmer that Cllr. Tween should be Chairman for the year. This was agreed and Cllr. Tween will sign a Declaration of Acceptance of Office before the next Parish Council meeting.

14/57. **Election of Vice Chairman**

It was proposed by Cllr. Anfilogoff, seconded by Cllr. Tween that Cllr. Allen should be Vice Chairman for the year. This was agreed.

14/58. **Appointments to committees**

It was proposed by Cllr. Tween, seconded by Cllr. Anfilogoff that all appointments to committees would remain the same.

Langford Planning representatives – Cllrs. Allen and Anfilogoff

Ulting Planning representatives – Cllrs. Palmer and Tween

Emergency Planning Officer – Cllr. Perry

Newsletter – Cllr. Allen

Passenger Transport Representative - Cllr. Tween

Footpath Representative – Cllr. Tween

Village Correspondent – Cllr. Perry.

Neighbourhood Plan Working Party – All planning representatives

It was proposed by Cllr. Anfilogoff, seconded by Cllr. Palmer that Cllr. Tween would be Highways representative.

14/59. **Apologies for absence**

Apologies were received from Cllr. Allen who was working and District Cllr. Durham.

14/60. **Minutes of the previous meeting**

The minutes of 1st April 2014 having been previously circulated were taken as read, agreed and signed by the Chairman.

14/61. **Declarations of Interest**

No interests were declared.

14/62. **Matters for information from previous meetings**

14/25. Speed Indicator Device – The clerk was asked to contact Highways again as the device had not been fixed reliably.

14/32. Grass cutting – Maldon District Council had commenced cutting the grass at both churchyards.

14/33. Replacement trees at Village Hall – The clerk noted that the lime tree nearest the village hall did not look very healthy.

14/48d) Local Issues – Priti Patel, MP had sent her apologies as she was unable to attend

the Parish Council AGM. Cllr. Tween read her report and it was agreed that the clerk would put it on the website.

14/52. Footpaths – Cllr. Tween has still to contact Mr. Willet regarding the drainage issue in the field adjacent to Stammers Farm.

14/63. **District Councillor's report**

Cllr. Bass reported on the following:

- Local Development Plan has gone to the Minister for examination and Maldon District Council hope to have the outcome by the end of the year.
- Maldon District Council Senior Management - new hierarchy agreed.
- New leisure contract awarded.
- Broadband speed – A meeting with Essex County Cllr. Bentley to discuss what needs to be done and why speeds are so slow in the District is to be held next week.
- Wild swimming – Possibility that Maldon District Council department responsible for health and wellbeing may be able to get the website removed.
- Speed limits – It was noted that Essex County Council are taking a different view and it may be worth trying again.

14/64. **Public Question Time** (limited to 15 minutes if required).

Not required.

It was agreed that Item 14/68 would be taken next.

14/68. **Ulting Closed Churchyard**

a) It was noted that the Parish Council is responsible for maintaining the churchyard fences and cutting the grass in the closed churchyard.

b) The Chairman welcomed Mrs. Miller who had volunteered to carry out some work on the down river side of the closed churchyard and to also repair the fence and reinstate the kissing gate. A further discussion on methods of deterring wild swimmers ensued but no conclusion was reached. It was also noted that the fence on the up river side needed repairing. The Chairman thanked Mrs. Miller for the work she has facilitated in the closed churchyard.

14/65. **Planning Matters**

a) Planning applications received.

HOUSE/MAL/14/00230 and **LBC/MAL/14/00231** – Proposed single storey extension to existing conservatory. New roof, glazing and doors to existing conservatory. Replacement windows to rear elevation to be timber with leaded lights. New front wall to proposed utility room and garden gate. Change of colour of house from current salmon colour to similar to Farrow and Ball 'House White'. Demolition of existing boiler house building. Ravens, Maypole Road, Langford was recommended for granting of planning permission.

HOUSE/MAL/14/00001 – Erection of two brick pillars and entrance gate. Mill **Cottage**, Maldon Road, Langford. The Parish Council had commented as follows: "The proposed gates are set too close to the highway so that vehicles entering the property will have to wait in the road while the gates open. The entrance, adjacent to the access to Maldon Golf Club, opposite Langford & Ulting Village Hall and close to the hump back bridge over the River Blackwater is already a traffic hazard."

b) Planning decisions received.

TCA/MAL/14/00139 – T1 Sycamore – Removal of two lower branches. T2 Sycamore – Remedial work following loss of branches during storm including re-shaping where necessary. T3 Sycamore – Remove. T4 Cedar Deodora – Reduce crown by approximately 5 metres were all allowed to proceed. Luards, Ulting Lane, Langford.

c) Notification that **HAZ/MAL/13/01054** – Modification of application HAZ/MAL/95/00600: To

reduce the amount of chlorine held on site to 9.9 tonnes at Langford Water Treatment Works had been withdrawn by the applicant and the file had been closed had been received.

d) Notification that Maldon District Council had submitted the Local Development Plan to the Secretary of State for Examination-in-Public in accordance with Regulation 22 of The Town and Country Planning Regulation 2012 had been received. Councillors to check Schedule of Minor Modifications (link circulated by email).

14/66. **Correspondence**

a) Essex Green Transport Conference: 20th May 2014 at Essex Records Office from 9.30am to 12.30pm followed by buffet lunch. No one able to attend.

b) It was agreed that the Parish Council would support Sevenoaks Town Council's proposal: "To allow a percentage of Business Rates to be paid direct to Town and Parish Councils for the benefit of local economic growth".

c) Maldon District Council Local Development Plan briefing – It was agreed that Officers would be invited to the Parish Council meeting to be held on 1st July commencing at 7pm. General correspondence to note:

- The Management of Record Rainfalls – A talk by Teresa Meadows on Tuesday 20th May in Langford & Ulting Village Hall at 7.30pm.
- The Police & Crime Commissioner Wants to Talk with You – Meeting on Wednesday 11th June, 6.30 – 8.30pm at Maldon Town Hall.

14/67. **Finance**

a) The following payments were authorised:

Mr. A. Marks	£14.51	Mower petrol – Ulting Lane
Broker Network Ltd.	£307.97	Annual insurance premium
EALC	£94.84	Annual subscription
Mrs. J. Clemo	£58.90	Travel reimbursement – Oxford planning camp
Mrs. V. Anfilogoff	£58.90	Travel reimbursement – York planning camp

b) It was agreed that the accounts for year ending 31st March 2014 should be approved and these were signed by Cllr Tween and the clerk. Internal audit to be carried out 31st May. 2014.

c) It was agreed that the Annual Governance Statement should be approved.

14/69. **Neighbourhood Plan**

a) It was noted that the Parish Council had been awarded a £7,000 grant by the Supporting Communities in Neighbourhood Planning Programme led by Locality in association with RTP/Planning Aid England, CDF and partners. It was agreed that the Parish Council would accept the grant.

b) It was agreed that Ann Skippers of Charisma Spatial Planning Ltd would be appointed as planning consultant for the Neighbourhood Plan at a cost of £500 + VAT/day + travel expenses at 45p/mile.

c) It was agreed that Financial Regulation 11.1(c) would be waived in the above appointment. Cllr. Anfilogoff explained the reasons why further quotes had not been sought which included, Ann Skippers local knowledge, expertise in Neighbourhood Plans (she is an independent examiner) and the advice and assistance she has already offered to the Steering Group.

d) Cllr. Anfilogoff reported on the progress of the Neighbourhood Plan. A second residents' survey was handed out for distribution to all properties in the parish.

14/70. **Newsletter**

a) Articles to be included in next newsletter:

- Neighbourhood Plan report – Cllr. Anfilogoff
- Residents' survey reminder – Clerk

- Account's summary – Clerk
- Chairman's Annual Report – Clerk
- Advertisement for Ulting Midsummer Events

14/71. Proposed Langford Boundary Change

a) It was noted that all properties on that part of Langford Road, Heybridge adjacent to the proposed boundary change would have to be re-named and numbered. The affected residents in Heybridge would also have to be notified of the change. It was agreed that Cllr. Tween would find out the cost of printing coloured copies of the map and the petition would be circulated with the next newsletter.

14/72. Community Shop

a) Cllr. Bass advised that Community Rates Bills were eligible for 100% rate relief. It was noted that Cllr. Allen would need to fill in a form to get the relief.

14/73. Ulting Annual Parish Meeting

No matters raised.

14/74. Items from the councillors (NEXT AGENDA ITEMS ONLY)

None.

14/75. Dates of next meeting

The next meeting will be held on Tuesday 1st July 2014 at Langford & Ulting Village Hall.

The meeting closed at 10.00pm.

Signed:

(Chairman)

Date: