

MINUTES OF THE ANNUAL MEETING OF LANGFORD & ULTING PARISH COUNCIL
HELD ON TUESDAY 18th MAY 2021 AT LANGFORD & ULTING VILLAGE HALL.

Present: Councillors: Irene Allen, Lester Magness and Colin Ashby
In the Chair: Councillor Irene Allen
Clerk: Jenny Clemo
Also present: 1 member of the public.

21/76. Election of Chairman

Cllr. Allen proposed and Cllr. Magness seconded Cllr. Anfilogoff as Chairman. As there were no other nominations Cllr. Anfilogoff was elected Chairman for the forthcoming year. Councillors agreed that her Declaration of Acceptance of Office be signed before the next Parish Council meeting.

21/77. Election of Vice Chairman

Cllr. Ashby proposed and Cllr. Magness seconded Cllr. Allen as Vice Chairman. As there were no other nominations Cllr. Allen was elected Vice Chairman for the forthcoming year.

It was agreed that Cllr. Allen would chair the meeting in Cllr. Anfilogoff's absence.

21/78. Appointments to committees

The following appointments were made:

Langford Planning representatives: Cllrs. Allen and Ashby

Ulting Planning representatives: Cllrs. Palmer and Magness

Emergency Planning Officer: Cllr. Ashby

Newsletter: Cllr. Allen

Footpath Representatives: Cllr. Ashby (Langford) and Cllr. Magness (Ulting)

Village Correspondent: Cllr. Allen

21/79. Apologies for absence

Apologies received from Cllr. Anfilogoff as she had not yet received second Covid vaccination.

21/80. Minutes of previous meetings

a) The minutes of 27th April 2021 having been previously circulated were taken as read, agreed and signed by the Chairman.

b) Councillors agreed that the Chairman would sign the minutes of virtual meetings (previously approved) before the next Parish Council meeting.

21/81. Declarations of Interest

None declared.

21/82. County and District Councillor's reports

None received.

21/83. Public Question Time (limited to 15 minutes if required).

- Resident concerned about large pothole opposite Fords Farm House. This had been previously reported to Cllr. Durham as a priority repair.

21/84. Matters for information from previous meetings

21/71. Works to Trees in Ulting Lane - Clerk queried how much should be removed from the Leylandii. Cllr. Ashby to advise.

21/64e) Continuation of Remote Meetings survey – Outstanding.

21/67. Flooding Ulting – Clerk had met a Watercourse Regulation engineer who agreed to send in a request to Highways outlining the necessary work.

21/69. Neighbourhood Watch – Clerk had provided registration details and Woodham Walter Neighbourhood Watch coordinator.

21/85. Planning Matters

a) Planning applications received:

TCA/MAL/21/00424 - T1 Willow - To re-pollard from 15m to 5.5m. 1 Sugar Mill Cottages, Ulting Lane, Ulting. The Parish Council agreed that no comment was required.

RES/MAL/21/00384 - Proposal: Reserved matters application for the approval of access, appearance, landscaping, layout and scale covering details of strategic landscaping and infrastructure for Phase 1 comprising;

(a) landscaping for the approved Relief Road,

(b) phase 1 entrance green,

(c) phase 1 spine road,

(d) green corridors, strategic open space and levels for Phase 1 (including Local Equipped Area of Play)

(e) acoustic bund for phase 1 Together with details of a network of pedestrian and cycle routes in relation to Phase 1 pursuant to condition 28 of approved planning application 15/00419/OUT (Part outline/part detailed (hybrid) application for mixed use development including:

(i) Residential development (Use Class C3) for up to 1138 dwellings including 30% as affordable housing (Outline)

(ii) Residential Care for up to 120 beds (Use Class C2) (Outline)

(iii) "Neighbourhood" uses which may include retail, commercial, and community uses (Use Classes A1 and/or A2 and/or A3 and/or A4 and/or A5 and/or D1a and/or D1b) (Outline)

(iv) Primary school and early years childcare facility (Use Class D1c) (Outline)

(v) A relief road between Broad Street Green Road and Langford Road (Detailed element)

(vi) Formal and informal open space (including any associated sports pavilion/clubhouse) (Use Class D2e) (Outline);

(vii) Construction of initial gas and electricity sub-stations (Detailed); and

(viii) All associated amenity space, landscaping, parking, servicing, utilities (other than as listed in item (vii) above), footpath and cycle links, on-site drainage, and infrastructure works (Outline.) Land At Broad Street Green Road And Langford Road And Maypole Road, Great Totham. The Parish Council agreed that no comment was required.

b) Planning decisions received:

TCA/MAL/21/00303 - Tree 1 - Sycamore - fell. Tree 2 - Sycamore - fell. Langford Waterworks, Hatfield Road, Langford was allowed to proceed.

21/86. Correspondence

a) Chelmer Canal Trust – Invitation to join event to be held virtually Wednesday 26th May 2021. Cllrs. Allen and Magness indicated that they would attend.

b) Essex Watch Newsletter circulated to councillors.

c) Essex Police Monthly Newsletter (April 2021) circulated to councillors.

d) Planning issues – Response from Enforcement team received. It was noted that cases would not be closed until a conclusion had been reached and the Parish Council would then be notified.

21/87. Finance

a) The following payments were authorised:-

	Net	VAT	Gross	
Zurich	£330.32		£330.32	Annual insurance premium
Mr N Spooner	£75.00		£75.00	Internal audit

b) The following direct debit payments were confirmed:-

	Net	VAT	Gross	
A&J Lighting Solutions Ltd	£17.12	£3.42	£20.54	Streetlight maintenance (May 2021)
A&J Lighting Solutions Ltd	£210.95	£42.19	£253.14	Streetlight repairs (Annual visit)
SSE	£6.22	£0.31	£6.53	Streetlight electricity (Apr 2021)
SSE	£40.81	£2.04	£42.85	Streetlight electricity (Apr 2021)

c) Internal Audit – The annual internal audit report which had been carried out on 12th May 2021 was noted.

- d) Bank Reconciliations – Verification of reconciliations produced by the clerk for the months of October 2020 to April 2021 were carried forward as Cllr. Palmer was not present.
e) Annual precept – Receipt of £8,700.00 from Maldon District Council was noted.

21/88. Annual Governance and Accountability Return 2020/21

- a) Approval of Certificate of Exemption - Income and expenditure for the year were both under £25000 and it was agreed that the Certificate of Exemption – AGAR Part 2 should be signed by the Chairman and clerk
b) Annual Governance Statement (Section 1) was approved by the Parish Council and completed by the clerk after the meeting. In the Chairman’s absence the Parish Council authorised the Chairman and clerk to sign all documents before the next Parish Council meeting.
c) The Annual Accounting Statements (Section 2) was approved by the Parish Council and would be signed by the Chairman before the next Parish Council meeting.
d) Authorisation of accounts for year ending 31st March 2021 - It was agreed that the accounts for year ending 31st March 2021 should be approved.
e) Public Rights dates – It was noted that public rights dates would be 14th June to 23rd July 2021.

21/89. County Broadband

Update on camera survey not received.

21/90. Call for Sites

To consider suggestion from Rural Housing Enabler on carrying out a Call for Sites for affordable housing and to agree way forward. Councillors agreed to carry this item forward to the next Parish Council meeting.

21/91 Risk Assessment

The Draft Risk Assessment previously circulated was reviewed and agreed.

21/92. Rural Broadband Consultation

The Parish Council agreed that the clerk would respond. See: [Improving broadband for Very Hard to Reach premises - GOV.UK \(www.gov.uk\)](#)

21/93. Electronic Communications Infrastructure Consultation

The Parish Council agreed that the clerk would respond. See: [Changes to permitted development rights for electronic communications infrastructure: technical consultation - GOV.UK \(www.gov.uk\)](#)

21/94. Items from the councillors (NEXT AGENDA ITEMS ONLY)

- Notice board refurbishment

21/95. Date of next meeting

The next meeting will be held on Tuesday 15th June 2021 at Langford & Ulting Village Hall.

The meeting closed at 8.30pm.

Signed:

(Chairman)

Date: