

MINUTES OF A MEETING OF LANGFORD & ULTING PARISH COUNCIL HELD ON
TUESDAY 20th MARCH 2018 AT LANGFORD & ULTING VILLAGE HALL.

Present: Councillors: Vicky Anfilogoff, Irene Allen (with apologies for late arrival – 7.50pm), Colin Ashby, Kathy Palmer and John Clemo
In the Chair: Councillor Vicky Anfilogoff
Clerk: Jenny Clemo
Also present: Three members of the public

18/37. Apologies for absence

No apologies received.

18/38. Minutes of the previous meetings

The minutes of 20th February 2018 having been previously circulated were taken as read, agreed and signed by the Chairman.

18/39. Declarations of Interest

Cllrs. Anfilogoff and Clemo declared a pecuniary interest in item 18/46 – Draft Site Assessment Report.

18/40. Matters for information from previous meetings

18/35b) Litter Pick – Unfortunately, the planned litter pick on Sunday 18th March had been cancelled due to snow.

17/176a) General Data Protection Regulations training – It was noted that the clerk had attended the SLCC training session and would not be attending the EALC briefing.

Cheque number 100929 raised in November 2017 was cancelled.

18/41. District Councillor's report

No report received.

18/42. Public Question Time

- Newsletter – It was noted that the newsletter is now funded by the Parish Council. The Chairman thanked CML for their support over the last six years.
- Flooding – It was noted that works carried out by Highways outside the Old School, Ulting had caused the water to flow across Crouchmans Farm Road.

18/43. Planning Matters

a) Planning applications received:

FUL/MAL/18/00164 - Conversion of redundant building to form a single dwelling. Maypole Wood, Maypole Road, Langford. The Parish Council agreed that no comment would be made.

HOUSE/MAL/18/00108/LBC/MAL/18/00109 - Construction of new orangery and deck.

Langford Hall, Witham Road, Langford. The Parish Council agreed to support this application which was in keeping with the listed building.

b) Planning decisions received:

None.

c) Planning Appeal – It was noted that the clerk had received an appeal notification letter for Land West of Maypole Road, Heybridge (Ref: APP/X/15/01152 PP-04435913).

18/44. Correspondence

a) Heybridge Town Council – Invitation to attend an informal Open Day on 1st April 2018 from 1pm to celebrate the new status of the council had been received. Please note, this was subsequently cancelled.

b) Essex Village of the Year competition details were noted.

- c) Mid Essex Hospital Services NHS Trust – Meeting for Town and Parish Councils, Monday 28th March 2018, 6-7pm at Broomfield Hospital was noted.
d) Essex Highways User Survey – Clerk to respond.

18/45. Finance

a) The following payments were authorized:

	Net	VAT	Gross	
The Lavenham Press Ltd	£315.00		£315.00	Spring newsletter
Mrs J Clemo	£625.00		£625.00	Clerk's salary (Jan-Mar 2018)
Mrs J Clemo	£180.84	£1.47	£182.31	Clerk's expenses

b) The following direct debit payments were confirmed:

	Net	VAT	Gross	
e.on	£29.81	£1.49	£31.30	Streetlight electricity (Feb 2018)
A&J Lighting Solutions Ltd	£19.25	£3.85	£23.10	Streetlight maintenance (Mar 2018)

- b) Bank Reconciliation - Cllr Palmer confirmed that she had undertaken internal control to verify bank reconciliation produced by the clerk for the month of February 2018.
c) The council's Internal Controls were reviewed and approved.

d) The following payments received were noted:

HMRC	£585.62	VAT refund
EALC	£130.58	Transparency Fund grant

18/46. Neighbourhood Plan

- a) The Parish Council considered and discussed the draft Site Assessment Report received from AECOM.
b) The minor amendments required were agreed. Clerk to arrange a meeting with Maldon District Council when the final report is received.

18/47. Streetlights

- a) e.on - Deemed Contract price increase, 15.75p/kWh to 17.90p/kWh from 9th April 2018 was noted.
b) An updated Southern Electric quotation had been received. A fixed term contract to 31st March 2018 would be £421.80 compared with e.on, £441.69 with no guarantee that the price would not increase further during the year. It was agreed that the Parish Council would change their supplier to Southern Electric.

18/48. Parish Trigger

- a) Letter received from Cllr. Durham providing an update on the Parish Trigger and withdrawal of the provision of paper copies of planning applications had been received. It was noted that the Local Planning Authority is only obliged by law to consult with parish councils if they formally request it.
b) Email response from Wickham Bishops Parish Council was noted.
c) Email received from EALC supporting parish councils in the Maldon District was noted.
d) It was agreed that the Parish Council would keep a watching brief on the outcomes of the Call In procedure.

18/49. County Broadband

- a) Response received was noted.
b) It was agreed that County Broadband would need to arrange any future meeting for residents.

18/50. Chelmer & Blackwater Conservation Area

Response received from Maldon District Council was noted. It was agreed that the clerk would make further enquiries in three months to see whether a review had been planned.

18/51. Public Access Defibrillators

The requirements for the provision of a defibrillator in the parish was discussed. It was agreed that the clerk would make further enquiries and explore grant funding available.

18/52. Residents and planning applications

It was agreed that councillor's consultation with neighbours would not be feasible following Maldon District Council's decision to stop providing paper copies of planning applications from 1st April 2018. It was agreed that an article explaining how neighbours can respond to planning applications would be included in the next newsletter.

18/53. Ulting Church Car Park

It was noted that residents had cleared up the rubbish. The Chairman thanked them for helping to keep the parish free from litter.

18/54. Items from the councillors (NEXT AGENDA ITEMS ONLY)

- General Data Protection Regulations – Councillors requirement to carry out a personal data audit.
- The Homestead

18/55. Date of next meeting

The next meeting will be held on Tuesday 17th April 2018 at Langford & Ulting Village Hall.

The meeting closed at 9.10pm.

Signed:

(Chairman)

Date: