

MINUTES OF A MEETING OF LANGFORD & ULTING PARISH COUNCIL HELD ON TUESDAY 15th MARCH 2022 AT LANGFORD & ULTING VILLAGE HALL.

Present: Councillors: Irene Allen, Colin Ashby, Kathy Palmer and Lester Magness  
In the Chair: Councillor Irene Allen  
Clerk: Jenny Clemo  
Also present: One member of the public

**22/32. Apologies for absence**

Apologies received from Cllr. Anfilogoff and Cllr. Morgan.

**22/33. Minutes of the previous meeting**

The minutes of the meeting held on 15th February 2022 having been previously circulated were taken as read, agreed and signed by the Chairman.

**22/34. Declarations of Interest**

None declared.

**22/35. County and District Councillor's reports**

None received.

**22/36. Public Question Time**

- Sign before disused railway bridge on Maldon Road
- Tree down over footpath behind Drylands Nursery
- Gate and post down on footpath behind Longacre, Ulting

**22/37. Matters for information from previous meetings**

22/26. LDP Review – Issues and Options Consultation – Clerk had completed consultation form and circulated to councillors for comments before submitting it.

Ulting village sign – It was noted that the blue plaque needed refixing.

The clerk noted that two planning applications had been received after the agenda had been circulated. Councillors agreed that the clerk would respond using delegated powers.

Village Shop, St Giles, Langford – It was noted that the shop had now reverted to its original use as a vestry and would not be reopening.

**22/38. Planning Matters**

a) Planning applications received:

**22/00093/HOUSE** - Conversion of existing garage and granary buildings to form new gymnasium. games room and rest room. Changes to fenestration. The Cottage, Ulting Hall, Ulting Hall Road, Ulting. The Parish Council agreed that no comment was required.

**22/00094/LBC** - Conversion of existing garage and granary buildings to form new gymnasium. games room and rest room. Changes to fenestration. The Cottage, Ulting Hall, Ulting Hall Road, Ulting. The Parish Council agreed that no comment was required.

**22/000125/HOUSE** - Erection of balcony to rear elevation. Brick House, Hatfield Road, Langford. The Parish Council agreed that no comment was required.

**22/00272/HOUSE** - Proposed single-storey rear extension. 8, John Thresh Way, Langford. The Parish Council agreed that no comment was required.

**22/00341/LBC** - Internal alterations to the first-floor master bedroom, en-suite and dressing room including the removal of existing partition walls and creation of new partition walls; closure of existing door opening and creation of new door opening. The Old Vicarage, Crouchmans Farm Road, Ulting. The Parish Council agreed that no comment was required.

b) Planning decisions received:

**22/00046/TCA** - T12 Ash - Reduce by 5-7 metres to leave a monolith height of 10-12 metres and the lowest limbs will be removed back to the main stem. Church Of All Saints, Crouchmans Farm Road, Ulting was allowed to proceed.

**22/00047/TCA** - G3 Lime - Prune by 2 metres in north to give 2 metre clearance to adjacent building. Remove major deadwood. G5 Lime - Remove major deadwood. T6 Lime - Crown reduction by 3-4 metres in height. T7 Lime - Remove major deadwood. Church Of St Giles, Hatfield Road, Langford was allowed to proceed.

**22/00054/TCA** - T8 Oak - 3 metre whole crown reduction. Remove major deadwood. T9 Oak - Remove major deadwood. G10 Ash - Remove major deadwood. Church Of All Saints, Crouchmans Farm Road, Ulting was allowed to proceed.

**22/00059/TCA** - T1 London Plane - Remove major deadwood exceeding 5cm in diameter and 1 metre in length. T2 Norway Maple - Reduce regrowth on the south by 2-3 metres. Langford And Ulting Village Hall, Maldon Road, Langford was allowed to proceed.

c) Planning appeal notification:

**APP/X1545/W/21/3280176** - Additional tourism and interrelated leisure development, comprising 70 holiday lodges with associated change of use of the land within two areas of the site, alterations to existing Bunsay clubhouse, extension of Bunsay car park and new golf academy. Notification received that an Inquiry was now to be held. The Parish Council agreed that no further comments were required.

#### 22/39. Correspondence

a) Utility Aid – Email received (circulated to councillors), regarding offer to negotiate new energy contract for Langford street lighting when current contract expires next year. Clerk to research further.

b) Ride London – Notification of Zoom briefing on the event which takes place in May 2022 was noted.

c) London Stansted Airport – Stage 2 Submission - Documentation has been submitted to the CAA for review and can be viewed on the CAA’s airspace change portal was noted.

See: [here](#).

#### 22/40. Finance

a) The following payments were authorised:-

	Net	VAT	Gross	
Mrs J Clemo	£583.90		£583.90	Clerk’s salary Jan – March 2022
Mrs J Clemo	£135.76	£0.81	£136.57	Clerk’s expenses
HMRC	£158.60		£158.60	Income Tax

b) The following direct debit payments were confirmed:-

	Net	VAT	Gross	
A&J Lighting Solutions Ltd	£17.12	£3.42	£20.54	Streetlight maintenance (Mar 2022)
SSE	£5.85	£0.29	£6.14	Streetlight electricity (Feb 2022)
SSE	£35.20	£1.76	£36.96	Streetlight electricity (Feb 2022)

c) Bank Reconciliation - Cllr Palmer confirmed that she had undertaken internal control to verify bank reconciliation produced by the clerk for month of February 2022.

d) VAT Return – It was noted that the clerk had submitted return to 28th February 2022.

#### 22/41. Neighbourhood Plan

Maldon District Council declared the results of the Referendum on 3rd March 2022.

The Counting Officer gave notice that the number of votes recorded at the Referendum on the Neighbourhood Plan for Langford and Ulting was as follows: YES – 49, NO – 7, (21.2% turnout). The electorate for the Parishes of Langford and Ulting therefore wants Maldon District Council to use the Neighbourhood Plan for the Langford and Ulting Parishes to help it decide planning applications in the neighbourhood area.

#### 22/42. Tree work in Closed Churchyards

It was noted that permission to proceed with all of the work required had been received from Maldon District Council. The clerk had sent the required paperwork to the preferred contractor.

#### 22/43. Trees in Ulting Lane

The Parish Council considered the 2022/23 budget for tree work. Cllr. Ashby suggested that the clerk contact Essex & Suffolk Water as they had originally planted the trees, to see whether they would consider carrying out the work.

#### 22/44. Village Gateways

Councillors to check gateways to see if replacements are needed.

**22/45. Inland Waterways**

Cllr. Magness and the clerk had attended a talk by the new manager and were concerned about future plans for Hoe Mill. The Parish Council agreed to object to any proposals that would cause disturbance to residents as has been experienced since the beginning of the pandemic.

**21/46. Internal Controls Review**

The council's internal control statement including approval of expenditure, authorisation of payments and how they are made was reviewed and approved.

**21/47. Financial Regulations**

The Parish Council reviewed the Financial Regulations (based on the NALC 2016 model), adopted at a meeting held 19th March 2019 and agreed that no revisions were necessary.

**22/48. Items from the councillors (NEXT AGENDA ITEMS ONLY)**

**22/49. Date of next meeting**

The next meeting will be held on Tuesday 19th April 2022.

The meeting closed at 9.30 pm.

Signed:

(Chairman)

Date: