

MINUTES OF A MEETING OF LANGFORD & ULTING PARISH COUNCIL HELD ON TUESDAY  
18<sup>th</sup> JUNE 2019 AT LANGFORD & ULTING VILLAGE HALL.

Present: Councillors: Vicky Anfilogoff, Irene Allen, Lester Magness and Colin Ashby  
In the Chair: Councillor Vicky Anfilogoff  
Clerk: Jenny Clemo  
Also present: District Councillor Karl Jarvis and 2 members of the public.

**19/95. Apologies for absence**

Apologies received from Cllr. Palmer whose journey back for the meeting had been delayed.

**19/96. Minutes of the previous meeting**

The minutes of 14<sup>th</sup> May 2019 having been previously circulated were taken as read, agreed and signed by the Chairman.

**19/97. Declarations of Interest**

None declared.

**19/98. Matters for information from previous meetings**

19/66. Drain cover opposite Langford Lee – Highways had referred this issue onto the relevant organisation for their attention.

19/84. Drain cover outside Langford church car park – Clerk requested additional information.

19/86a) Temporary Traffic Regulation Order, Hatfield Road, Langford – Notice of road closure from White House to Langford bridge – To note that dates have changed to 27<sup>th</sup> June to 1<sup>st</sup> July for surface dressing and 26<sup>th</sup> to 30<sup>th</sup> July for stud replacement.

19/86c) Code of Conduct for Councillors training – To note that Cllr. Magness had attended.

19/92. Water Company sludge beds, Ulting – It was noted that additional lagoon capacity is required and work is being carried out to find the preferred solution.

**19/99. District Councillor's report**

Cllr. Jarvis reported the following:

- Reorganisation of Maldon District Council continues. The changes aim to make the council customer focussed and able to provide a better service.
- Planning - Cllr. Jarvis reminded councillors that where the parish council recommendation differs from that of the officer, the parish council can ask for the application to be called in.
- Potholes – Report to Cllr. Durham.

**19/100. Public Question Time** (limited to 15 minutes if required).

- Broadband – A resident reported that after many complaints, Openreach had improved his broadband speed from 0.75 to 3.7mbps.
- Flytipping – Occurrences in Ulting Lane and Ashfield Farm Road were noted.

a) Planning applications received.

**19/00613/TCA** - T1 Maple - remove lower branch back to trunk. T2 & T3 Alders - remove lower branch back to trunk. T4 Twin Stemmed Maple - remove lower branch back to trunk. T5 Eucalyptus - reduce by 3-4m. T6 Birch Tree -cut back from phone lines by 2m. T7 Sycamore Tree - reduce by 2m. Mill Cottage, Maldon Road, Langford was noted.

**HOUSE/MAL/19/00497** - Proposed single storey rear extension, 6, John Thresh Way, Langford. The Parish Council agreed that no comment would be submitted.

b) Planning decisions received.

**HOUSE/MAL/19/00319** - Demolition of existing outbuilding and new replacement outbuilding, Blackwater Cottage, Hatfield Road, Langford was refused.

**FUL/MAL/19/00343** - New toilets and shower facilities and a new station with outdoor shelter, Museum Of Power Steam Pumping Station, Hatfield Road, Langford was allowed.

**HOUSE/MAL/19/00373** - Replacement of a single storey rear conservatory, 11 Ulting Lane, Langford was allowed.

#### 19/102. Correspondence

a) Neighbourhood Plan Guidance – Notification of changes made received from Maldon District Council.

b) Chelmer Valley Group - Invitation to a meeting at County Hall, Chelmsford on Monday 8th July at 9.30am from a group seeking to consider ways of enhancing appreciation, conservation and management of the Chelmer Valley. Cllr. Magness agreed to attend.

c) Green Infrastructure Strategy Supplementary Planning Document – Adoption by Maldon District Council on 16 May 2019 was noted.

d) EALC Strategic Plan consultation – Cllrs. agreed that the Parish Council would not comment.

e) Environment Agency consultation - Draft national flood and coastal erosion risk management strategy for England by 4<sup>th</sup> July <https://consult.environment-agency.gov.uk/fcrm/national-strategy-public> Cllrs. agreed that the clerk would respond.

f) Superfast Essex Programme Update received.

g) Essex Walking Strategy - <https://consultations.essex.gov.uk/rci/walking-strategy/> Comments on the strategy can be made directly to [walking.strategy@essex.gov.uk](mailto:walking.strategy@essex.gov.uk) by 19<sup>th</sup> July. Cllrs. to send feedback to the clerk who will respond if required.

h) Thurstable Hundred Meeting – Invitation to a meeting facilitated by the EALC at Maldon Town Hall on Thursday 25<sup>th</sup> July, 7pm-9pm. Clerk to send apologies as no one able to attend.

#### 19/103. Finance

a) The following payment was authorised:-

	Net	VAT	Gross	
Mrs J Clemo	£715.00		£715.00	Clerk's salary (April – June 2019)

b) The following direct debit payments were confirmed:-

	Net	VAT	Gross	
SSE	£5.34	£0.26	£5.60	Streetlight electricity (May 2019)
SSE	£49.72	£2.48	£52.20	Streetlight electricity (May 2019)
A&J Lighting Solutions Ltd	£17.12	£3.42	£20.54	Streetlight maintenance (June 2019)

c) Payment of £75.00 to Mr. N. Spooner (cheque number: 100969 – Internal audit fee) was ratified.

d) Bank Reconciliation - Cllr Ashby confirmed that he had undertaken internal control to verify bank reconciliation produced by the clerk for month of May 2019.

e) Internal Audit – It was noted that the internal audit had been carried out on 13<sup>th</sup> May 2019.

f) The Internal Auditor's letter to the Chairman was noted. He confirmed that the various procedures in place provide an acceptable standard of control and no formal recommendations were made from the internal audit work carried out.

g) Parish Council insurance – Renewal with Zurich at a cost of £326.19 was noted. This does not include the war memorial as cost of inclusion was greater than £25 as agreed at May meeting. PCC treasurer had not confirmed whether the war memorial was covered by the church's insurance policy.

h) It was noted that Audit notices and information required had been put on the noticeboards and all information required by the Transparency Code had been uploaded onto the Parish

Council website.

**19/104. Bank Mandate Change**

- a) The addition of Cllr. Magness as a bank signatory was authorised and the relevant paperwork was completed.
- b) The removal of John Clemo as a bank signatory was authorised.

**19/105. Pension**

It was noted that the clerk had completed a re-declaration of compliance with The Pensions Regulator under the Pensions Act 2008. Date of re-enrolment: 1<sup>st</sup> May 2019.

**19/106. Neighbourhood Plan**

The light touch Basic Conditions Review had been received from Maldon District Council. It was agreed that an extraordinary meeting would be held on Tuesday 2<sup>nd</sup> July at 7pm to discuss this and to agree any changes necessary.

**19/107. Tree Surveys**

Three quotations had been received. It was agreed that the quotation from Place Services, a traded service of Essex County Council, who carry out tree inspections for the County Council would be accepted at a price of £400 + VAT. (Includes village hall high risk trees at £125 + VAT reimbursable by the VHMC).

**19/108. Councillor Training Days**

Cllrs. Allen and Magness agreed to attend Councillor Training courses 1 and 2. Clerk to check availability of preferred dates and whether grants are available.

**19/109. Community Orchard**

Cllrs. agreed to take up the offer of an interpretation board which will be funded by Orchards East Heritage Project.

**19/110. Tree Preservation Order No. 5/19**

Receipt of proposed tree preservation order for South Wood including Wick Wood, Fairwinds Farm, Crouchmans Farm Road, Ulting was noted. Cllrs. raised no objections.

**19/111. Changes to Meeting dates**

Cllrs. agreed proposed changes to meeting dates as follows:

20<sup>th</sup> August      24<sup>th</sup> September      22<sup>nd</sup> October      19<sup>th</sup> November      17<sup>th</sup> December

**19/112. Items from the councillors (NEXT AGENDA ITEMS ONLY)**

**19/113. Date of next meeting**

The next meeting will be held on Tuesday 16<sup>th</sup> July 2019 at Langford & Ulting Village Hall.

The meeting closed at 8.50pm.

Signed:

(Chairman)

Date: