

MINUTES OF A MEETING OF LANGFORD & ULTING PARISH COUNCIL HELD ON TUESDAY  
19<sup>th</sup> JUNE 2018 AT LANGFORD & ULTING VILLAGE HALL.

Present: Councillors: Vicky Anfilogoff, Irene Allen, Kathy Palmer, Irene Allen, John Clemo and Colin Ashby  
In the Chair: Councillor Vicky Anfilogoff  
Clerk: Jenny Clemo  
Also present: District Councillor Henry Bass and 1 member of the public.

**18/97. Apologies for absence**

None received.

**18/98. Minutes of the previous meetings**

The minutes of 29<sup>th</sup> May 2018 having been previously circulated were taken as read, agreed and signed by the Chairman.

**18/99. Declarations of Interest**

Cllr. Palmer declared a personal interest in Agenda item: 18/103a).

**18/100. Matters for information from previous meetings**

18/69. Tree Preservation Order – Item carried forward.

18/90. General Data Protection Regulations – It was noted that Maldon District Council had offered to securely shred documents at a cost of £5 per bag during August.

18/92. Public Access Defibrillators – Cllr. Palmer to confirm whether she would be able to attend at July meeting.

**18/101. District Councillor's report**

Cllr. Bass reported the following:

- The Council is providing summer activities at the Promenade Park with children's entertainment and a health and wellbeing agenda.
- Future finances – Investigations are underway.
- Email addresses – Cllr. Bass recommended that councillors should have a separate email address for Parish Council business.

**18/102. Public Question Time**

- A resident had suggested that the 40mph speed limit should be extended along Ulting Lane.
- River bridge – A metal spike has appeared adjacent to the bridge. Clerk had reported it to Highways.
- Railway bridge – A lorry has hit the corner of the bridge and caused damage. Clerk to report to Highways.
- Road sign outside Paddock House was hit in recent vehicle accident. Clerk to report to Highways.

**18/103. Planning Matters**

a) Planning applications received:

**18/00655/TCA** - T1 Contorted Willow (*Salix Babylonica Tortuosa*) - Fell. 3 Brockley Cottages, Crouchmans Farm Road, Ulting. No comment to be submitted.

b) Planning decisions received:

None.

**18/104. Correspondence**

a) Maldon District Council Public Space Protection Order – For information and short survey go to [www.maldon.gov.uk/consultations](http://www.maldon.gov.uk/consultations). The Parish Council agreed to support the amendments and it was suggested that councillors could also respond.

b) Neighbourhood Plans – It was noted that model policy wording and associated text for RAMS to be included in all neighbourhood plans in the District had been received from Maldon District Council.

c) Rural Housing Week– Invitation to event organised by Maldon District Council, 2<sup>nd</sup> July from 9am to 1.15pm at Wickham Bishops Village Hall. Clerk to attend if available.

#### 18/105. Finance

a) The following payments were authorised:-

	Net	VAT	Gross	
Mr A Marks	£17.67	£3.53	£21.20	Ulting Lane green petrol for mower
SSE	£35.49	£1.77	£37.26	Streetlight electricity (9/4/18 – 1/5/18)
The Lavenham Press	£315.00		£315.00	Summer newsletter
Mrs J Clemo	£824.78		£824.78	Clerk's salary (April – June) and grant payment for additional hours worked to comply with Transparency Code

b) The following direct debit payments were confirmed:-

	Net	VAT	Gross	
A&J Lighting Solutions Ltd	£19.25	£3.85	£23.10	Streetlight maintenance (June 2018)
A&J Lighting Solutions Ltd	£17.50	£3.50	£21.00	Streetlight maintenance (Annual visit)

c) The following payment raised at the previous meeting was ratified:-

	Net	VAT	Gross	
Mr N Spooner	£75.00		£75.00	Internal audit (2017/18)

d) Bank Reconciliations - Cllr Palmer confirmed that she had undertaken internal controls to verify bank reconciliation produced by the clerk for month of May 2018.

e) The use of variable direct debit payments to pay SSE was authorised and the direct debit form was signed by two councillors.

#### 18/106. Neighbourhood Plan

It was agreed that the owner of Maldon District Council SHLAA site (Ref. 4507h), and a representative from the Water Company would be invited to a Parish Council meeting to discuss whether they had any interest in developing either of the sites to provide three affordable housing units as required in the Housing Needs Survey.

#### 18/107. Broadband

Acknowledgment received from Cllr. Bentley who had asked his Senior Programme Manager to investigate.

#### 18/108. Mower

a) It was noted that if the Parish Council cancel the insurance, Came & Company would refund the unused portion of the year with no penalty.

b) Quotations had been received from Came & Company, BJP Insurance Brokers and Rowett Insurance Broking Ltd. Having given consideration to all three quotations it was agreed that the Parish Council should accept the quotation from Came & Company, as their existing insurer, at a cost of £168.00.

c) A cheque in payment of £168 to Came & Company was authorised.

#### 18/109. Ulting Village signs

The clerk had received another quotation. It was agreed that further quotations should be sought.

#### 18/110. Langford Churchyard Fence

It was agreed that a further quotation should be sought as the contractor had not carried out the work quoted for in 2016.

#### 18/111. Chelmer & Blackwater Conservation Area Review

It was agreed that Maldon District Council should be asked to provide an update.

18/112. **Items from the councillors** (NEXT AGENDA ITEMS ONLY)

18/113. **Date of next meeting**

The next meeting will be held on Tuesday 17<sup>th</sup> July 2018 at Langford & Ulting Village Hall.

The meeting closed at 9.45pm.

Signed:

(Chairman)

Date: