

MINUTES OF A MEETING OF LANGFORD & ULTING PARISH COUNCIL HELD ON TUESDAY
7th JANUARY 2020 AT LANGFORD & ULTING VILLAGE HALL.

Present: Councillors Allen, Ashby and Magness
In the Chair: Councillor Allen
Clerk: Jenny Clemo
Also present: 2 members of the public.

20/01. Apologies for absence

Apologies for absence were received from Cllr Anfilogoff who was unwell and Cllr Palmer. Cllr Ashby apologised for his late arrival. The meeting commenced at 8.10pm

20/02. Minutes of the previous meeting

The minutes of 17th December 2019 having been previously circulated were taken as read, agreed and signed by the Chairman.

20/03. Declarations of Interest

Cllr. Magness declared a personal interest in agenda item 20/07a) - COUPA/MAL/19/01326.

20/04. Matters for information from previous meetings

The clerk reported that the following were outstanding from the December meeting: Local Highways Panel request, Neighbourhood Plan work, website and affordable housing.

20/05. District Councillor's report

Apologies received from Cllr. Jarvis. No report received.

20/06. Public Question Time

- Work on willow trees in Conservation Area
- Flooding Ulting Lane at junction with Hatfield Road – reported
- Langford churchyard fence – Cllr Ashby and a resident to remove the old fence prior to work commencing 13th January 2020

20/07. Planning Matters

a) Planning applications received

Cllr Magness had declared a personal interest in the item below which left two councillors. The meeting was therefore declared inquorate for the item below

COUPA/MAL/19/01326 - Application for notification for prior approval for a proposed change of use of agricultural building to a dwelling house (Class C3), and for associated operational development. The Stables Witham Road, Langford.

b) Planning decisions received:

None

20/08. Correspondence

a) Progress update on work at Hoe Mill bridge had been received. See:

<https://www.essexhighways.org/transport-and-roads/highway-schemes-and-developments/highway-schemes/hoe-mill-bridge-woodham-walter.aspx>

20/09. Finance

a) The following payment was authorised:-

	Net	VAT	Gross	
Mrs J Clemo	£16.46	£3.29	£19.75	Ulting Lane green

b) The following direct debit payments were confirmed:-

	Net	VAT	Gross	
A&J Lighting Solutions Ltd	£17.12	£3.42	£20.54	Streetlight maintenance (January 2020)
SSE	£4.32	£0.21	£4.53	Streetlight electricity (December 2019)
SSE	£32.97	£1.64	£34.61	Streetlight electricity (December 2019)

c) Bank Reconciliation - Cllr Allen confirmed that she had undertaken internal control to verify bank reconciliation produced by the clerk for month of December 2019.

20/10. Precept 2020/21

The Parish Council agreed to set a precept of £8280. The cost of producing the newsletter, £950 was included and the provision of a new dog waste bin, £300 at Ulting Lane. Reserves were increased by £2000, churchyard fence repairs and work on trees in closed churchyards, with all other expenditure remaining similar to the previous year.

20/11. Work on trees in closed churchyards

- a) Two quotations had been received. It was agreed that the quotation from South Hanningfield Tree Surgeons would be accepted at a price of £1900 for the works which were to be completed within one year of the tree survey date.
- b) The clerk was authorised to apply to Maldon District Council for permission to carry out works on trees in Conservation Areas.
- c) The Parish Council confirmed that it had sufficient funds to carry out the works necessary. (required by the Parochial Church Council)

20/12. Councillor Email addresses reminder

The clerk drew to the councillor's attention the Data Protection requirements for Parish Councils. See: <https://ico.org.uk/for-organisations/in-your-sector/local-government/local-gov-gdpr-faqs/>

20/13. Items from the councillors (NEXT AGENDA ITEMS ONLY)

- Items for Section 106 agreements

20/14. Date of next meeting

The next meeting will be held on Tuesday 11th February 2020 at Langford & Ulting Village Hall.

The meeting closed at 9.30pm.

Signed:

(Chairman)

Date: