

MINUTES OF A MEETING OF LANGFORD & ULTING PARISH COUNCIL HELD ON TUESDAY 14th DECEMBER 2021 AT LANGFORD & ULTING VILLAGE HALL.

Present: Councillors: Irene Allen, Kathy Palmer, Colin Ashby and Lester Magness
In the Chair: Councillor Irene Allen
Clerk: Jenny Clemo
Also present: One member of the public and two representatives from JTS Partnership

21/177. Apologies for absence

Apologies for absence received from Cllrs. Anfilogoff and Durham.

21/178. Minutes of previous meetings

The minutes of the meeting held on 16th November 2021 having been previously circulated were taken as read, agreed and signed by the Chairman.

21/179. Declarations of Interest

None declared.

21/180. Oval Park

A presentation by representatives from JTS Partnership regarding proposed New Offices and Industrial Units at Oval Park was received. It was noted that the site is allocated as a strategic employment site in the Maldon District Local Development Plan. Two local companies are involved in discussions regarding purchasing and then submitting plans for their operations. CML Microsystems Plc would be submitting speculative outline plans for office buildings. Questions posed by councillors and residents unable to attend were answered. In addition, JTS Partnership agreed to organise a virtual meeting for those residents unable to attend the meeting.

Cllr. Magness left the meeting at this point.

21/181. County and District Councillor's reports

The following report was received from Cllr. Durham:

- Essex County Council members advised to avoid as many face to face meetings as possible and only attend those where legislation requires a formal meeting should take place.
- Local Highways Panel meeting held 10th December 2021. Due to Covid delays it may be possible to carry forward the £150k unspent from this year's budget. Essex Speed Management Strategy due early in the New Year.
- Locality Fund – Parish Council application for a dog bin at Ulting Lane was presumably not successful.

21/182. Public Question Time

- Drain cover outside Orchard Cottages – Cllr. Magness to report
- Potholes, Ulting Lane – Clerk to report
- BT manhole cover outside Church Cottages, Langford damaged - Clerk to report

21/183. Clerk's report

21/124. Essex County Council Locality Fund – The clerk had contacted Cllr. Durham regarding the Parish Council's application for a dog bin at Ulting Lane. It was presumed that the application had not been successful as no response had been received.

21/169e) PAYE – It was noted that the clerk was not able to set up a Direct Debit payment because the Parish Council bank account requires two signatories.

21/184. Planning Matters

a) Planning applications received:

21/01153/TCA - 6No. T1 Leylandii - Reduce in height by 6 metres. Langford Waterworks, Hatfield Road, Langford. The Parish Council agreed that no comment was required.

21/00941/FUL and **21/00942/LBC** - Proposal: Restoration and conversion of historic grade II listed Cartlodge to form on-site house for resident of Langford Hall. Langford Hall, Witham Road, Langford. The Parish Council agreed to recommend refusal for the following reasons: a) The proposed new dwelling is adjacent to a commercial site with a large volume of vehicles, including HGV lorries entering and leaving along the access road directly which abuts the Witham Road face of the building. This already causes problems for those living nearby and b) There is no garden/amenity space shown on the plans.

21/01127/TCA - Various works to trees on the Chelmer & Blackwater Navigation over a 5 year period in accordance with submitted Tree Management Plan. Chelmer And Blackwater Navigation. The Parish Council agreed that no comment was required.

21/01193/SCR - Request for screening opinion under regulation 6 of The Town and Country Planning (Environmental Impact Assessment) Regulations 2017 for proposed employment development. CML Microsystems Limited, Oval Park, Hatfield Road, Langford was noted.

21/01220/TCA - 583 Plum - Fell. 582 & 526 Ash - Fell. 580 & 525 Norway Maple - Fell. 524 Walnut - Crown reduce by 2m in height and 3m in spread. Land Adjacent To Langford Waterworks, Hatfield Road, Langford. The Parish Council agreed that no comment was required.

b) Planning decisions received:

LDE/MAL/21/00755 - Claim for lawful development certificate for existing use for commercial Class B8 use. Land Adjacent To Gas Reduction Station, Witham Road, Langford was approved.

FUL/MAL/20/01318 - Section 73A application for 2 porta cabins with office use associated with the adjacent Class B8 store. Land Adjacent To Gas Reduction Station, Witham Road, Langford was approved.

TCA/MAL/21/01054 - 6x Leylandii - Reduce by 7 metres. 9 Ulting Lane Langford was allowed to proceed.

21/01001/HOUSE - Two storey link extension to side elevation. Alterations to existing access and new boundary treatments. Changes to fenestration. 1 Baytree Cottages, Maldon Road, Ulting was refused.

21/185. **Correspondence**

a) Soft Plastics Recycling Points - You can find out more: [here](#)

b) Correspondence received from resident regarding conifer trees at 9, Ulting Lane, Langford was noted.

c) Lottery Jubilee Funding - To find out more about the jubilee celebration fund, you can do so [here](#) Cllr. Allen to investigate.

d) LDP Review – Next stage is Issues and Options consultation early next year. This will be the Parish Council’s opportunity to comment. Councillors agreed that a meeting with an officer to discuss Parish Council involvement would be appreciated.

e) Draft Everyone’s Library Service 2022-2026 Plan details how the County Council intends to transform the Library offer over the next four years into a modern, vibrant and sustainable service that everyone can access and benefit from. The full plan which can be found: [here](#) was noted.

f) Correspondence received from Maldon District Council subsequent to early curtailment of Full Council meeting on 16th November was noted.

g) Pensions Regulator – Re-enrolment duties and key dates were noted.

h) Remote Council meetings – Correspondence received from NALC was noted.

i) Essex & Suffolk Water – Layer to Langford Water Pipeline Project. Information received was noted.

21/186. **Finance**

a) The following payments were authorised:-

	Net	VAT	Gross	
Mrs J Clemo	£593.90		£593.90	Clerk’s salary (Oct – Dec 2021)
HMRC	£148.60		£148.60	PAYE
SLCC	£80.00		£80.00	Annual subscription

b) The following direct debit payments were confirmed:-

	Net	VAT	Gross	
A&J Lighting Solutions Ltd	£17.12	£3.42	£20.54	Streetlight maintenance (Dec 2021)
SSE	£6.04	£0.30	£6.34	Streetlight electricity (Nov 2021)
SSE	£37.48	£1.87	£39.35	Streetlight electricity (Nov 2021)
Information Commissioner	£35.00		£35.00	Data Protection Fee

c) Bank Reconciliation - Cllr Palmer confirmed that she had undertaken internal control to verify the bank reconciliation produced by the clerk for month of November 2021.

d) 2022/23 Council Tax Base and request for 2022/23 Parish/Town Council precept demand received. It was noted that the clerk had requested an extension of the submission deadline to 14th January 2022.

21/187. **Neighbourhood Plan**

It was noted that Maldon District Council had called a Full Council meeting including the Neighbourhood Plan agenda item for 16th December 2021.

21/188. **Hoe Mill bridge replacement**

a) Correspondence received regarding the proposal for the bridge replacement was noted.

b) It was noted that the Essex County Council (Maldon District) (Prohibition of waiting, loading and stopping) and (On-street parking places) (Civil Enforcement Area) (Amendment No 9) Order 2021 came into effect on 13th December 2021.

21/189. **Tree Survey**

a) Receipt of Tree Survey noted.

b) Cllr. Ashby to look at survey and note work that could be carried out by volunteers. Subsequent to this, the clerk to procure three quotations and submit Works on Trees in Conservation Area applications for the necessary work. Once quotations received, faculties will be required from both Dioceses before the work can be carried out.

21/190. **Budget 2022/23**

The Parish Council agreed that the precept should be increased by £3000 to cover works to trees in both closed churchyards. In addition, the section of Langford churchyard fence adjoining Witham Road requires replacement. A request for a dog bin at Ulting is outstanding from previous years.

21/191. **Proposed A12 Chelmsford to A120 widening scheme**

The above additional consultation was noted. See: [website](#) Councillors agreed that no response was required.

21/192. **Braintree Local Plan Section 2 consultation**

The above consultation was noted. See: www.braintree.gov.uk/MMS2 Councillors agreed that no response was required.

21/193. **Meeting Dates 2022**

The following dates for next year's Parish Council meetings were confirmed:

11th January	19th April	19th July	18th October
15th February	17th May	16th August	15th November
15th March	21st June	20th September	13th December

21/194. **Chelmer Valley Landscape Group update**

Cllr. Magness to provide update at next meeting.

21/195. **Items from the councillors (NEXT AGENDA ITEMS ONLY)**

21/196. **Date of next meeting**

The next meeting will be held on Tuesday 11th January 2022.

The meeting closed at 9.40 pm.

Signed:

(Chairman)

Date