

MINUTES OF A MEETING OF LANGFORD & ULTING PARISH COUNCIL HELD ON TUESDAY  
17th DECEMBER 2019 AT LANGFORD & ULTING VILLAGE HALL.

Present: Councillors: Anfilogoff, Allen, Magness and Palmer  
In the Chair: Councillor Anfilogoff  
Clerk: Jenny Clemo  
Also present: 3 members of the public.

**19/216. Apologies for absence**

Apologies were received from Cllr. Ashby.

**19/217. Minutes of the previous meeting**

The minutes of 19th November 2019 having been previously circulated were taken as read, agreed and signed by the Chairman.

**19/218. Declarations of Interest**

Cllr. Anfilogoff declared a personal interest in agenda items 19/221 and 19/222a)  
PIP/MAL/19/01231.

**19/219. Matters for information from previous meetings**

19/149. Trees in closed churchyards – It was noted that the clerk had contacted churchwardens of both churches and was also getting quotations for the work flagged up in the tree survey.

19/193. Local Electricity Bill – Clerk to send response in support as agreed.

19/204i) Rough Sleepers – It was noted that no rough sleepers had been seen in the parish on the night of 27th November.

19/212. A12 Widening Scheme – Response received from Highways England had been circulated to councillors.

It was also noted that the clerk had contacted County Broadband regarding the notice that had been displayed on Ulting Lane green and had advised them that the land belongs to the Parish Council.

**19/220. District Councillor's report**

Apologies received from Cllr. Jarvis who was attending another meeting. The Chairman read out his report.

- Maldon District Council accounts expected to be signed off at December meeting
- New cinema for Maldon being discussed by the Council
- Transformational organisational changes at the Council have moved to the next phase which involves a substantial recruitment period
- Two new committees - Strategy and Resources focussing on what will be done and the budget and Performance Governance and Audit focussing on holding the Council to account.

At this point Cllr. Anfilogoff left the meeting and Cllr. Allen took the chair.

**19/221. Public Question Time** (limited to 15 minutes if required).

- A resident presented plans for a new dwelling within the curtilage of Fords Farm House

Cllr. Anfilogoff returned and took the chair.

**19/222. Planning Matters**

a) Planning applications received.

**SCR/MAL/19/01171** - Request for Environmental Impact Assessment Screening Opinion for a hybrid application comprising erection of circa 10,600sq m B1/B2 business park extension with associated surface parking together with circa 60 residential units with associated open space, access and landscaping. Oval Park, Hatfield Road, Langford was noted.

At this point Cllr. Anfilogoff left the meeting and Cllr. Allen took the chair.

**PIP/MAL/19/01231** - Permission in principle for up to one dwelling. Land Adjacent To Brick House, Hatfield Road, Langford. The Parish Council agreed that no comment would be made.

**LBC/MAL/19/01235** - Relocation of existing oil tank. Station Bridge Cottage, Maldon Road, Langford. The Parish Council agreed that no comment would be made.

Cllr. Anfilogoff returned and took the chair.

**DD/MAL/19/01269** – Dangerous tree – T6 – Ash. All Saints Church, Ulting was noted.

b) Planning decisions received.

**TCA/MAL/19/01000** - T3 Horse Chestnut (tag 535) - Reduce faulted limb by road to leave 2m from main stem. T4 Norway Maple (tag 248) - Fell to ground level. T9 English Oak (tag 253) - Reduce faulted limb over play equipment by 2m. T11 Horse Chestnut (tag 255) - Monolith to 5m. T10 Sycamore (tag 971) - Fell to ground. Langford Waterworks, Hatfield Road, Langford. Allowed to proceed.

**HOUSE/MAL/19/00980** - Demolition of existing lean-to extension and erection of single storey rear extension. Bumble Bee Cottage, Hatfield Road, Langford. Planning permission granted.

**TCA/MAL/19/01111** - T1 Scots Pine (adjacent to 1 Ulting Lane) - Remove split limb. T2 Scots Pine (adjacent to 2 Ulting Lane) - Crown reduce overhang back from garden of 2 Ulting Lane by 1.5m. Land Adjacent To 1-2 Ulting Lane, Langford. Allowed to proceed.

#### 19/223. Correspondence

a) Hoe Mill bridge – Further updates had been received from Essex County Council Highways.

b) A mental health and suicide prevention awareness training course offered by Essex County Council was noted.

c) National Trust – Information about a ‘Guide to Heritage in Neighbourhood Planning’ had been received from Maldon District Council.

#### 19/224. Finance

a) The following payments were authorised:-

	Net	VAT	Gross	
Mrs J Clemo	£231.15	£1.23	£232.38	Clerk's expenses
Mrs J Clemo	£715.00		£715.00	Clerk's salary (Oct-Dec 2019)
SLCC	£78.00		£78.00	Annual membership fee

b) The following direct debit payments were confirmed:-

	Net	VAT	Gross	
SSE	£4.32	£0.21	£4.53	Streetlight electricity (November 2019)
SSE	£32.97	£1.64	£34.61	Streetlight electricity (November 2019)
A&J Lighting Solutions Ltd	£17.12	£3.42	£20.54	Streetlight maintenance (December 2019)

c) Bank Reconciliation - Cllr Palmer confirmed that she had undertaken internal control to verify bank reconciliation produced by the clerk for month of November 2019.

#### 19/225. Essex Infonet website closure

a) EALC website information – It was noted that a further updated list had been received with the addition of Voice which is based on Cambridge Open Systems technology, as is Essex Infonet.

b) The clerk had received further information about the webhost used by Woodham Walter Parish Council but a great deal of work would be required to initially set up a new website and then load all of the necessary documents. The clerk had also contacted Voice who had confirmed that everything was free, including the transfer from Essex Infonet. Voice had also confirmed that an accessibility compliant website could be made depending on how the administrator put the site together.

c) Councillors agreed unanimously that the clerk would register for a new website with Voice.

#### 19/226. Neighbourhood Plan

a) It was noted that the Regulation 14 consultation had concluded at 5pm, 16<sup>th</sup> December 2019.

b) It was noted that responses had been received from: Natural England, Essex County Council, Maldon District Council, Historic England, National Grid and Wickham Bishops Parish Council.  
c) Prior submission to Maldon District Council, the following tasks remain outstanding: amendments to the Neighbourhood Plan following on from the responses received, the Consultation Statement requires updating and the Basic Conditions Statement has to be written.

**19/227. Affordable Housing**

After some discussion, the Parish Council agreed that they would prefer to work with Hastoe, subsequent to meetings held earlier in the year. Clerk to contact the RCCE Rural Housing Enabler.

**19/228. Superfast Essex Countywide Parish Engagement Event**

Cllr. Magness reported that Openreach are currently working in the Parish and upgrades should be operational by summer 2020. Residents were advised to look at the rollout map. (<https://www.superfastessex.org/interactive-maps/rollout-map/>)

**19/229. RCCE Neighbourhood Plan Coffee Morning**

Cllr. Magness had attended the coffee morning. Two interesting topics discussed were green infrastructure and buffering.

**19/230. Installation of chevron signs near old salt heap, Hatfield Road, Ulting**

The Parish Council agreed that a request should be made to the Local Highways Panel in the interests of highway safety.

**19/231. Planning Course**

Cllrs. Anfilogoff and Allen agreed that they would like a black and white copy each at their own cost.

**19/232. Budget 2020/21**

A dog bin at the start of the permissive path in Ulting Lane was requested by Cllr. Allen. Other items to be included are works to trees and fences in the closed churchyards and councillor training.

**19/233. Standing Orders**

The Parish Council agreed to adopt the revised Standing Orders circulated to councillors prior to the meeting.

**19/234. Langford Ford**

The offer from Cllr. Ashby and a resident who have volunteered to keep the ford tidy was accepted.

**19/235. Consultation on Strengthening Police Powers to tackle Unauthorised Encampments**

The Parish Council agreed to respond based on the NALC memo circulated to councillors prior to the meeting.

**19/236. Councillor Email addresses reminder**

The clerk drew to the councillor's attention the Data Protection requirements for Parish Councils. See:

<https://ico.org.uk/for-organisations/in-your-sector/local-government/local-gov-gdpr-faqs/>

**19/237. Items from the councillors (NEXT AGENDA ITEMS ONLY)**

**19/238. Date of next meeting**

The next meeting will be held on Tuesday 7th January 2020 at Langford & Ulting Village Hall.

The meeting closed at 9.30pm.

Signed:

(Chairman)

Date: