

Bank reconciliation – 31st March 2020

This reconciliation should include **all** bank and building society accounts, including short term investment accounts. It **must** agree to Box 8 in the column headed “Year ending 31 March 2020” in Section 2 of the AGAR – and will also agree to Box 7 where the accounts are prepared on a receipts and payments basis. Please complete the highlighted boxes, remembering that unpresented cheques should be entered as negative figures.

Name of smaller authority: Langford & Ulting Parish Council

County area (local councils and parish meetings only): Essex

Financial year ending 31 March 2020

Prepared by (Name and Role): J Clemo (Parish Clerk/RFO)

Date: 12/05/2019

| | £ | £ |
|---|-----------|---|
| Balance per bank statements as at 31/3/20: | | |
| Current Account | 5,198.99 | |
| Business Premium Account | 12,107.33 | |

_____ 17,306.32

Petty cash float (if applicable) -

Less: any unpresented cheques as at 31/3/20 **(enter these as negative numbers)**

| | | | |
|---------------|--------|---|--------|
| Cheque number | 100988 | - | 150.00 |
| | 100990 | - | 715.00 |
| | 100991 | - | 72.62 |

_____ - 937.62

Add: any un-banked cash as at 31/3/20

Net balances as at 31/3/20 (Box 8) 16,368.70