

MINUTES OF A MEETING OF LANGFORD & ULTING PARISH COUNCIL HELD ON TUESDAY 17th APRIL 2018 AT LANGFORD & ULTING VILLAGE HALL.

Present: Councillors: Vicky Anfilogoff, Irene Allen, Colin Ashby, Kathy Palmer and John Clemo
In the Chair: Councillor Vicky Anfilogoff
Clerk: Jenny Clemo
Also present: District Councillor Henry Bass and two members of the public

18/56. Apologies for absence

Apologies for absence received from District Cllr. Durham.

18/57. Minutes of the previous meetings

The minutes of 20th March 2018 having been previously circulated were taken as read, agreed and signed by the Chairman.

18/58. Declarations of Interest

No interests declared.

18/59. Matters for information from previous meetings

18/42. Flooding – It was noted that Highways had replaced a blocked section of pipe opposite Brockley Cottages.

18/47. Streetlights – It was noted that the new contract with Southern Electric had been received.

18/46. Neighbourhood Plan – It was noted that the final Call for Sites Assessment had been received.

18/60. District Councillor's report

Cllr. Bass reported the following:

- The Council's Statutory Annual Meeting is to be held 10th May 2018.
- Deficit – The Council has to make savings of £400K this year and £1.2m the following year due to the reduction in rates support grant by the government.
- Ulting churchyard – The Parish Council had not been invoiced as there is no contract.

The Chairman thanked Cllr. Bass for his report.

18/61. Public Question Time

Not required.

18/62. Planning Matters

a) Planning applications received:

None received.

b) Planning decisions received:

HOUSE/MAL/18/00089 - Orangery at rear, roof light to the front elevation & a side link to the existing outbuilding, Paddock House, Maldon Road, Langford was approved.

c) Planning Appeal decision received:

COUPA/MAL/17/00427 (Appeal Ref: APP/X1545/W/17/3189497) - Prior approval of proposed change of use of agricultural building to a dwellinghouse (C3), and for associated operational development, Barn A, Middlefield Barn, Crouchmans Farm Road, Ulting was allowed.

18/63. Correspondence

a) Broadband – Emails received from Layer Marney Parish Council and Winstred Hundred Parish Council were noted.

b) Bradwell with Pattiswick Neighbourhood Plan Regulation 14 consultation – It was agreed that no comment was required.

- c) Mobile Library – Notification received that the stop at Doe’s Corner had been removed. Ulting Lane stop will be from 9.30-10am every 3 weeks commencing 18th April.
- d) Maldon District Council Annual Update 2018/19 to the Corporate Plan had been received.
- e) Invitation to Woodham Walter Annual Parish Meeting, Monday 16th April, 8pm at the Village Hall had been received.

18/64. Finance

a) The following payment was authorised:

	Net	VAT	Gross	
EALC	£107.76		£107.76	Annual subscription

b) The following direct debit payments were confirmed:

	Net	VAT	Gross	
e.on	£33.01	£1.65	£34.66	Streetlight electricity (Mar 2018)
A&J Lighting Solutions Ltd	£19.25	£3.85	£23.10	Streetlight maintenance Apr 2018)

- b) Bank Reconciliation - Cllr Palmer confirmed that she had undertaken internal control to verify bank reconciliations produced by the clerk for the month of March 2018 and the year ending 31st March 2018.
- c) Receipt of £1.00, peppercorn rent from the Village Hall Management Committee was noted.

18/65. Neighbourhood Plan Update

- a) The final Site Assessment report was approved.
- b) It was noted that the Parish Council had been advised to speak to the LPA officers to understand whether any housing allocations would be supported within the Neighbourhood Area. Clerk to arrange a meeting.
- c) It had also been recommended that the Parish Council undertook further work with the landowner of Sites 9 and 10 to ascertain whether reduced portions of one or both of these sites could be included within the LUNP as allocations for housing. “However, the decision on which site(s), if any, to allocate and for how many homes, should have regard to the Maldon Local Development Plan policies relating to appropriate locations for growth and the findings of the Housing Needs Assessment which point to a very low housing need.”

18/66. Risk Assessment

a) The Draft Risk Assessment was reviewed and amendments made were agreed.

18/67. General Data Protection Regulations

- a) The draft Data Protection Policy was agreed.
- b) The draft Privacy Notices were agreed.
- c) The Retention Policy was agreed.
- d) The clerk had received two quotations for a Data Protection Officer service. It was agreed that Maldon District Council’s offer: £100/year and any additional work at £50/hour would be accepted.

18/68. Ulting Annual Parish Meeting and Parish Council Annual Meeting

a) It was agreed that the date would be changed to 29th May 2018 as Crouchmans Barn was not available on the 15th.

18/69. Tree Preservation Order

a) It was agreed that the Parish Council would request a tree preservation order on oak trees at Oak Trees, Ulting and The Old Rectory, Ulting.

18/70. Ulting Signs

- a) It was noted that the sign at Doe’s Corner had been removed as its post had rotted.
- b) It was noted that the sign opposite The Old School, Ulting also needed repainting. It was noted that a resident would be willing to repaint the signs. Clerk to contact Ernest Doe &

Sons Ltd to ask for a contribution.

18/71. The Homestead

a) Cllr. Bass provided an update.

18/72. Public Access Defibrillators

On hold until clerk has sufficient hours to progress this matter.

18/73. Items from the councillors (NEXT AGENDA ITEMS ONLY)

a) Clerk's salary.

b) Hoe Mill flooding.

18/74. Date of next meeting

The next meeting will be held on Tuesday 29th May 2018 at Crouchmans Barn, Ulting.

The meeting closed at 9.20pm.

Signed:

(Chairman)

Date: