

MINUTES OF A VIRTUAL MEETING OF LANGFORD & ULTING PARISH COUNCIL HELD ON TUESDAY 21st APRIL 2020.

Present: Councillors Anfilogoff, Allen, Ashby and Palmer
In the Chair: Councillor Anfilogoff
Clerk: Jenny Clemo
Also present: No members of the public attended

20/63. **Apologies for absence**

Apologies were received from Cllr. Magness who was unable to connect to the meeting.

20/64. **Minutes of the previous meeting**

The minutes of 17th March 2020 having been previously circulated were taken as read and agreed. Minutes will be signed at the next face to face meeting.

20/65. **Declarations of Interest**

None declared.

20/66. **Matters for information from previous meetings**

20/27. Community Orchard Interpretation Board – Cllr. Ashby had taken photographs and would forward them to the clerk. Cllr. Allen to liaise with resident and produce a design.

20/47. Work on trees in closed churchyards had been completed. It was noted that the tree surgeon had pointed out several defects that would need to be remedied.

20/51. It was noted that the meeting with the RCCE Rural Housing Enabler and Hastoe had been cancelled.

20.60. The Annual Litter Pick had been cancelled due to Covid-19 lockdown. Great British Spring Clean campaign postponed to 11th – 27th September 2020.

It was also noted that there is a stock of recycling bags at St Giles, Langford. Please contact Cllr. Allen if you require some.

20/67. **District Councillor's report**

No report received.

20/68. **Planning Matters**

a) Planning applications received:

None received.

b) Planning decisions received:

HOUSE/MAL/19/01063 - Erection of a gazebo. Southlands Farm, Ulting Lane, Ulting had been approved.

HOUSE/MAL/20/00120 - Demolition of existing garage and construction of replacement garage. Grove Farm, Ashfield Farm Road, Ulting had been approved.

AGR/MAL/20/00219 - Prior notification was not required for a new hay storage building. Land South East of The Museum of Power, Maldon Road, Langford.

WTPO/MAL/20/00029 - T1 Weeping Willows x 2 - re-pollard back to the growth knuckle. Willow Barn, Witham Road, Langford was allowed to proceed.

20/69. **Correspondence**

a) Chelmer Valley Landscape Group – Meeting to be held on 6th April 2020 at County Hall, had been cancelled.

b) Community response to Covid-19 – Communications received from Maldon District Council regarding the need for community groups/organisations to coordinate efforts to support those who are at risk of social isolation, lack of access to prescriptions, access to shopping/ groceries at a District level. (See link on Parish Council website)

c) 2020 Essex Village of the Year and Best Kept Churchyard Competitions cancelled.

d) Temporary road closure notification – Closure of Maldon Road, Hatfield Road and Langford Road from 27th April 2020 for 4 nights between 10pm – 5am for stud removal was noted.

20/70. Finance

a) The following payments were authorised:-

	Net	VAT	Gross	
EALC	£112.50		£112.50	Annual affiliation fee
Maldon District Council	£492.21		£492.21	Contested election fee

It was noted that the clerk would circulate cheques for signature with invoices for confirmation of the above payments.

b) The following direct debit payments were confirmed:-

	Net	VAT	Gross	
A&J Lighting Solutions Ltd	£17.12	£3.42	£20.54	Streetlight maintenance (April 2020)
SSE	£4.32	£0.21	£4.53	Streetlight electricity (March 2020)
SSE	£32.05	£1.60	£33.65	Streetlight electricity (March 2020)

c) The following cheques raised at previous meeting were ratified:-

	Net	VAT	Gross	
South Hanningfield Tree Surgeons	£2230.00		£2230.00	Work to trees in closed churchyards
Danbury Fencing Ltd (liquidators)	£871.48	£174.30	£1045.78	Additional fencing work carried out at Langford closed churchyard

Clerk to contact EALC for advice regarding payment to Danbury Fencing Ltd.

d) Bank Reconciliation – Councillors were not able to verify the bank reconciliation produced by the clerk and circulated prior to the meeting by email for month of March 2020. This item to be carried forward.

e) VAT Reclaim – The receipt of £1043.04 from HMRC was noted.

20/71. Delegation to Clerk in conjunction with councillors

The extension of the delegation of Council decisions to the Clerk, in conjunction with the councillors, during any period of restricted activity declared by the Government in respect of the Covid-19 virus to lawfully enable the Council to fulfil its responsibilities as discussed at the previous meeting was ratified.

20/73. Standing Orders

The following amendment to standing order 15b)i) to allow agendas to be delivered by email was agreed. Proposed amendment in italics:

15b) The Proper Officer shall:

- i. at least three clear days before a meeting of the council,
 - serve on councillors by delivery or post at their residences *or by email authenticated in such manner as the Proper Officer thinks fit*, a signed summons confirming the time, place and the agenda, and

20/74. Items from the councillors (NEXT AGENDA ITEMS ONLY)

20/75. Date of next meeting

The next meeting will be held on Tuesday 19th May 2020.

The meeting closed at 8.20pm.

Signed:

(Chairman)

Date: